

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL
HELD ON 14th NOVEMBER 2018 at 6.15pm in the VILLAGE HALL, YARNTON**

Present: Michael Gibbard (MG), Robin Hearn (RH), Anna Isles (AI), Keith Johnston (KJ), Fred Jones (FJ) (Chairman), Fiona Mawson (FM), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk), Nigel Simpson (NS)

- 1) **Apologies:** John Burford (JB), Nathan Shelton (NSh), Alaric Rose (AR) (CDC Councillor), Maurice Billington (MB) (County Councillor),
 - 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
 - 3) **Minutes:** The minutes of the monthly meeting held on 10th October 2018 having been previously circulated were accepted as a true record, proposed GT, seconded FM.
 - 4) **Matters Arising:** To be included in relevant agenda items.
 - 5) **Report of District Councillors:** Planning Inspector's Hearing anticipated to take place late 2018 or early 2019. Oxford City Council Local plan consultation started on 1st November – AR, Kidlington and Yarnton parish councils weren't informed.
AR working on the Parking Working Review Group at CDC to try to get decriminalisation to happen, in tandem with South Oxfordshire DC and Vale of White Horse DC.
CDC is having some trees cut back near pathway between Hayday Close and Pixey Close where there has been an issue with teenagers lighting fires and using drugs.
 - 6) **Report of County Councillor:** See attached (67a + b)
 - 7) **Police Liaison:** Relatively quiet in Yarnton but as in previous years at this time there has been a marked increase in dwelling burglaries and theft from vehicles across the Cherwell area. Article submitted to YVN alerting the public of these increases and expected rise in online fraud around the Christmas/New year period.
 - 8) **William Fletcher School:** AI went to a meeting at Marlborough to discuss buses from September 2019. Stagecoach are happy to help when necessary by increasing amount of buses but are not willing to divert to Marlborough school.
Pupils from WFS visit Sanctuary Nursing home weekly, links are becoming strong between pupils and residents.
- 9a) Planning Applications:**
- 18/01588/F Little Marsh playing field – Installation of 7 new 6m high floodlight posts, each with two floodlight units in replacement of 6 existing floodlight posts and floodlight units *{No objection}*
 - 18/01772/TPO Church Lane House, Church Lane – Walnut (T2) Crown reduction by 20%, Sycamore (T3) removal of branches within 2m of Church Lane house, Sycamore (T4) fell due to significant rotting and potential risk of falling – Subject to TPO 26/96 *{No objection}*
 - 18/01709/F 54 Meadow Way – Erection of detached two-storey three-bedroom dwelling with parking and amenity space (amendment to planning permission 16/00352/F) *{objection sent}*
 - 18/01860/F Former Garage block to the rear of 63 to 65 Spencer Avenue – Construct a T-shaped property consisting of 2 x 1 Bed, 2 x 2 Bed and 1 x 3 Bed units
 - 18/01514/F 15 The Garth – Part single storey rear extension, demolition of existing single storey side extension and erection of a double storey side and part double storey rear extension

Planning Decisions:

18/01578/F 47 The Garth – Single storey side extension – Granted 31.10.18

18/01605/TPO Land adjacent to 24 The Paddocks – Crown lift to 3m and remove dead wood to 7 trees – subject to TPO 19/2000 (applicant: Cherwell District Council) – Granted 31.10.18

Planning Application withdrawn:

13/00330/OUT 81-89 Cassington Road – “OUTLINE” Erection of 16 dwellings and new access road

- 9b) CDC Local Plan Partial Review:** Government Inspector has approved a full hearing of the Oxford City Unmet Housing Needs. 8 days are to be set aside for the hearing, probably December/January. All agreed that members of YPC should be present at the hearing, probably on all 8 days depending on the agenda.
- 10) Highway Matters & Public Rights of Way:** OCC have notified YPC that Cassington Road will be closed from 11th to 21st December to “facilitate carriageway resurfacing works” – YPC have been told they will be replacing the worn concrete humps with new bituminous humps similar to ones recently installed in Shipton Road, Woodstock. KJ/FJ have assessed these and consider them to be a definite improvement.
- GT and FJ met with OCC representative today to discuss the proposed siting of the new SIDs, he has no problem with putting them there but suggested an alternative firm to contact.
- As agreed at October meeting Matthew Rudge has been asked to carry out work as per quote “Poplars on corner of Garth 25% reduction and crown lift” but to speak to FJ or GT first.
- LW wrote to Oxford Taxis Ltd who had been parking school buses all day in the layby on A44 northbound at Yarnton, no reply received but buses now being parked in old bus stop on southbound carriageway instead which seems to be better.
- Work done on hedge on A44 North of Rutten Lane by OCC contractor has left lots of hedging – LW to contact OCC.
- Memorial is now in place on green outside British Legion, FJ suggested old notices are removed and replaced with new notices all around saying “Memorial Green – Do not park on grass”.
- Reports received from residents of Livingstone Close saying cars go past the close too fast – FJ will look and recommend possible signage.
- David Brown has asked if he can plant daffodils on the memorial green, all happy but ask him to wait until memorial area is finished.
- Email received from Oxford Centre for Hebrew and Jewish Studies saying they haven’t forgotten about the broken fence in Church Lane.
- Email received from OCC Countryside Records Assistant notifying that the owner of Begbroke Hill Farm has submitted a highways statement to OCC which prevents unrecorded public rights of way from being legally recorded on the basis of presumed dedication in the future. The landowner has also submitted a statement under section 15A (1) Commons Act 2006 which prevents the land from being registered as a town or village green in the future.
- 11) Village Hall:** Work being done on stage. Next year they intend to refurbish the entrance.
- 12) Environmental Matters including Orchard:** All apple trees have now been sponsored. Dates agreed for planning/plotting 30th November and planting 1st December. LW will send letters out asking sponsors what they want put on a label and for consent for their name to be printed on label and in future village news. One resident has raised concerns about rats – Andrew from Heritage Fruit Company says he can’t remember ever seeing a rat in any orchards he has visited. FM has replied to the resident.
- AI asked if it’s possible for bottle banks to be situated anywhere on Sandy Lane side of Woodstock Road. Agreed to ask Yarnton Nurseries if they could accommodate them.

Dog bin still needs replacing near the old Post Office on Woodstock Road.

13) **Playing Fields:** Work on re-roofing the Rutten Lane park pavilion has started and requires replacement of roof boarding. FJ instructed contractors to go ahead and add to total cost. Playing Field AGM is 21st November.

Aplins have said that their suppliers won't be able to get the zipwire to them until early February; Aplins will try to get it earlier.

14) **Youth Provision:** No report.

15) **Burial Ground/St Bartholomew's Churchyard:** Quotes received from M Rudge and Town & Country Trees Ltd for work on trees in St Bartholomew's churchyard and cemetery. FJ proposed quote from M Rudge be accepted, seconded GT, all agreed. LW to inform Rev Oliver Petter and Oxford Diocese when date for work is known.

All agreed that plaques for back of bench in memory of councillors should be Brass.

Tap in cemetery needs replacing, LW to contact plumber to ask for advice.

16) **Finance and General Purpose:** The monthly financial report for October as page 66/2018 previously circulated was proposed GT, seconded AI, agreed by all to be a true record and signed by FJ together with Bank statements for Community acct 27th September – 26th October and Business acct 29th September – 29th October.

Still waiting for NSh to send website link to councillors for feedback.

Yarnton War memorial has been installed and provided considerable attendance from parishioners at the blessing and remembrance services. On behalf of the council FJ congratulated Robin Hearn on leading his small team in achieving such a significant and lasting memory. All comments received from parishioners have been positive.

Email received from the claims handler at Zurich Insurance about the claim for damage to a resident's vehicle caused by a lorry hitting a tree in The Paddocks resulting in a branch of the tree damaging resident's vehicle. His email says "I have now reviewed the full circumstances of this claim and as described previously, I believe that Yarnton Parish Council has followed the correct procedures in respect of tree maintenance and as such I have denied liability with {resident} directly. I do not feel that there have been any breaches to Yarnton Parish Council's legal duties, as such I enclose a copy of my letter for your file {Copy of letter to resident received}

Email quotation received from Ady Podbery to: lift trees and clear ground at The Garth junction for £70 + VAT and to clear all the areas as shown at The Paddocks grass area including lifting tree branches and clearing dumped garden waste for £590 + VAT. FJ proposed both quotes are accepted, GT seconded, all in favour.

Email received from CDC says they are considering options about future of Council Tax Support Grant as their funding from central government is reducing and will no longer exist from 2020. They will give a definitive answer by end of November.

Email received from Zurich with update on Tree Liabilities and Cemetery & Memorial Safety. LW has asked OCC Liaison team for their programme of management, no reply yet.

Pensions Regulator letter received saying we need to re-enrol eligible staff.

Following the retirement of Bernie Connors, Carol McNamara has taken over the role of secretary of the Yarnton Care committee.

17) **Risk Assessment and Management:** LW to request all to be done by end of January.

18) **Recent Correspondence:** Email received about "Oxford to Cambridge Expressway" events, FM could attend the Botley event on Friday 23rd November.

Email received from Neighbourhood Plan steering group, Weston-on-the-green inviting FJ/LW to an event on 22nd November to discuss the proposed corridor of the Oxford-Cambridge Expressway, who will lead the group, actions to take etc.
 Bicester Police Rural Community Resilience Group's next meeting is 20th February at Fringford village hall.

19) Accounts: The following accounts were agreed for payment. BACS payments authorised by FJ, GT, RH and FM. Cheque signed by GT and FJ.

M Rudge (Grass cutting Oct/crown lift trees on memorial green)	1839.00	BACS
NEST (Pension)	4.51	DD
Amazon (2 A Boards)	57.85	BACS
Fleet Linemarkers (YPF)	92.71	BACS
Castle Water (Cemetery standpipe)	3.40	DD
CDC (Loan – year 5)	20561.04	BACS
NEST (Pension)	4.51	DD
ESPO	27.92	BACS
Ady Podbery (YPF)	188.40	BACS
Ricky Smith (St Bart's Grass October)	250.00	BACS
D Poulton	162.98	BACS
L Whitley	585.63	BACS
J Gardner (YPF)	203.58	BACS
M Fallows (YPF)	213.67	BACS
Royal British Legion (Poppy wreath)	25.00	103251
BT (Telephone/Broadband)	235.78	DD
Lexis Nexis ('Arnold Baker' book)	110.99	BACS
Heritage Fruit Tree (Orchard planning, planting etc)	<u>2404.63</u>	BACS
	26971.60	

The meeting ended at 8.15 pm

Date of next meeting: Wednesday 12th December 2018.

Lynne Whitley
 Clerk to the Council

Signed as a correct record

Date: