



## EMPLOYMENT APPLICATION

Name:

Date:

Date Available to Begin work:

Address:

Phone number(s):

E-mail:

Emergency Contact name & Number:

### Days/hours available (includes overnight shifts 8pm-6am)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
-----	------	-----	-------	-----	-----	-----

Special scheduling requests:

**Working weekends and holidays is mandatory.** Are you available to work weekends and holidays?

Are you currently employed?

Hourly rate desired:

Number of Hours per week:

**All of our positions are customer service positions – you will be customer facing in all positions!**

### Education

	High school	College	Graduate school
School name			
Number of years attended			
Year graduated/projected graduation date			
Degree			

Special training concerning animals, additional degrees

**Employment History**

(List most recent first)

Company name:		Company address:
Phone number:		Supervisor/manager name:
Position:		Salary or hourly rate:
Dates of employment	From:	To:
Job responsibilities:		
Reason for leaving:		

Company name:		Company address:
Phone number:		Supervisor/manager name:
Position:		Salary or hourly rate:
Dates of employment	From:	To:
Job responsibilities:		
Reason for leaving:		

Company name:		Company address:
Phone number:		Supervisor/manager name:
Position:		Salary or hourly rate:
Dates of employment	From:	To:
Job responsibilities:		
Reason for leaving:		

Please explain any gaps in employment:

**Please tell us more about yourself**

1. Do you have any pets? Names/type of pets?

2. Have you ever cared for dogs in a group setting? (Please describe)

3. What animal related experience do you have?
  
4. Have you ever taken care of dogs other than your own? (Please describe)
  
5. Have you ever administered medication to a dog or cat? (Please describe)
  
6. Why do you want to work with us?
  
7. What experience and/or quality do you have that makes you a good fit for Digstown?
  
8. Have you ever been bitten by a dog or cat?
  
9. Have you ever been in a situation with an aggressive animal? What did you do?
  
10. What do you think is required of you in your desired positions with Digstown?
  
11. How do you discipline your own dog(s)? If you do not have dogs, how would you discipline them?
  
12. Have you ever been in a medical emergency with a dog or cat? (Please describe)
  
13. Do you have any limitations we should know about that would restrict you from performing all duties of the position?
  
14. Any other comments?

### References

Please provide three references: 2 professional/work references, and 1 personal reference. We will be contacting these people.

<b>Professional</b>	Name:	
	Phone #(s):	
	Relationship:	How long have you known this person:

<b>Professional</b>	Name:	
	Phone #(s):	
	Relationship:	How long have you known this person:

<b>Personal</b>	Name:	
	Phone #(s):	
	Relationship:	How long have you known this person:

### Criminal Convictions

Conviction will be considered only as it related to fitness to perform the job being sought

Have you ever been convicted of a felony?	What city/county/state?
Please provide details (dates, places, charges, etc.):	

**\*Background check required; Random drug testing will be required\***

**I have supplied the above information, and I understand that any misstatements or omissions of material facts in the application may be cause for dismissal. I also understand that a background check is required for employment, and that random drug testing will occur during my employment.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date