

**MINUTES OF THE MEETING OF YARNTON PARISH COUNCIL
HELD ON 13th MARCH 2019 at 6.15pm in the VILLAGE HALL, YARNTON**

Present: Robin Hearn (RH), Michael Gibbard (MG), Anna Isles (AI), Keith Johnston (KJ), Fred Jones (FJ) (Chairman), Fiona Mawson (FM), Graham Thompson (GT) (Vice-Chairman), Lynne Whitley (LW) (Parish Clerk), Nigel Simpson (NS), David Brown, Alun & Caroline Oliver (residents).

- 1) **Apologies:** John Burford (JB)
- 2) **Declaration of Interests:** The Register of Interests was tabled and members were asked to declare any personal interests and the nature of that interest which they may have in any of the agenda items under discussion at this meeting. There were none declared.
- 3) **Minutes:** The minutes of the monthly meeting held on 13th February having been previously circulated were accepted as a true record, proposed KJ, seconded GT,
- 4) **Matters Arising:** To be included in relevant agenda items.
- 5) **Report of District Councillors:** No report. NS said he has met Thames Valley Police re community forum. Only one PCSO in our area now.
- 6) **Report of County Councillor:** No report
- 7) **Police Liaison:** Increase of Cold Calling across the area including Yarnton.
Some residents have received scam letters purportedly from foreign bank employees; these have been referred to Action Fraud.
TVP are currently making checks on the suitability of children's car seats.
TVP have initiated a "Knife Amnesty" 11th-15th March.
- 8) **William Fletcher School/Pre-school:** As WFS school has expanded it needs a bigger leadership so have appointed a new Assistant Head who will be below Deputy Head in seniority. Lots of groups within the school now (School council, Sports crew, Environmental group, Anti-bullying, Rights Respecting group). Attendance record is improving although there are some persistent non-attenders. Currently 240 pupils on roll.
Manager and Deputy Manager of Pre-school have resigned, currently using agency staff.
LW/AI will meet Nicky Ward from Marlborough school to put options for school transport together to be given to WFS pupils.
- 9a) **Planning Applications:**
19/00085/F 15 Merton Way – Timber frame garage/shed (retrospective) {comments sent}
19/00291/F 30 Merton Way – Erection of a two storey rear and two storey part side extension (Discussion took place, no objection but comments will be submitted)
19/00059/DISC Paternoster Farm, 107 Cassington Road – Discharge of condition 3 (flagstone samples) 4 (hayloft openings) 5 (hayloft opening 1F) 6 (barn porch reconstruction) of 16/01565/LB

Planning Decisions:

18/02233/F Knightsbridge Farm, Woodstock Road – Change of use of land from B8 storage to use for the formation and storage of concrete blocks – Granted 27.2.19

18/01790/F 45 Merton Way – Steel frame building for garage and storage in back garden – Granted 7.3.19 (one condition states: “The garage hereby permitted shall be used only for purposes incidental to the enjoyment of the dwelling house as such and shall not be used for any trade, industry, business or other use whatsoever).

9b) CDC Local Plan Partial Review: Network Rail have indicated to YPC that possible closure of Yarnton level crossing is in very early discussion stage and that residents adjacent to the crossing will be consulted as will Yarnton Parish Council. The residents have been advised accordingly and will be kept informed.

CDC has now submitted notes on Housing and Transport to the Inspector as requested, comments need to be submitted by 4th April. PC’s to send comments to LW for FJ/GT to put comments together for submission from YPC.

10) Highway Matters & Public Rights of Way: Humps on Cassington Road have been replaced. Sarah Venners is unable to do a survey of trees in The Paddocks, YPC have asked OCC if they will look at the area and inspect the trees. LW to get tenders for clearing the ditch all along.

A resident in Park Close has mentioned cars are regularly parking on pavements in Park Close making it difficult for pedestrians. Agreed to ask Sanctuary if they could make it “Residents only”. YPC will put letters on cars parked on pavements near junction with Church Lane.

KJ received report about locked gate on the public right of way/bridleway at Spring Hill, gate has been padlocked. Individuals could get through gap at side of gate but not horse or cyclist, KJ has reported it to OCC Public Rights of Way team.

NS said pathways in Aysgarth Road are in need of repair, FJ will look and report.

State of road in The Paddocks has been reported again to OCC, badly needs potholes filled/re-surfaced.

A resident has asked about getting trees at bottom of 5/6 The Paddocks cut back. Reply sent saying it’s not possible for YPC to take responsibility; it comes under “Riparian ownership”.

Still waiting for dates for poles for SID’s to be installed.

OCC have notified Network Rail are carrying out annual level crossing testing and maintenance on Yarnton Lane 6th July and Sandy Lane 13th July, road will be closed during those times.

11) Village Hall: Management committee is ok with grant given.

Stage curtain being removed to be cleaned. Gate will be painted bright yellow.

GT asked if there could be a motion sensor light at the main entrance..

12) Environmental Matters including Orchard: Photos of the orchard have been sent to the emergency services. Labels with names of tree with sponsors name/messages now on trees.

First orchard group meeting next Monday. FM and David Brown met Rev Oliver Petter to discuss blessing of the orchard who suggested Ascension Day (Thursday 30th May). Someone reported vandalism to trees but there doesn’t seem to be anything amiss.

Ashley Neville, CDC, was going to make contact direct with Garden Centre to see if they’re willing to have bottle banks...

Spring Clean arrangements are well advanced with 6 organisations and some individuals already signed up.

Worton Park Annual Liaison Meeting is on 27th March. MG will attend.

FM has been to meeting about stopping the Oxford-Cambridge Expressway, about 40 groups affiliated. Next meeting is March 30th.

David Poulton has said a lot of rubbish is accumulating behind Shell Garage including wooden pallets thrown in ditch, presumably from garage.

- 13) **Playing Fields:** Replacement metal waste bin liners plus one bin door have been ordered.
Two small windows at Rutten Lane park pavilion have been broken by footballs and are to be replaced with reinforced glass.
A resident at the meeting expressed concern that dogs are being taken into the park, particularly on Saturday mornings when football matches are on despite “No Dog” signs. YPC are aware that a Yarnton resident has initiated an online petition for dogs to be allowed in the park.
Work laying cable at Little Marsh still ongoing.
- 14) **Youth Provision:** NS has had a meeting about using the old Kaleidoscope centre at Kidlington for a youth club on a short term lease.
- 15) **Burial Ground/St Bartholomew’s Churchyard:** Permission received today from Diocese to carry out tree work at St Bartholomew’s churchyard.
David Poulton has been employed for 1.5 hours per week to litter pick cemetery and bridlepath and put bins out each week.
New “disclaimer” notices are needed at cemetery.
- 16) **Finance and General Purpose:** The monthly financial report for February as page 13/2019 previously circulated was proposed KJ, seconded RH, agreed by all to be a true record and signed by FJ together with Bank statements for Community acct 26th January – 26th February and Business acct 30th January – 27th February.
Business rates are paid for Village Hall and Playing Fields.
Review of Parish Member’s allowance for 2019/20 received by CDC. FJ proposed not to take the allowance as in previous year, GT seconded, all in favour.
Still waiting for NSh to complete website, FJ will try again to make contact.
All agreed to appoint Jackie Carpenter as Internal Auditor again.
- 17) **Risk Assessment and Management:** All reports now received.
- 18) **Recent Correspondence:** “Oxfordshire Together” survey has been submitted online)
OCC require a completed annual return form for the Councillor Priority Fund received for SID’s.
Owner of “Land and buildings at and known as Begbroke Hill Farm” has submitted a highways declaration to OCC which prevents unrecorded public rights of way from being legally recorded on the basis of presumed dedication in the future
Resident in The Paddocks concerned about people in Pixey Close storing their bins and other things on the nature reserve.. LW suggested she contacts the housing management company that manages Pixey Close including that land.
Maurice Billington had received email from resident of Hayday Close concerning criminal damage to cars and safety of children asking for a metal fence to be installed between path and road. LW replied to MB saying YPC never took responsibility on for that estate so still CDC.

19) **Accounts:** The following accounts were agreed for payment. BACS payments authorised by FJ and GT. Cheque signed by GT and FJ.

BT (Phone/Broadband)	235.39	DD
M Rudge (YPF)	1050.00	BACS
Castle Water (cemetery standpipe)	3.40	DD
M Fallow/J Gardner (replace dog bin)	45.40	BACS
Fleet Linemarkers (YPF)	92.71	BACS
British Gas (YPF)	481.15	BACS
OPFA (annual membership)	53.00	BACS
OALD (subscription)	563.77	BACS
Community First Oxfordshire (annual membership)	70.00	BACS
NEST (Pension)	4.51	DD
M Rudge (tree work)	900.00	BACS
Tetbury Accounting (payroll admin)	354.00	BACS
SSE (YPF)	345.13	BACS
D Poulton (village/cemetery tidying)	213.03	BACS
L Whitley (clerk's salary)	567.18	BACS
J Gardner (YPF)	203.58	BACS
M Fallows (YPF)	213.47	BACS
HMRC (Income tax)	402.20	103255
L Whitley (petty cash top-up)	48.42	BACS
CDC (caddy liners)	213.12	BACS
F Mawson (waterproof/laminating paper etc for orchard labels)	<u>23.43</u>	BACS
	6082.89	

The meeting ended at 8.25 pm

Date of next meeting: Wednesday 10th April

Lynne Whitley
Clerk to the Council

Signed as a correct record

Date: