

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL  
HELD ON 13<sup>th</sup> FEBRUARY 2019 at 6.15pm in the VILLAGE HALL, YARNTON**

**Present:** Robin Hearn (RH), Anna Isles (AI), Keith Johnston (KJ), Fred Jones (FJ) (Chairman), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk), Maurice Billington (MB) (County Councillor), Jackie Hoyle (resident).

- 1) **Apologies:** John Burford (JB), Fiona Mawson (FM).
- 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
- 3) **Minutes:** The minutes of the monthly meeting held on 9<sup>th</sup> January and budget meeting held on 16<sup>th</sup> January having been previously circulated were accepted as a true record, proposed GT, seconded KJ.
- 4) **Matters Arising:** To be included in relevant agenda items.
- 5) **Report of District Councillors:** No report. MB said CDC are having lots of meetings about merging with Oxfordshire County Council.
- 6) **Report of County Councillor:** See attached (10a+b/2019). OCC have put their precept up 2.99% for 2019-20
- 7) **William Fletcher School:** No report
- 8) **Police Liaison:** A high performance car has been stolen from the drive of a home in Rutten Lane; this was a night time incident lasting just 10 minutes. Between 8<sup>th</sup> and 11<sup>th</sup> February plant machinery was broken into and items stolen. There have been a series of handbag and purse thefts in the shopping area of Kidlington High Street.  
Some Yarnton residents have received attempted postal frauds which have been referred to Action Fraud.
- 9a) **Planning Applications:**
  - 18/02204/F 9 Field Close – Single storey side and rear wrap around extension to existing bungalow – *No objection*
  - OCC R3:007/19 Request for Scoping Opinion for proposed new park and ride site at Eynsham and an approximately 6.5km long bus lane along the eastbound carriageway of the A40 at Land west of the junction of Cuckoo Lane with the A40 (Park and Ride), land adjacent to A40 (bus lane) – {*councillors to send comments to KJ to collate/respond*}
  - APPEAL: Reference APP/U3100/W/18/3203111 Use of land for storage of empty skips at M & M Skip Hire Ltd, Worton Farm.
- Planning Decisions:**
  - 18/02034/F 198 & 200 Woodstock Road – Resubmission of planning permission 18/00125/F, demolition of existing pair of semi-detached dwellings and outbuildings, erection of 2 detached replacement dwellings etc – Granted 17.1.19
  - 18/02068/F 5 Dashwood Avenue – Side and rear extension to existing bungalow – Granted 24.1.19
  - 18/02156/F 99 Woodstock Road – Single storey side extension – Granted 6.2.19
  - 18/02120/F 21 Aysgarth Road- Erection of timber frame annexe in rear garden to accommodate elderly parent ancillary to main dwelling (alternative application to 16/02091/F) – Granted 1.2.19

**9b) CDC Local Plan Partial Review:** Examination in Public was held 5<sup>th</sup>, 6<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> February, YPC contributed on day 3 for PR8 and PR9. Written transcript of YPC's verbal submission will be put on noticeboards, Facebook and village website. A major concern is the closure of Sandy Lane and level crossings at Sandy Lane and Yarnton Lane. FJ spoke to David Peckford (CDC); he will send details of contact at Network Rail. Network Rail website doesn't appear to mention wanting to close the two crossings.

**10) Highway Matters & Public Rights of Way:** OCC are replacing the speed humps in Cassington Road on 17<sup>th</sup>/18<sup>th</sup> February overnight.

Work on the tree on corner of The Garth/Rutten Lane scheduled to take place next week.

FJ suggested a review needs doing of the trees in The Paddocks at the rear of Merton Way properties. All agreed to get Sarah Venners to do a full survey of these trees.

**11) Village Hall:** No report.

**12) Environmental Matters including Orchard:** Photos of the orchard still need to be sent to the emergency services. Date still to be arranged for the orchard to be blessed. FM currently doing the labels for trees.

LW spoke to Ashley Neville at CDC about bottle banks, has passed his details on to Garden Centre.

Arrangements are being made for the Yarnton Village spring clean 2019 during period 22<sup>nd</sup> March – 15<sup>th</sup> April. FJ will co-ordinate and local organisations will be approached for their help as in recent years.

Worton Park Annual Liaison Meeting is on 27<sup>th</sup> March. LW to forward to FM/MG.

**13) Playing Fields:** All repairs at Rutten Lane park pavilion have been completed. Still waiting for information from Emergency Plumbers required by Zurich.

The new zipwire has been installed (LW to inform Agrivert as they contributed). Play area bark pits need refilling, quotations required for provision and laying bark. This work can no longer be undertaken by committee members.

Replacement metal waste bin liners are required plus one bin door (or new bin) for the park waste bins.

MB has been to a Yarnton Blues meeting as they are one of his charities this year.

**14) Youth Provision:** MB reported that OCC put a million pounds in their budget for youth provision. As Yarnton netball team are setting up a youth team FJ suggested MB sends us information to pass on.

**15) Burial Ground/St Bartholomew's Churchyard:** Faculty still not received to cut trees at St Bartholomew churchyard, Rev Oliver Petter says all information required has been sent to the Diocese. Name plates for bench have been received, will be fixed shortly.

LW phoned Thames Water about replacing tap at Cemetery, received a message saying "the issue has been fixed" although nothing done, LW to contact Thames Water again.

Note about Interment fees being waived for current and ex parish councillors has been put on fees from 1<sup>st</sup> April 2019.

Following risk assessment a few maintenance things need doing.

Keeping burial ground tidy and putting rubbish out has always been done by a parish councillor, FJ/GT suggested we should employ someone to litter pick cemetery, bridlepath and put bins out each week (1 -1.5 hours a week?). All agreed. GT/LW will discuss.

**16) Finance and General Purpose:** The monthly financial report for January as page 9/2019 previously circulated was proposed FJ, seconded RH, agreed by all to be a true record and signed by FJ together with Bank statements for Community acct 25<sup>th</sup> December – 25<sup>th</sup>

January signed by FJ together with Bank statements for Community acct 25<sup>th</sup> December – 25<sup>th</sup> January and Business acct 29<sup>th</sup> December – 29<sup>th</sup> January.

LW has sent documents to NSh for website, no acknowledgement received.

CDC will be sending out nomination forms early March to be returned by hand to Bodicote House, between 27<sup>th</sup> March and 3<sup>rd</sup> April (4pm deadline). LW will collect completed forms from current and prospective parish councillors which will be delivered by hand to CDC all together.

January “Clerk” magazine says councils should check that all their rateable property appears on the business rates list. Checks to be made of any business rates that may be applicable to any Parish Council sites.

FJ suggested YPC consider getting a bank debit card to enable purchases to be made online, LW will enquire.

Annual Parish Meeting, Thursday 25<sup>th</sup> April 7pm. Ian Barnes from Temple Bookbinders will be guest speaker.

17) **Risk Assessment and Management:** Completed for St Bartholomew’s churchyard, cemetery, village hall and parish council finances. All agreed Financial Risk assessment covers all risks. FJ/RH will do Rutten Lane park. Little Marsh still to be done.

18) **Recent Correspondence:** CDC have sent “Who’s Who” document effective January 2019. “Oxfordshire Together” survey completed at meeting (to be submitted online) “Oxfordshire Plan 2050” consultation dates circulated to all councillors, put on facebook and noticeboards.

19) **Accounts:** The following accounts were agreed for payment. BACS payments authorised by FJ, GT, KJ, and RH Cheque signed by GT and FJ.

Emergency Plumbers (Balance)	1355.22	BACS
SI Pumps Ltd (YPF)	792.00	BACS
Brunel Engraving (memorial plaque)	42.42	BACS
Viking (paper)	37.13	BACS
Begbroke & Yarnton Greenbelt (Precept 2019/20 Grant)	4000.00	BACS
Castle Water (cemetery standpipe)	3.40	DD
S J Aplin Playground Ltd (Installation of zip wire)	10983.60	BACS
Cartridge People (ink cartridges)	62.65	BACS
BBOWT (Membership)	46.00	103254
NEST (Pension)	4.51	DD
David Poulton	162.78	BACS
Lynne Whitley	567.18	BACS
John Gardner (YPF)	203.58	BACS
Mick Fallows (YPF)	213.47	BACS
Lowe & Oliver (YPF)	90.30	BACS
Aquarius Plumbing (replace valves at R/L pavilion)	75.00	BACS
	<u>18639,24</u>	

The meeting ended at 8pm

Date of next meeting: Wednesday 13<sup>th</sup> March

Lynne Whitley  
Clerk to the Council

Signed as a correct record .....

Date: .....