

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL  
HELD ON 13<sup>th</sup> JUNE 2018 at 6.15pm in the VILLAGE HALL, YARNTON**

**Present:** Anna Isles (AI), Keith Johnston (KJ), Fred Jones (FJ) (Chairman), Fiona Mawson (FM), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk), Alaric Rose (AR) (CDC Councillor), Rachel Woods {part of meeting}

- 1) **Apologies:** John Burford (JB), Michael Gibbard (MG), Robin Hearn (RH), Nathan Shelton (NSh), Nigel Simpson.
- 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
- 3) **Minutes:** The minutes of the monthly meeting held on 9<sup>th</sup> May 2018 having been previously circulated were accepted as a true record, proposed GT, seconded FM.
- 4) **Matters Arising:** To be included in relevant agenda items.
- 5) **Report of District Councillors:** CDC have had a working agreement with South Northants Council since 2010 which has to be separated now, it looks like they might be working with OCC in the future.  
The Public hearing for the 2500 proposed houses will probably be September .
- 6) **Report of County Councillor:** None received.
- 7) **Police Liaison:** There have been a number of dwelling burglaries in the village within the last fortnight, also very recently some machinery was stolen from a vehicle in Sandy Lane, offenders were seen using a white panel van. TVP have approached FJ with regard to the VAS equipment we are storing. It is quite likely that they could now have a need for this in a different area. All agreed to allow this.
- 8) **Highway Matters & Public Rights of Way:** Broken surface in alleyway between A44 and Aysgarth Road not done yet, has been reported to OCC. All other alleyways have been inspected and found to be in good order.  
On 11<sup>th</sup> June FJ conducted a review of tree/shrub work needed around the village. LW to get 3 quotes for the work. On 12<sup>th</sup> June an Argos vehicle, having hit part of a tree in The Paddocks, caused damage to a number of vehicles (owners will need to claim from Argos for damage). FJ visited the site and discussed with the reporting resident. FJ ensured road was clear of debris and contacted a contractor to ensure there was no immediate danger from the damaged tree. Arrangements are in place for remedial work to a willow tree to take place on 18<sup>th</sup> June, residents in the immediate area of the work will receive hand delivered letter requesting no vehicles to be parked on the road adjacent to the site.  
KJ had email from Yarnton & Begbroke Allotment Association secretary about the grass as you exit the allotments onto A44. One of the users has cut it all back. KJ has checked contract, Matthew Rudge should be doing it, KJ will speak to him. All agreed the grass cutting should extend to Yarnton boundary on both sides of North end of the A44.  
Tree has overgrown on the street light near Bernard Close so needs cutting back.  
Overgrowth on roundabout at Turnpike has been reported as urgent on Fixmystreet but not done yet. Broken tree on corner near Turnpike roundabout still not removed.

Layla Moran has corresponded with OCC to try to get The Garth and Cassington Road resurfaced, reply received looks like it won't happen at any time in the near future.

**9) Planning Applications:**

18/00803/OUT Begbroke Science Park - Outline planning permission, with all matters except for access reserved for subsequent approval, for up to 12,500m<sup>2</sup> of B1a/b/c and ancillary D1 floor space, retention of and improvements to the existing vehicular, public transport, pedestrian and cycle access including internal circulation routes; associated car parking including re-disposition of existing car parking; associated hard and soft landscape works; any necessary demolition (unknown at this stage) and associated drainage, infrastructure and ground re-modelling works. *(No objection)*

18/00861/F and 18/00862/LB Mead Farm, 54 Church Lane – Replacement of existing porch canopy and raise front boundary wall. *(No objection)*

**Planning Decisions:**

None

CDC has looked at College Mead as residents had reported a possible breach to planning. The case officer, Arshad Mahmood, has been to the property and says “there is no breach to planning permission, all conversions are covered by permission given in 03/00032/F”.

**10) Village Hall:** LW contacted Environmental Agency about the trees along the ditch behind the village hall car park. They say it's their watercourse but they're not responsible for the trees, suggested YVH contact OCC Highways, LW emailed Frances Peck/Pete Newin to tell them.

Car park is being resurfaced starting 20<sup>th</sup> August, the footpath through will be barriered off to protect the general public and to maintain access for pedestrians.

**11) Environmental Matters:** Litter bin for layby near Bottle Banks still needs to be ordered.

Minutes of Oxford Airport consultative committee received. Movements for 1<sup>st</sup> Jan – 30<sup>th</sup> April are down 12.8% compared to same period last year. AR has spoken to Airport Management who say the current owners have no plans to extend.

FM suggested wildflowers could be planted as an experiment near crossing by Gravel Pits. FM/KJ will look at the area then talk to Matthew Rudge.

A “No Flytipping” sign has been put up near Turnpike in Green Lane. AR will report the flytipping currently there to CDC.

**12) Playing Fields:** Cleaning and remarking of MUGA in park will take place 21<sup>st</sup>-24<sup>th</sup> June. The MUGA will not be usable during this time, all fee paying users have been informed and signage will be posted nearer the time.

Written agreement received with regard to the laying of telephone cable at Littlemarsh. YPC is in no way accountable for any future expense regarding this.

John Gardner has been appointed assistant grounds person for Littlemarsh/Rutten Lane Park.

AR will speak to Nigel Simpson to find out about progress regarding £15000 grant from CDC.

Letter received from CDC about “Open Space, Sport and Recreation Review” assessment.

**13) Youth Provision:** No news on St John's children's centre, Nigel Simpson is still trying to get funding for Yarnton & Begbroke. AR is waiting for Health Visitors to get back to him.

**14) Burial Ground/St Bartholomew's Churchyard:** Oxford Royale staff have done some clearance on bridlepath to Cemetery, LW to write to owners of adjacent house asking them to cut overgrowth back.

Trees hanging into St Bartholomew's churchyard need trimming – GT/FJ to look.

Interment Form has had a sentence added to comply with GDPR regulations: “The person registered on the Deeds will only be contacted in regards to matters relating to the grave or cemetery”

The family of the late Audrey Stubbs have asked for permission to install a memorial stone themselves, rather than using a stonemason. Description of method of fixing and people fixing the stone have been given, all present were happy for them to go ahead.

**15) Schools/Pre-school:** Children enjoyed their visit to YPC meeting.

**18) Finance and General Purpose:** The monthly financial report for May as page 40/2018 previously circulated was proposed GT, seconded KJ, agreed by all to be a true record and signed by the Chairman, Bank statements for Community acct 27<sup>th</sup> April - 25<sup>th</sup> May and Business acct 28<sup>th</sup> April - 29<sup>th</sup> May signed by KJ.

LW has experienced problems recently trying to get NS&I to send a statement to end of March (Audit requirement) to the office. They say they can't send correspondence to the office address, FJ proposed account is closed with balance transferred to Barclays Business Account, GT seconded, all in favour.

All old papers ready for shredding on 25<sup>th</sup> June.

Increase in clerk's salary from 1<sup>st</sup> April has been implemented.

SSEN Resilient Communities Fund evaluation report completed, sent back 18<sup>th</sup> May.

Letter received from Savills asking for contact details to enable payment for 2014 to be made for Pixey and Yarnton Meadows.

NSh met with JB/LW to discuss website, hopes to have a demo for us to look at in 2 weeks' time.

FM/FJ will check maps re utilities at proposed sights for orchard then ask Andrew to do assessment and suggest where, how many, varieties etc. Rachel Woods spoke about Silva Centre (Long Wittenham) and spoke about community gardens being beneficial to communities.

**19) Risk Assessment and Management:** Risk Assessment still to be done for Finance matters.

**20) Recent Correspondence:** Information received from Jeff Wright, Begbroke PC Clerk advising that CDC had so far spent £571,955 with regard to the partial review. CDC also confirmed that it is not aware of any intention by Oxford City Council to contribute to these or any future costs.

Training in “Code of Conduct” being organised by CDC – LW, FJ & GT to attend.

Community First Oxfordshire AGM is 28<sup>th</sup> June.

OALC AGM is 2<sup>nd</sup> July.

KJ has been asked for advice re house in The Garth having more occupants than it should, KJ advised the resident to gather evidence and talk to CDC.

**19) Accounts:** The following accounts were agreed for payment. BACS payments authorised by FJ, GT, JB and RH. Cheque signed by FJ, GT

NEST (Pension)	1.53	DD
BT (Telephone/Broadband)	230.34	DD
M Rudge (Grass cutting May)	1575.00	BACS
Castle Water (Cemetery standpipe)	3.40	DD
Fleet Linemarkers (YPF)	92.71	BACS
Ady Podbery (YPF)	232.80	BACS
NEST (Pensions)	23.80	DD
Jon Ramsay (YPF – Salary April)	673.59	BACS
Jon Ramsay (YPF – Salary May)	673.59	BACS
Village Hall (Rent for office/meetings 2018/190)	1835.00	BACS
Ricky Smith (St Bartholomew’s grass May)	250.00	BACS
Fleet Linemarkers (YPF)	22.12	BACS
M Rudge (Tree/clearance work)	1800.00	BACS
D Poulton	162.98	BACS
L Whitley	614.77	BACS
J Ramsay (YPF)	673.59	BACS
M Fallows (YPF)	349.32	BACS
D Evans (YPF)	115.86	BACS
HMRC (Income Tax/National Insurance)	1243.56	103247
SSE (YPF – Electric)	<u>239.09</u>	BACS
	£10813.05	

The meeting ended at 8.00 pm

Date of next meeting: Wednesday 11<sup>th</sup> July 2018.

Lynne Whitley  
Clerk to the Council

Signed as a correct record .....

Date: .....