

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL
HELD ON 8th AUGUST 2018 at 6.15pm in the VILLAGE HALL, YARNTON**

Present: John Burford (JB), Michael Gibbard (MG), Fred Jones (FJ) (Chairman), Fiona Mawson (FM), Nathan Shelton (NSh), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk), Nigel Simpson (NS) , Rev Oliver Petter .

- 1) **Apologies:** Robin Hearn (RH), Anna Isles (AI), Keith Johnston (KJ), Alaric Rose (AR) (CDC Councillor), Maurice Billington (MB) (County Councillor)
- 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
- 3) **Minutes:** The minutes of the monthly meeting held on 18th July 2018 having been previously circulated were accepted as a true record, proposed GT, seconded FM.
- 4) **Matters Arising:** To be included in relevant agenda items.
- 5) **Report of District Councillors:** Email received from AR enclosed a document about housing growth in the Cambridge-Milton Keynes-Oxford corridor.
AR reported that Adrian Colwell, CDC Executive Director for Place and Growth is also being employed by the Oxfordshire Growth Board as Oxfordshire Growth Director for 80% of his hours. AR concerned about this and will be asking questions at Council.
- 6) **Report of County Councillor:** No report.
- 7) **Police Liaison:** Relatively quiet around the village, with one or two reports of loud noise from the park in the late evening.
- 8) **Highway Matters & Public Rights of Way:** OCC will ‘smooth out’ the trip hazard in the alleyway between A44 and Aysgarth Road. They will contact the property owner with regard to undertaking some maintenance to the tree where the roots are pushing up the path to help reduce further damage to the footway.
LW emailed Matthew Rudge reminding him about cutting grass to boundary of the village on north side of A44. Alan Nottage, secretary of Allotments association told KJ that manhole cover/seating has been damaged, presumably by OCC grass cutting contractors. KJ reported issue on Fixmystreet with photographs.
Work around the village undertaken by Treescape has been completed. Removal of a very large Willow stump in The Paddocks ditch is due to be removed later in the month. All village alleyways, the burial ground bridleway and the park bus stop have been strimmed and will be sprayed by contractors. . Silver Birch on corner of Garth/Rutten Lane needs work, FJ trying to contact owner of adjacent house, suggested work is combined with trees by British Legion which need crown lifting. Work required on our land adjacent to 50 Great Close Road and grassed area in Meadow Way is awaiting agreement of cost from the contractor.
Work being carried out by Oxford Royale at the entrance to the manor has been contested by one or two residents. This is on land historically disowned by OCC. The Parish Council is in communication with Oxford Royale regarding the circumstances of them undertaking the kerbing and tarmacking of the site.

On 26th July KJ, GT, FJ and LW met with rep from Solagen for demonstration of a Solar Speed Indicator system which took place in Rutten Lane. Our existing ground sockets and poles are useable with this equipment. Solagen's quote is for £5895. All agreed to apply for OCC Grant (via Maurice Billington) for £5000.

OCC micro-asphalt surfacing of Aysgarth Road is starting 27th August and The Garth starting 28th August. OCC say the works team should letter drop affected frontages. YPC agreed to notify residents of both roads during the week before work takes place.

Email received from OCC re salt bags – all agreed we don't need any this year as bins still full.

9) Planning Applications:

18/01242/F Kings Retreat, 52 Church Lane – Erect extension to side to form wheelchair accessible bedroom (*JB reported this isn't big so No objection*)

Planning Decisions:

18/00861/F and 18/00862/LB Mead Farm, 54 Church Lane – Replacement of existing porch canopy and raise front boundary wall – Granted 19.7.18

A resident contacted YPC about a “very large building” being erected in back garden of 15 Merton Way, asking if they have planning permission. JB looked and said it appears to be a wooden garage which is probably within the limits of not requiring planning permission. This has been reported to CDC for their advice.

NS met with Giles from Begbroke & Yarnton Green Belt Group, this group has joined together with others in their campaign against the houses proposed by CDC at Yarnton, Begbroke and Kidlington. Initial meeting with Planning Inspector is September 28th.

KJ mentioned by email 18/00282/DISC 2 Gravel Pits Lane, a proposed traffic management plan during demolition and construction awaits a decision by CDC. KJ visited the site twice, on each occasion there was no activity related to initial demolition/construction. Residents are on top of it, all agreed that YPC don't need to take any action at this time.

10) William Fletcher School: No report. Lights still not reduced in height.

11) Village Hall: Work for more storage in old committee room has commenced.

Car park re-surfacing beginning on 20th August.

12) Environmental Matters: Environment Agency is adamant that they are not responsible for the watercourse behind The Paddocks where branches from trees are going into gardens of The Paddocks. Gate leading to this area from Pixey Close locked, Management Authority will sort the gate out so it can be unlocked. No access to the watercourse for people in The Paddocks. It looks like owners of these houses will have to solve their own part of the ditch. FJ/KJ/FM meeting Andrew Howard from “Heritage Fruit Tree Company” on 20th August about the orchard.

FM spoke to Matthew Rudge about planting wildflowers on verge alongside A44. He will look and make suggestions. FM said seeds would cost about £62.

Litter bin received for layby near Bottle banks.

13) Playing Fields: Rutten Lane park kick-in goal has been removed; the area reseeded and cordoned off. The small pavilion roof appears to be leaking into the building, FJ will contact roofing contractors to assess the needs for waterproofing before the winter and get quotes.

53/2018

Three quotes have been received to replace the “Zip Wire Swing” in the park for which a 50% grant can be applied for from CDC. If the cheapest quote of £9153 is selected we can apply for grant of £4576, the other 50% being made up of donation received from Agrivert £1500, and £3077 from YPC (FJ proposed YPC fund £3077, GT seconded, all in favour.). It is anticipated that installation could take place in September after the school holidays.

The 3 year tenure agreement with Yarnton/Cowley CC for the sole use of cricket facilities at Little Marsh expires at the end of August. The cricket club representative is asking for a further Agreement of Tenure but is uncertain as to how the club members would be able to sustain any contribution to the preparation of the square. As this has cost YPC/YPF a considerable amount and has had not attracted Yarnton residents FJ proposed that “YPC no longer provide cricket playing facilities”, JB seconded, all agreed. FJ to contact the cricket club. Some of the boys teams currently playing at Rutten Lane could potentially play at Little Marsh which would alleviate traffic problems on Rutten Lane.

Playing Field accounts to end of March 2018 received.

14) Youth Provision: NS reported that St John’s hub at Kidlington is still getting good numbers, financially strong.

15) Burial Ground/St Bartholomew’s Churchyard: FJ welcomed Rev Oliver Petter to the village and thanked him for coming to the meeting. He said it seemed a nice village and is aware the Remembrance Service is usually a big event, in particular this year marking the 100th year of end of WW1.

Trees in St Bartholomew’s churchyard and mound in cemetery require a survey which has been arranged for 18th September, GT will meet her together with Rev Oliver Petter. Oxford Diocese and Rev Petter will be informed of work assessed as being necessary at St Bartholomew’s.

Quote from Treescape to crown lift trees around perimeter of burial ground and remove dead sections of declining hawthorn (£500 + VAT) accepted.

Work clearing bridleway leading to cemetery has been done by contractor.

First interment of ashes in extension took place on 3rd August.

16) Finance and General Purpose: The monthly financial report for July as page 51/2018 previously circulated was proposed FJ, seconded JB, agreed by all to be a true record and signed by the Chairman, together with Bank statements for Community acct 27th June – 26th July and Business acct 30th June – 27th July.

NSh says YPC website is nearly ready for people to look at and comment!

VAT refund of £5956.76 for year ended 31st March 2018 received.

Quote received from Ady Podbery to cut back vegetation, shrubs and low tree branches on land to side of 50 Great Close Road (£135 + VAT) and cut back overhanging vegetation, clear a strip alongside garden fences for fence repair at meadow Way (£135 + VAT), agreed by all to accept quote.

£30 Gift card purchased for Internal Auditor. External Auditor requested copy of Standing Order and Financial Regulations, these were sent 6th August.

BT prices going up from 1st October by £1.90 per month.

Letter was sent from FJ to Bernie Connors thanking her for time spent as secretary of Care Committee.

Two places booked for OALC update training on GDPR on 17th October.

Advice from OALC about claim from resident to pay for damage caused by a lorry hitting a branch was to contact our Insurance copy. All correspondence sent to Zurich.

17) Risk Assessment and Management: Risk Assessment for Finance Matters still to be completed.

18) Recent Correspondence: Information received about OCC Traveller service.

Lady in Merton Way sent complaint about removal of trees at rear of her property saying contractors went into her back garden from The Paddocks and left a huge gap. FJ/GT checked, fence is still intact. Reply sent saying the branches were removed for safety reasons as they were overhanging into hers and adjoining properties, and invited her to give dates and times when the matter could be discussed further if she wanted to – no reply received to date.

As part of the nation's commemoration of the Centenary of the Armistice of WW1, OCC is partnering with The Woodland Trust offering a free tree sapling and commemorative plaque to be planted by local councils. All agreed for YPC to order one, to possibly go on grass area outside British Legion

19) Accounts: The following accounts were agreed for payment. BACS payments authorised by FJ, GT and KJ.

M Rudge (Grass cuts July)	1575.00	BACS
Castle Water (Cemetery standpipe)	3.40	DD
Oxford Building Supplies (Padlock for Rutten Lane gate)	13.98	BACS
Sainsbury (Gift card for internal auditor)	30.00	BACS
Treescape (tree/shrub work)	5100.00	BACS
NEST (Pensions)	21.10	DD
Ricky Smith (St Bart's grass July)	250.00	BACS
L Whitley	567.18	BACS
D Poulton	162.98	BACS
J Gardner (YPF)	203.58	BACS
J Ramsay (YPF)	673.59	BACS
M Fallows (YPF)	213.47	BACS
D Evans (YPF)	115.86	BACS
ROSPA (YPF)	180.60	BACS
Oxford Edens (Repairing kick-in goal area)	477.60	BACS
OALC (2 people GDPR course 17.10.18)	96.00	BACS
Parish Online (annual subscription)	54.00	BACS
ESPO (Litter bin)	331.20	BACS
	<u>10069.54</u>	
	£10069.54	

The meeting ended at 7.40 pm

Date of next meeting: Wednesday 12th September 2018.

Lynne Whitley
Clerk to the Council

Signed as a correct record

Date: