

## Bloggging Your E162 Nature Journal

### *Setup Instructions*

1) You will receive an email invitation from your instructor (Gwen) to contribute to a blog. The blog address will have your IU username in the URL. Click on the link in the email.

2) If you have a Google account, log in with your username and password. Continue to 3b.

3a) If you do not have a Google account, you will be asked to create one:

- a) Enter your email address; it does not have to be an @gmail.com address.
- b) Retype your email address.
- c) Choose a password.
- d) Retype your password.
- e) Use your IU username as your display name.
- f) Uncheck the box that asks for email notification of updates.
- g) Complete the word verification.
- h) Check the **Accept Terms** box.
- I) Check the email account you used to sign in; click on the activation link that Google has sent you.
- j) The link will take you to a field where you sign into Blogger with your email address and password.

3b) The screen will show the email address you used to set up your Google account and your name.  
Next:

- a) Enter your IU username as your display name.
- b) Uncheck the box that asks for email notification of updates.
- c) Complete the word verification
- d) Check the **Accept Terms** box.
- e) Click **Continue**.

4) You will now be at the Dashboard for your nature journal blog.

5) Click on **New Post** to add a test post. Enter "Test" in the title field and enter a sentence or two in the text field. Select **Preview** (on the right under **Compose**) to view what your text will look like, then select **Hide Preview** to go back to the text field. When posting, remember to click **Save Now** frequently. When you are finished, **Publish**. If you like, you can go back and delete this test post when you do your first real journal entry.

6) Select the **View Blog** link on the far right of the upper tier of tabs to see your journal.

*Posting*

These instructions apply to your first real journal entry.

- 1) Once you have logged in, select **New Post**. This will take you to the **Posting** tab.
- 2) For the title, use “[Name of Prompt]: [Date Completed].” Omit the quotation marks. For example:

Place Description: July 12, 2009.

- 3) Cut and paste your nature journal entry text from your word processing program into the text field. Make any necessary formatting changes using the navigational bar, clicking **Save Now** frequently. You can spell check in the text field as well as in your word processing program.
- 4) Once you have written a post, select **Publish Post**. You must remember to publish, or your entry will not be graded.
- 5) After publishing, you can opt to view your blog post, edit it, or create a new post..