

September 8, 2014



Board Minutes

Board Members _____ present: Kim Ambrose, Jen Meiring, Amanda Davis, Dawn Scheck, Deb Rempert, Nancy Kerr, Jan Wright, Nicholas Davis, Deb Nielsen

Board Members absent: Somya Bergman, Marcie Mefford, Matt Jeffrey

Other guests: Kathy Evangelista, Nata-Leigh Preas, Bob Paulin, Renee Culbertson

Meeting called to order at 6:30 pm

Special Guests

- Clothing Resale- Kathy Evangelista
 - We have new signs for the sale but did go about \$100 over budget. But these signs will last and are easier to store
 - We'd like to purchase about 20 more yard signs to put around Batavia, North Aurora, Mill Creek and other areas. These are about \$17 each.
 - Numbers: about 1/3 of our seller are AGS families. We'd like to increase that number. In the Fall of 2013, 39% of the sellers were from AGS and about 35% of the sellers in the Spring 2014 were from AGS.
 - The sale is really for the community and not just AGS.
 - A "Did You Know" flyer will be sent out describing the various ways people can help the resale.
 - If each family contributed 10 items, this could boost our sale to earn \$4000 more. (10 items x 200 families x \$2 per item=\$4000).
 - We need volunteers to staff the hours of resale as well as the presale hours. Listed below are these presale hours:
 - 1-2pm-volunteers working 9 hours or more and staff/faculty
 - 2-3pm-volunteers working 6-9 hours
 - 3-3:30pm- volunteers working 3-6 hours
 - 5-9pm-sale open to the public
 - We are seeking AGS PTO Board members to volunteers to be scanners and cashiers.
 - Future
 - In the past, Hoover Wood has partnered with AGS. AGS would do the Fall sale and Hoover Wood would do the Spring sale
 - Hoover Wood is opting out doing the Spring sale, which potentially means another Spring sale for AGS.
 - We share some items with Hoover Wood such as scanners and racks. We will be receiving this equipment. We are not sure if they are gifting it to us or are looking to sell it to us. They are discussing this at their PTO meeting tonight.
 - We could do a Spring sale but we need check with the committee chairs if they are willing to do this.
 - Possible Spring dates are March 13-14 or March 20-21. March 13-14 is the Board's first choice as a half-day is involved and we won't have to co-ordinate lunch in the classrooms.

- We could reach out to other schools to pair for Spring and share the profits.
 - We cannot eliminate the Fall sale in the future due to lack of volunteers since this is community related.
 - We discussed pushing the sale date farther in the Fall but it would encroach on other sales such as the Western Avenue sale.
 - A couple people have contacted Kathy regarding some families in dire need. They will be able to shop for free all the donated items after the sale has finished.
 - Remaining donated items go to various groups depending on who can show up with a big truck.
- Trivia Night-Nata-Leigh Preas
 - We reviewed a budget consisting of \$200 for the Moose Lodge contract; \$100 for the 1st place prize; \$50 for the best themed table; \$75 for a snack table; and \$50 for miscellaneous for a total of \$495.
 - Our profit last year was \$1839
 - The teams will be 6-8 person teams with no teams signing up at the door,
 - We are still having pizza available for purchase.
 - This is not a revenue builder; it's a more of an AGS community fun activity.
 - We plan on having fewer raffle baskets but more quality baskets.
 - We'd like to get gift certificates to the Turf Room and/or Gaetano's and see if they would match our purchase.
 - Jan Wright proposed raising the budget to \$1000.
 - Deb Nielsen made a motion to increase the budget to \$1000; Jan Wright seconded; it passed unanimously.
 - Prizes will include a 2nd place prize of \$75 and 3rd place prize of \$50.
- Gator Gold- we had a form/check go missing and reviewed the distribution process. This is the first time this has occurred.
- PTO website-Bob Paulin
 - Bob volunteered to work on the AGS PTO website and freshen it up.
 - He does this professionally.
 - Brian Nallenweger is still transitioning some items.
 - Every board member is to review the website.
 - Bob's ideas are to make it more mobile friendly and to declutter the website.
 - Bob's email will be sent to the board.
- Market Day-Renee Culbertson
 - We discussed a possible new venture with Schwan's®, a food delivery company who runs a fundraising portion of their business called Schwan's Cares™.
 - Schwan's® offers:
 - Nice offering of various foods including ice cream
 - Food is good quality
 - Order on-line
 - They deliver to your door
 - Jill Stevens has offered to run it if we decide to do it.
 - The earnings work as such:
 - During the "Active Period", the first 30-45 days, our group earns 20% of Schwan's® product sales and 40% on eCertificates.

- After the “Active Period” comes the “Annuity Period” where we earn 5% of product sales.
- With Market Day, we earn 10% of sales. We earn more as sales increase.
- Members felt that Market Day quality seems to be decreasing.
- We decided to try Schwan’s® and begin in November for the holiday sales.

President-K.Ambrose

- Approval of August Board minutes. Deb Rempert made a motion to approve the minutes; Nancy Kerr seconded the motion; the minutes were approved unanimously.
- Batavia Interschool Council (BIC) meetings will be held five times this year: September 27th, November 15th, January 10th, March 7th and May 2nd.
 - Meetings are held at the Rosalie Jones Administration Center located at 355 W. Wilson Street, Batavia.
 - All Batavia School District schools are represented
 - The meetings are very informative with information between the district and individual schools.
 - There are four topics for the September meeting: alternative revenue bonds, ballot questions, status of building grounds, and school calendar feedback.
- The Gazette: Caroline Batybarr has requested to change it due to too much information in it. Some suggestions have been made and will be discussed at the next meeting.

1st VP- J.Meiring

- Gator Gallop is coming along.
 - We are getting sponsors and want to get their names out to the AGS community.
 - We are waiting on some sponsor logos for the t-shirts as well as some checks from sponsors.
 - Currently, we have 23 sponsors totaling \$1090 in donated funds
 - We are trying to lump a bunch of items into a grand prize.
 - We have a 2 month membership to Chang Lee’s Taekwondo
 - We bought a Go Gator brand Frisbee home golf game for \$30 from Sports Authority
 - Epic Air gave \$75 off a party
 - The class with the most participation gets a prize. The amount is based on percentage of the class, not actual number of participants.
 - The person who raised the most receives a prize.
 - We need to review the concession notes
 - Three Penguins is doing the shirts.
 - We missed the Gazette deadline for a SignUp Genius but it went out today via Facebook and email will go out later this week.
 - We will be talking to Kids Kampus about the discrepancy with t-shirts from last year.
- Spiritwear
 - Car decals are in the office. We are selling them for \$1.50 and at cost, \$0.55 to the teachers.
 - ECC parents have asked if about spiritwear, Bitty Bulldogs. Leeann Rodriguez is working with Sarah Gorr.
 - Sarah Gorr will be setting up at Movie Night.
- Yearbook
 - The contract for next year has been signed.
 - We will be setting up community site so others can upload pictures.
- Donations

- We seem to be hitting up the same sponsors multiple times throughout the year.
- It would be good to have the appropriate sponsor for events. For example, Aliano's and Prenrose Brewery would be good for Trivia Night and no so much for Gator Gallop.
- We could set up a Google Doc to share sponsor information. This will be looked at more after Gator Gallop.

2nd VP-S.Bergman

- Special Appropriations requests are due October 2nd.
- Everyone should have the updated budget.

Secretary-D.Scheck

- The Year-at-a-Glance calendar has been updated. This will be a live document to be updated and posted on the website as needed.

Treasurer-A.Davis

- Not much has occurred since the new fiscal year
- Anyone turning in a reimbursement form needs to fill out a check request form as well.
- We received \$3,300 from Target Redcard and we only budgeted \$2,500.

Communications-M.Mefford

- A to Z directory has been updated.

Ways & Means- D.Rempert

- Volunteer Status
 - All the Ways and Means positions have been filled except Publicity and Flower Sale. We will still try to fill both positions. If Publicity doesn't get filled, Nancy and Marcie will cover it for Fun Fair.
- Dine Around
 - October 8th will be at Smashburger from 10am-10pm. Adriana Plocinski is hoping room parents will use this as a meeting place for planning the Halloween parties.
 - November 6th perhaps will be at Panera Bread in Batavia
 - We will be doing at least one restaurant on December 2nd to coincide with the Book Fair. Many suggestions were made.
 - We will do Pal Joey's in April
 - Charlie Fox will be in the winter sometime
 - We will look into Chipotle for the Spring
 - We could possibly do Batavia Creamery with a restaurant.
- New Ideas-Schwan's and it has been reviewed.
- Movie Night
 - Susan Anderson and Beth Schroeder are set for the first movie this Friday, September 12th with the *Lego Movie*.
 - We do not have a title for the next event in November.
 - They need a ticket table person.
- BoxTops is underway.

Classroom Support-N.Kerr

- Head Room Parent Update
 - Each classroom was covered by the 1st day of school with at least 2 head room parents. Some classes have more than 2. There are 32 head room parents.

- The head room parents will be emailing all the classroom parents.
- The head room parents received the outline, tax form and food policy.
- A big SignUp Genius went out and Picture Day is covered as well as September 19th lunch in the classrooms and the hearing and vision-screening day. We need more volunteers for Positive Behavioral Intervention and Supports (PBIS) on September 30th.
- *Look Ahead* will include a reminder for no peanuts in the classrooms on September 19th.
- Early Childhood Center (ECC)
 - Jenny Melvin is the head room parent for ECC.
 - We were at the ECC open house and handed out PTO information. Parents seemed receptive.
 - We could give out an ECC customized Year-at-a-Glance calendar since not ALL the events pertain to ECC.
 - Nancy is working on a one-page flyer with PTO event descriptions.
 - We have been invited to be at ECC Curriculum Night on September 15th from 6-7:30pm. We'd like to show ways ECC families can participate in the PTO like the Target Redcard, Market Day, Campbell Soup labels, BoxTops, Meijer, Gator Gold, Movie Night, Dine Around, etc.
- Positive Behavioral Intervention and Supports (PBIS)
 - New G.U.S. boxes were made for the classrooms
 - We've gone through 6,000 GUS tickets already
 - We need more help on September 30th from 2:25-3:25pm for the Fall Festival.
- Fun Fair
 - All chair positions have been filled except for Publicity. Nancy will pick up the slack.
 - The theme is Swamp; kind of a swamp brothers Duck Dynasty meets Princess and the Frog at Mardi Gras idea.
 - The Fun Fair team if we could adopt a puppy for a classroom but the school has a strict "No dogs on campus" rule.
 - Sherri is going to solicit local pet stores to donate a hermit crab for raffle.
 - Raffle is going to stay in the LRC with improved traffic and putting a results board outside the LRC as well as one in the LRC.
 - A shooting game was discussed due to the event being at a school. It was decided acceptable since there was no ammunition and just a signal shooting device video game.

Teacher Liason-N.Davis

- The Assembly Committee would like to add an assembly, Ac Rock, the first week in April, possibly the first day after Spring Break. They are \$245 short.
 - Deb Rempert made a motion to increase the budget by \$300; Nancy Kerr seconded; it passed unanimously.

Principal-J.Wright.

- Continue Technology Fund Discussion
 - We are looking for a PTO focus for the next school year as well as discovering the ECC needs.
 - The first technology purchased at AGS was the Mimio boards for all classrooms from kindergarten through 5th grade.
 - For ECC, these boards can be problematic since the boards are a little too high and you have to use the stylus just right.
 - We looked for an alternative and went directly to Mimio

- They have a system with a short arm projection to help solve these issues but they cost \$4500 each.
- Tony Inglese, Chief Information Officer for the district, purchased one to try.
- If it can really be utilized, we will eventually need 3 more.
- Funds can come from the district, grants, special education and the PTO.
- If we stay with a technology focus, it would cover professional training and technology upgrades.
- All the teachers were sent the Illinois Computing Educators training at Pheasant Run during an Institute Day.
- We discussed surveying the teachers and AGS community for possible needs. We hope to have this survey to parents by January.
- We also discussed some grounds needs as far as a tractor plow repair/replacement for Angel Balderas. He should speak with Pat Brown, head of building and grounds.
- Much digging is occurring in the courtyard for the drainage issue.
- This Wednesday, school board members are touring each school. Principals are highlighting areas of need.
- Dr. Wright's goal for the courtyard is to create an outdoor learning area.

Round Table Discussion

- Kim brought up that we do not have popcorn for events. Someone has always donated the popcorn but is not the case this year.

Meeting adjourned at 8:51pm

Minutes respectfully submitted by Dawn Scheck