



Meagan's Walk Volunteer Opportunity

Position: Development Co-ordinator, Community Partner Events

Meagan's Walk: Creating a Circle of Hope is a community based and volunteer driven organization committed to:

- sharing a message of hope
- increasing public awareness about brain tumours and the devastating effects they have on children and their families
- raising funds for research into paediatric brain tumours.

Since its inception in 2002 Meagan's Walk has raised more than \$5.4 million for ground-breaking research and is having global impact on the care of and outcomes for young brain tumour patients around the world.

Volunteers are crucial to the success of Meagan's Walk and its daily operations.

The **Development Co-ordinator, Community Partner Events** will be a member of the **Events Team** and will be responsible for supporting Meagan's Walk fundraising efforts by growing the network of community partners.

Responsibilities:

- Identify prospects and establish relationships with new Community Partners while maintaining strong relationships with existing partners.
- Ensure that all Community Partners planned fundraising events are appropriate for Meagan's Walk and meet the policy requirements of the organization.
- Support partners with the implementation of their event as required.
- Collaborate with members of the Communication Committee to provide content for social media and other communication releases.
- Attend and actively participate in Events Team meetings and other meeting forums as required.

Qualifications:

- Experience in fundraising and/or marketing and sales is an asset.
- Work well both independently and as part of a team
- Excellent communication skills and relationship building skills are required.
- Comfortable soliciting new partners through both email, phone call and in person contact.

Reports to: Events Team Lead

Time commitment: Long term, 1 – 3 hours per week

MEAGAN'S WALK: CREATING A CIRCLE OF HOPE
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3/22/2019

Location:

- Business locations in the Bloor West business area in Toronto.
- Occasional meetings at the Meagan's Walk office will be required.

Apply by sending your resume to volunteers@meaganswalk.com. Please include **Development Co-ordinator, Community Partner Events** in the subject line of your email.

We thank all interested applicants. Please be advised that only those selected for interview will be contacted.