

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL
HELD ON 12th DECEMBER 2018 at 6.15pm in the VILLAGE HALL, YARNTON**

Present: John Burford (JB), Robin Hearn (RH), Anna Isles (AI), Keith Johnston (KJ), Fred Jones (FJ) (Chairman), Fiona Mawson (FM), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk), Nigel Simpson (NS)

- 1) **Apologies:** Michael Gibbard (MG), Alaric Rose (AR) (CDC Councillor), Maurice Billington (MB) (County Councillor),
- 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
- 3) **Minutes:** The minutes of the monthly meeting held on 14th November 2018 having been previously circulated were accepted as a true record, proposed GT, seconded KJ.
- 4) **Matters Arising:** To be included in relevant agenda items.
- 5) **Report of District Councillors:** None
- 6) **Report of County Councillor:** See attached (72a)
- 7) **Police Liaison:** Further reports of garden shed break-ins in Begbroke/Yarnton area, with mainly tools being stolen. Strong police presence at Begbroke Science Park on afternoon of 11th December dealing with around 100 travellers caravans and their families. The site was cleared without altercation. Playing field user groups and Village Hall committee made aware of traveller groups looking for suitable sites.
- 8) **William Fletcher School:** Parking is still a problem. NS mentioned that Kidlington are trying new life size signs which cost £348 for 3.

9a) Planning Applications:

18/01860/F Former Garage block to the rear of 63 to 65 Spencer Avenue – Construct a T-shaped property consisting of 2 x 1 Bed, 2 x 2 Bed and 1 x 3 Bed units (*no objection but comments sent*)

18/01514/F 15 The Garth – Part single storey rear extension, demolition of existing single storey side extension and erection of a double storey side and part double storey rear extension

18/01953/F 1 Aysgarth Road – Single storey extension and first floor extension (*objection and comment sent “potential overdevelopment”*)

18/02034/F 198 & 200 Woodstock Road – Resubmission of planning permission 18/00125/F, Demolition of existing pair of semi-detached dwellings and outbuildings. Erection of two detached replacement dwellings with detached garaging and detailed landscaping proposals plus non-material amendments to the approved elevations (*objection, “too far in front of property/out of character with other properties”*)

18/02068/F 5 Dashwood Avenue – Side and rear extensions to existing bungalow.

Planning Decisions:

18/01772/TPO Church Lane House, Church Lane – Walnut (T2) Crown reduction by 20%, Sycamore (T3) removal of branches within 2m of Church Lane house, Sycamore (T4) fell due to significant rotting and potential risk of falling – Subject to TPO 26/96 – Granted 28.11.18

18/01709/F 54 Meadow Way – Erection of detached two-storey three-bedroom dwelling with parking and amenity space (amendment to planning permission 16/00352/F) – Withdrawn 26.11.18

- 9b) CDC Local Plan Partial Review:** Developers now saying a lot of houses will be for University use which is not meeting Oxford City Council's unmet housing needs. Oxford City Council consultation ends 28th December. FM will represent YPC on "No Expressway Alliance (NSA)"
- 10) Highway Matters & Public Rights of Way:** Nightwork commenced 11th December on resurfacing Cassington Road.
 Full grant received from OCC for funding of SIDs in Rutten Lane, order placed with Solagen and OCC asked to erect suitable poles at the agreed locations. Completion of installation expected to be towards end of January 2019. On the day SIDs are installed councilors will be invited to attend for familiarization of equipment.
 Due to highway regulations and landownership issues it will not be possible to erect signage near to Livingstone Close warning of emerging traffic. All agreed to contact OCC again.
 A large lorry recently went down Sandy Lane towards Kidlington causing havoc. Signage re 3.5 ton limit is hidden, needs improving (FJ/KJ will look)
 Cost to provide weatherproof "Do not park on the Green" notices for Yarnton Memorial Green would be £36 each plus VAT. FJ proposed purchasing 6, KJ seconded, all agreed.
 Loose hedging on A44 reported on Fixmystreet – update says "report has been closed, passed to relevant team for consideration for future programmed works"
 Fence in Church Lane owned by Hebrew and Jewish studies is getting worse, reminder email sent 10th December.
 CDC have notified YPC that TPO for Trees at Papaver, Sandy Lane, has been varied.
- 11) Village Hall:** Grant request submitted to YPC.
- 12) Environmental Matters including Orchard:** All apple trees were planted 1st December, a positive day. Andy advised not to allow trees to fruit until third year. Small orchard committee formed (FM, RH, David Brown, Rachel Woods, Cliff Jones). Labels will be put on each tree with sponsor's name. FM emailed Rev Oliver Petter about blessing the orchard, he would be happy to do this (agreed to discuss again at January meeting).
 Following concern of a resident FJ spoke to Fire service about emergency vehicles using grass to reach houses in The Paddocks. They didn't think it would be a problem but asked for photos to be given to them with diagrams)
 LW asked Yarnton Home & Garden (Yarnton Nurseries) to consider having bottle bank(s) on site. They would like to discuss with LW/councillor, LW will get details from CDC of what would be involved.
 Litter from both garages is being strewn along the road again, YPC to ask them to put notices up asking customers to use bins or take rubbish home. Bin in Sandy Lane would be useful.
- 13) Playing Fields:** Park pavilion re-roofing completed.
 Fault found in sewer from park pavilion causing blockage. CCTV identified fault, YPC awaiting report from Thames Water to refer to our Insurance company with regard to procedure and costs involved.
 ROSPA reports for Little Marsh and Rutten Lane park are both good with little work required at either site.
 Money owed from Cricket club has been paid.
- 14) Youth Provision:** No report.
- 15) Burial Ground/St Bartholomew's Churchyard:** Trees cut at cemetery, faculty applied for to cut trees at St Bartholomew churchyard. Name plates for bench to be ordered.
 Agreed to ask Thames Water about replacing tap at Cemetery.

16) Finance and General Purpose: The monthly financial report for November as page 71/2018 previously circulated was proposed GT, seconded KJ, agreed by all to be a true record and signed by FJ together with Bank statements for Community acct 27th October – 26th November and Business acct balance sheet to 26th November.

NSh sent website link today to councilors for feedback.

Email received from CDC about future of Council Tax Support Grant as their funding from central government is reducing and will no longer exist from 2020.

Letters received from NEST and Pensions Regulator forwarded to Tetbury about pensions, both will be dealt with as part of their service.

FJ proposed “that effective from 1st April 2019 LW be upgraded in her role from SCP 24 to SCP 26, in recognition of her considerable consistent contribution to parish matters and significantly increased workload brought about by devolvment of responsibilities to the Parish Council from OCC”, GT, seconded, all in favour.

17) Risk Assessment and Management: Have been requested to be done by end of January.

18) Recent Correspondence: Care committee minutes (17th July) received.

Email received from WSP requesting information on historic flooding to properties fronting Rutten Lane between A44 and Cassington Road. LW to ask potential developer if this company is anything to do with them.

19) Accounts: The following accounts were agreed for payment. BACS payments authorised by FJ, GT, KJ, RH and FM. Cheque signed by KJ and FJ.

Castle Water (cemetery standpipe)	3.40	DD
British Gas (YPF)	216.33	BACS
Cartridge People (ink cartridge)	22.97	BACS
M Rudge (Grass cutting November)	1575.00	BACS
Nick Brown roofing (replace Rutten Lane pavilion roof)	4116.00	BACS
SSE (YPF)	172.04	BACS
Skyline Promotions (YPF)	1440.00	BACS
Ricky Smith (St Bart’s Grass cutting November)	250.00	BACS
SLCC (membership 2019)	122.00	BACS
Lanes Group (blocked drain Rutten Lane pavilion)	114.00	BACS
David Poulton	162.78	BACS
Lynne Whitley	567.18	BACS
John Gardner (YPF)	203.58	BACS
Mick Fallows (YPF)	213.47	BACS
HMRC (Income Tax)	389.40	103252
Ady Podbery (cut vegetation, weed treat alleys etc)	864.00	BACS
M Rudge (remove tree stems in The Paddocks)	450.00	BACS
Delroy Evans (YPF)	160.52	BACS
	<u>11042.67</u>	

The meeting ended at 7.55 pm

Date of next meeting: Wednesday 9th January 2019.

Lynne Whitley
Clerk to the Council

Signed as a correct record

Date: