



Meagan's Walk Volunteer Opportunity

Position: Communications Researcher/Writer, Recognition

Meagan's Walk: *Creating a Circle of Hope* is a community based and volunteer driven organization committed to:

- sharing a message of hope
- increasing public awareness about brain tumours and the devastating effects they have on children and their families
- raising funds for research into paediatric brain tumours.

Since its inception in 2002 Meagan's Walk has raised more than \$5.4 million for ground-breaking research and is having global impact on the care of and outcomes for young brain tumour patients around the world.

Volunteers are crucial to the success of Meagan's Walk and its daily operations.

The **Communications Researcher/Writer, Recognition** will be a member of the Communications Team and will be responsible for promoting and increasing awareness of Meagan's Walk within the community.

Responsibilities:

- Complete research to identify recognition and speaking opportunities for Meagan's Walk volunteers.
- Communicate with representatives of organizations to provide information about Meagan's Walk and the accomplishments of its volunteers.
- Prepare and submit required supporting documentation for applications/proposals.
- Follow-up on applications and respond to inquiries as required.
- Attend and actively participate in Communication Team meetings and other meeting forums as required.

Qualifications:

- Education and/or professional experience in Communications and Public Relations
- Strong research skills
- Excellent verbal and written communication skills.

Reports to:

- Communication Team Lead

MEAGAN'S WALK: CREATING A CIRCLE OF HOPE
3273 BLOOR STREET WEST, SUITE 201, ETOBICOKE, ONTARIO M8X 1E2
416.239.7843 • meaganswalk.com

12/4/2018

Time commitment:

- Long term commitment, 1 – 3 hours per week

Location:

- Work can primarily be completed remotely.

Apply by sending your resume to volunteers@meaganswalk.com. Please include **Communications Researcher/Writer, Recognition** in the subject line of your email.

This posting will be removed once the position is filled.