

December 8, 2014



Board Minutes

Board Members _____ present: Kim Ambrose, Somya Bergman, Amanda Davis, Dawn Scheck, Deb Rempert, Marcie Mefford, Nancy Kerr, Jan Wright, Deb Nielsen

Board Members absent: Jen Meiring, Matt Jeffrey, Deb Nielsen

Other guests: Tamra Ashby, Nata-Leigh Preas

Meeting called to order at 6:31 pm

Guest Speaker-Tamra Ashby

- Tamra came to the board as parent representatives so we may inform her of what ideas or changes we could brainstorm to ensure the Learning Resource Center (LRC) is meeting its community's needs.
- She will be asking the staff and student council as well.
- The district mission is: Always learning. Always growing.
- The LRC mission is: using both physical and virtual environments, the library connects the learning community with resources and instruction to foster the discovery, creation and sharing of knowledge.
- Four essential parts for the LRC
 - Using library resources,
 - Finding, evaluating, and applying information to solve problems,
 - Exploring various types of literature, and
 - Integrating technology and practices for Internet safety.
- The board spent a few minutes to brainstorm ideas on
 - How the LRC can better serve students
 - How the LRC can better serve the AGS families.

Secretary

- Approval of November board minutes.
 - Marcie Mefford motioned to approve the minutes. Nancy Kerr seconded. The minutes passed unanimously.

Treasurer-A.Davis

- We reviewed budget report. Some highlights include:
 - We are on track for the year. The big events are generating more funds than anticipated.
 - The last Movie Night was under possibly due to an older movie and some health concerns (lice and scabies outbreaks).
 - We never received a replacement check for Gator Gallop. There was a donor's check, in the amount of \$40, that bounced. A letter was sent to the person but they have not responded.
- Playground budget
 - We purchased some soccer balls and went over the \$300 budget by \$22.
 - We'd like to purchase a set of 24 flags for flag football for \$145.

- Deb Rempert motioned to increase the playground budget from \$300 to \$500. Somya Bergman seconded. The motion passed unanimously.
- We currently use QuickBooks 2012. 2015 is going on sale.
 - We may want to change to an online version for various reasons:
 - More than one person can view it
 - Online backup provided
 - It can connect automatically to Square
 - We could put the annual budget on it
 - It will automatically reconcile
 - There are 3 levels of the program. The mid-level is Online Essentials.
 - It's not a one-time fee.
 - It costs \$14/month for six months then changes to \$20/month.

1st VP- J.Meiring via K.Ambrose

- Yearbook
 - Cover contest will be in January
 - Send in pictures
- Spirtwear
 - Glitter products are available.

2nd VP-S.Bergman

- Special appropriations deadline is Thursday, December 18th.
 - Mrs. Stierwalt is the teacher representative on the finance committee. Currently, she has submitted for special appropriations. If another proposal arises, she will step down and find a replacement for the vote.
 - A date has not been set for the next finance committee meeting. We will wait until after the special appropriations deadline has passed to determine if we need a meeting.

Communications-M.Mefford

- Batavia Interschool Council (BIC) meeting
 - Early Childhood Center (ECC) donation was discussed
 - Deb Nielsen attended the BIC meeting and presented information about ECC
 - A follow up email was sent to other elementary schools about donating to the ECC. We've only heard back from Louise White.
 - McWayne may be able to donate depending on their bylaws
 - We are waiting to hear from other PTO's after their December board meetings. Then a friendly reminder will be sent. Some PTO's may require an invoice.
 - It was discussed the meaning of the donating since this is a district-wide program while other schools have district-wide programs and do not ask for donations from other PTO's as in the bilingual program at H.C. Storm.
 - ◆ ECC encompasses all preschool students while the other programs are Kindergarten – 5th grade.
 - ◆ There is a separate budget for ECC while other programs do not have separate budget.
 - ◆ The ECC is its own school.
 - Fundraising and communication with the entire district was discussed.
 - Sue Gillerlain, Communications Manager, is trying to get a district Google calendar assembled.

- Caroline Batybarr may be able to help with the AGS portion.
- The school district is changing the website
 - They hired Rule 29, out of Geneva but AGS parents.
 - We are not sure if they can manage all schools' website or just the district's site.
 - Another elementary PTO doesn't have a website. All information goes through the school website.
 - Hoover Wood uses an application through como.com. It's about \$400/year.
- Senate Bill 16
 - They have been hearing that the bill is going to die when it reaches the house.
- W.A.T.C.H.D.O.G.S
 - Two elementary schools do not participate in this program
- Positive Behavioral Intervention and Supports (PBIS)
 - Hoover Wood's PTO has been asked to fund it in their school and was wondering if other schools fund it.
- The food policy was discussed after an incident happened at a school.
 - A student smeared peanut butter on a peanut allergy student's face.
 - They are wondering if more education needs to be taught.
- The next BIC meeting is January 10, 2015.

Classroom Support-N.Kerr

- Winter parties
 - HRPs coordinating with teachers for service projects.
 - Other rooms classrooms will have a regular party from 2:45-3:15pm
- The freezer is clean. Note for the future: it takes more than one day to defrost. We used boiling water to do it. The freezer contains only ice bricks and Movie Night hot dogs.
- FunFair
 - All the planning is going well.
 - The next meeting is December 11th.
 - We are renting from Fun Ones again and getting same games and food machines.
 - Games include a jump house with a *Shrek* theme, smaller obstacle course, silly shower, pop a shot, money grabber, and 3 skill games.
 - Food machines include a cotton candy machine and slushie machine. We will have a non-alcoholic margarita flavor and call it Swamp Slime.
 - We gave them a \$50 deposit.
 - New this year: pre-ordering your wristband will reserve a goody bag.
 - Mrs. Jensen will dress as a Jester and hand out beads
 - Mr. Cronin has volunteered to wear the free Shrek costume from The Fun Ones
 - Mr. Park will be dressing up as Uncle Si from *Duck Dynasty*.
 - Mrs. Diverde will dress up in the GUS costume.
 - The student council will be handling spirit week.
 - People are signed up for the shower.
 - Thank you to Amanda and Somya for volunteering to make Gumbo. Laura Buddy, the food chair, will confirm with you.
 - Preschool flyers will need help distributing in January
 - Poster contest is ready for January.
 - Wish list went out in Gator Gazette.
 - We have a boat! Other items are pouring in.
 - Ben Hartman will be AV dad for the night and help with laptops which Mrs. Ashby providing.

- Reserved parking will go to the 2 winners from Trivia Night. The first winner is Renee Culbertson. We need to find out 2nd winner. Spots will be the Speech walk-in spots. Sign will be posted over speech signs.
- We have loaned Hoover Woods all of our Pirate decorations and are waiting to hear from H.C. Storm to loan all Outer-space decorations via Sue Locke's friend.
- We will request something in the January Gazette about ticket sales in February.

Ways & Means- D.Rempert

- Trivia Night: Nata-Leigh Preas presented results and feedback from Trivia Night
 - There should be a separate money person than her since \$150 is misplaced.
 - The event raised \$2350 compared to \$1840 last year.
 - We reviewed the balance sheet provided.
 - The Moose Lodge charged less.
 - It was recommended to have an intermission. If we do so, we will have to eliminate 2 rounds.
 - A pause may be needed between questions since people felt rushed.
 - Two tables brought in their own alcohol, which cannot be done.
 - Raffles in regards to alcohol baskets need to follow Moose Lodge guidelines.
 - We will stick with 6-8 member teams
 - For the future, we are thinking about reducing the registration fee if a team provides a raffle basket.
 - We went \$800 over budget.
- Dine Arounds
 - Potbelly raised \$523.79, which is \$155.78 more than last year's combined Dine Arounds of Fresh Delite and California Pizza Kitchen.
 - Chipotle is February 10th.
- Barnes & Noble Book Fair
 - As of December 4th, the book fair sales are \$3060. This is not our profit.
 - We may need to rethink the purpose of the book fair. Is it really a fundraiser or more of a community builder?
 - We could rename it something to reflect more of what is offered at Barnes & Noble. Rename it "Holiday Gift Fair" perhaps.
 - It would be nice to create a wishlist for parents who cannot shop for Christmas because their children are with them.
 - Tami Wilson reserved Barnes & Noble for the first Tuesday next December (12/1/2015).
- Movie Nite
 - The next Movie Night is February 20th. The students will vote on the movie. The last one was a bit of a bust partially for the older movie and partially for some health scares. We need replacements for this position next year.
- Five Below
 - From the first weekend, we have earned \$44, which is great since our total last year was \$23.56.
- Wolves Hockey
 - We are still looking into this.
 - They will give \$7 off each ticket instead of giving back to the school.
 - We do not know if we need a minimum participation.
 - We do not know if certain dates apply.

Principal-J.Wright.

- Fundraising Goal
 - A list of various ideas was distributed to the board.
 - Jan is thinking of combining some similar items then presenting them to the teachers and then parents.

Teacher Liaison- N.Davis

- No Report

President-K.Ambrose

- Website:
 - A proposal was sent out to the board members but we will wait until we meet with the district regarding their changes and the group hired to do so,
- Communication with committees
 - If you work with a committee, make sure they get information out to Marcie.
- Board decisions
 - Let Kim know if you are interested in another board position since a lot of terms are about to expire. Let her know by winter break.

Round Table Discussion

Meeting adjourned at 8:28pm

Minutes respectfully submitted by Dawn Scheck