

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL
HELD ON 12th SEPTEMBER 2018 at 6.15pm in the VILLAGE HALL, YARNTON**

Present: John Burford (JB), Michael Gibbard (MG) *{part of meeting}*, Robin Hearn (RH), Anna Isles (AI), Keith Johnston (KJ), Fiona Mawson (FM), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk),

Meeting chaired by Graham Thompson

- 1) **Apologies:** Fred Jones (FJ) (Chairman), Nathan Shelton (NSh), Alaric Rose (AR) (CDC Councillor), Maurice Billington (MB) (County Councillor), Nigel Simpson (NS)
- 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
- 3) **Minutes:** The minutes of the monthly meeting held on 8th August 2018 having been previously circulated were accepted as a true record, proposed FM, seconded JB.
- 4) **Matters Arising:** To be included in relevant agenda items.
- 5) **Report of District Councillors:** Planning Inspector's Pre-Hearing for the Local Plan review is on 28th September.
AR has been appointed to the newly formed CDC Scrutiny Review Working Group on car parking, to discuss car parking at council car parks and the decriminilisation of parking.
- 6) **Report of County Councillor:** See attached (57a+b/2018)
- 7) **Police Liaison:** Some reports of anti-social behaviour in Yarnton Park after dark reported to the police.
- 8) **William Fletcher School:** Lights have now been taken down.
Following a visit from assessors from Unicef. WFS have achieved the Rights Respecting School Gold award.
Children are getting to Marlborough school using a mixture of methods – getting free transport/paying for OCC bus, Stagecoach S3 bus and cycling.
- 9) **Planning Applications:**
None received.

Planning Decisions:

None received.

FJ/JB/KJ met to discuss planning application for 194 Woodstock Road – owners were advised to request a pre-application meeting with CDC Planning representatives.

CDC Local Plan (Part 1) Partial Review - The Planning Inspector will conduct a Pre-Hearing meeting on 28th September. All agreed to ask for FJ to speak at this meeting. Most of the parish councillors will attend.

Parish Councils are invited to attend a “Development Brief” workshop on 5th October – GT/FJ/LW will attend.

10) Highway Matters & Public Rights of Way: OCC have 'smoothed out' the trip hazard in the alleyway between A44 and Aysgarth Road, (satisfactory but not very good).

As grass still hadn't been cut to boundary of the village LW sent a letter to Mathew Rudge, grass has now been cut.

Micro-asphalt surfacing in Aysgarth Road and The Garth now starting week beginning 17th September.

The majority of the willow stump in The Paddocks ditch has been removed but some logs yet to be removed, contractor aware.

Contact made with house owner on the corner of The Garth/Rutten Lane regarding shrub growth and silver birch. LW will arrange for Ady Podbery to clear that area of shrubbery and then obtain quotes for the tree work there and on triangle outside British Legion. Work completed at Meadow Way and Great Close Road.

Oxford Royale had not applied for planning permission for improvements to road surface and kerbing outside their entrance as this piece of land is not registered to an owner. Oxford Royale contacted FJ regarding the proposed resurfacing who indicated that under the circumstance he did not think YPC would have any objections.

The cheaper option to Solagen for the speed activated signage does not provide any demonstration service and aftersales are questionable. FJ suggested we stay with Solagen and submit funding application. All agreed, LW to arrange for MB to sign application form.

11) Village Hall: Car park and storage rooms completed. Fence between car park and 82 The Paddocks replaced, cost split between YVHMC and house owner.

11) Environmental Matters: Litter bin has been installed near bottle banks, CDC notified.

Orchard report says soil is good. Could get 35 trees in total. Estimated cost of everything is £2570.02. Cost of individual trees range from £23-£32. All agreed to charge individuals/groups £30 per tree. It was agreed to leave the planting until early next year due to time needed for getting people involved in purchasing the trees and getting people together to form a group to be responsible for the trees in future. FM will inform Andrew. LW will pass list of interested parties to FM.

GT will look at tree behind 21 The Paddocks, as resident has told AI it's overgrown.

12) Playing Fields: 3 quotes received for re-roofing the park pavilion roof. FJ recommended Nick Brown Roofing as he has previously done work for YPC to a good standard. RH seconded, all agreed.

Grant request to replace Zip Wire was sent to CDC on 24th August, no reply yet.

Yarnton/Cowley Cricket Club have been formally notified that YPC will no longer provide facilities for cricket at Little Marsh. FJ has written on behalf of YPC to the cricket groundsman, Jon Ramsay, thanking him for his efforts during his term of employment.

Playing Field AGM on 15th October.

LW has fixed terms for British Gas for Little Marsh for 3 years, fixed at standing charge 26.88p per day (currently 71.63p).

Planning application for 7 floodlights replacing 6 existing sent to CDC 3rd September.

AI said several people are saying new equipment is needed at Rutten Lane Park.

14) Youth Provision: NS reported the bid for Kidlington Children's centre through Tesco bags for help scheme won them £4000. NS will submit one for St Bartholomew's children's group next.

15) Burial Ground/St Bartholomew's Churchyard: GT meeting Sarah Venners with Oliver Petter on 18th September for Sarah to do a tree survey at churchyard and cemetery.
One previously reserved grave in Section 1 has had money refunded so grave can be allocated.

16) Finance and General Purpose: The monthly financial report for August as page 56/2018 previously circulated was proposed RH, seconded KJ, agreed by all to be a true record and signed by GT, together with Bank statements for Community acct 27th July- 24th August and Business acct 28th July – 29th August.

The Annual Return for year ended 31st March 2018 has been returned by Moore Stephens at the conclusion of audit on 9th August and was presented to the parish council. The External Auditor's report stated "on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met". The notice of conclusion of audit will be displayed on the notice boards for 14 days from 24th September.

Part of Pixey Mead has been put up for sale but will have no impact on the money YPC receive each year.

NSh sent email saying a link to the new website will be sent this weekend and he will require feedback.

17) Risk Assessment and Management: No report.

18) Recent Correspondence: Tree sapling and commemorative plaque ordered – delivery expected early November.

Email from Barclays Bank saying cash will have to be paid using a Barclays Business debit card or pre-printed slip from November.

Email received from CPRE – Oxfordshire's six local councils have agreed to work together to produce a Joint Statutory Spatial Plan (JSSP) to look at the County's growth in a co-ordinated, long term way and put an end to speculative development. CPRE will be hosting public events to raise awareness.

OCC Highway depots open days on 6th October Drayton, 13th October Deddington.

Letter received from Ann Warne asking if YPC will pay for hire of village hall for Macmillan Cancer Care fundraising day on 28th September as in previous years. All agreed to.

Mrs Nind, head teacher at WFS invited FJ and other parish councillors to their special assembly on 28th September to celebrate achieving the Rights Respecting School gold award. As this clashes with CDC pre-inspection meeting re housing which FJ and several other councillors are attending nobody present could attend the school assembly {NSh has since agreed to go to school assembly on behalf of YPC}.

19) Accounts: The following accounts were agreed for payment. BACS payments authorised by FJ, GT and KJ. Cheques signed by Fj, GT and KJ.

BT (Phone/Broadband)	247.10	DD
Treescape (around cemetery)	600.00	BACS
M Rudge (Grass cutting August)	1575.00	BACS
Ady Podbery (YPF)	142.80	BACS
Mrs Croft (Refund of reservation fee – grave)	50.00	103248
NEST (Pensions)	21.10	DD
Castle Water (Cemetery standpipe)	3.40	DD
CDC (Planning app for replacement floodlights)	231.00	103249
Moore Stephens (Annual Audit)	414.00	BACS
L Whitley	567.18	BACS
D Poulton	162.78	BACS
J Gardner (YPF)	203.58	BACS
M Fallows (YPF)	213.47	BACS
D Evans (YPF)	115.86	BACS
HMRC (Income Tax/National Insurance)	920.64	103250
British Gas (YPF)	134.24	BACS
M Fallows/J Gardner (Installing litter bin)	78.00	BACS
Fleet Linemarkers (YPF)	709.91	BACS
L Whitley (Stationery – Amazon)	20.69	BACS
R Smith (St Bart’s Grass August)	<u>250.00</u>	BACS
	<u>£6660.75</u>	

The meeting ended at 8.30 pm

Date of next meeting: Wednesday 10th October 2018.

Lynne Whitley
Clerk to the Council

Signed as a correct record

Date: