Alaska 4-H Volunteer Service Background Check Form

For District Office Use Only
District Name: _____
PROOF OF PAYMENT:
UAF Receipt No.: _____
Date: _____
Notes: _____

Information about the federal privacy and data security laws such as the Fair Credit Reporting Act and the Gramm-Leach-Bliley Act are available at www.ftc.gov or by calling 1-877-382-4357.

☐ I consent to the electronic background check through First Advantage, a UAF contracted service, which will conduct the local, state and national review at a cost of $6.50 to me. In order to facilitate this process, the following information is provided:

Printed Name _____
(First) (Middle) (Last)

SSN _____ - _____ - _____ Date of Birth (XX/XX/XXXX) _____ / _____ / _____

Physical Address: _____

City _____ State _____ Zip _____ Phone _____

- The report will be destroyed/erased so that the information cannot be read or reconstructed in accord with the Disposal Rule of the Federal Trade Commission (FTC).
- If there is information reported which negatively impacts your application to be a 4-H volunteer, you will be informed of the information, provided a copy of the report, and your rights to dispute any information with First Advantage. You will also be provided a copy of "A Summary of Your Rights Under the Fair Credit Reporting Act" as prescribed by the FTC.

☐ I do not consent to a background check through First Advantage and elect to:

- Obtain A Person of Interest (APSN) statewide review from the Alaska State Troopers at an approximate cost of $20, AND
- Obtain a FBI National Crime Information Center (NCIC) review at the cost of $18.

To obtain a FBI NCIC report:
Mail a signed letter requesting the national review including your name, date of birth, place of birth, copy of a government form of identification, return address, a complete set of fingerprints and a certified check or money order in the amount of $18 (no personal checks accepted) to the CJIS at the following address and allow 4-6 weeks for processing:

Department of Justice
Federal Bureau of Investigation
Criminal Justice Information Services (CJIS)
Division 1000 Custer Hollow Road
Clarksburg, West Virginia 26306

Fingerprints can be obtained through local businesses at an approximate cost of $20 and 10 minutes time.
Fingerprints cannot be obtained directly from law enforcement agencies.

_____ _____
Applicant Signature **Date**

University of Alaska Fairbanks Cooperative Extension Service will not distribute your personal information.

For office use only:
Applicant is: Approved _____ Not Approved _____ as a Volunteer Leader.

_____ _____
Agent Signature Date

Form date: 6/2014