NOTE
This policy must be considered in conjunction with the Student Engagement-appendix, as this contains more detail of the school’s approach to student engagement: attendance and behaviour management. This policy is developed from the Student Behaviour & Management policy.

PURPOSE

At Apollo Parkways Primary School we strive to provide a positive, safe and secure environment to maximise opportunities for all children. We believe in and promote high standards of behaviour and school attendance based on cooperation, mutual respect, self worth, self-discipline and shared responsibility.

We believe that Student Engagement is the shared responsibility between students, the school, home and the community and provides for the rights of all through the following principles:

- students have a right to work in a physically, socially and emotionally secure environment where they are able to fully develop their talents and interests
- parents have a right to expect that their children will be educated in a secure environment and equally have an obligation to support the school in its efforts
- teachers have a right to expect that they will be able to teach in an orderly and co-operative environment
- the school leadership and staff have an obligation to implement the Student Engagement policy in a fair and consistent manner.

GUIDELINES

Parents, teachers, students and the community will be aware of the schools position with regard to Student Engagement:

- Core values – At Apollo Parkways Primary School these values are encapsulated by five key words – Caring, Courtesy, Co-operation, Contribution, Consideration. The core values are clearly articulated and displayed in all learning areas.
- These core values are reinforced through the following -
- School rules – a common and agreed set of rules, which govern the behaviour of students at school and during school organised events and activities. The school rules are clearly articulated and displayed in all learning areas.
- Classroom rules – these are negotiated with the class at the beginning of each year. These support and reinforce the school rules and are written in child friendly language.
- Code of Conduct booklets – a set of school developed support materials, one for each grade level. These booklets provide for the teaching and learning activities that support our school’s approach to student behaviour and management. The statements in the Code of Conduct booklets are printed in Grade Information Books at the beginning of each year.
- Special programs – where appropriate specific programs will be implemented. These may include programs such as: Preston Integration Unit-social skills program, Protective Behaviours, Life Education.
- The School Chaplain - undertakes both individual and small group counselling programs to support students referred by teachers and parents. Outcomes of involvement are provided to teachers.
In the event of a student’s behaviour contravening the Student Engagement policy there is a clearly defined process for actions and consequences by staff. All consequences should be logical and related to the misbehaviour.

In the event of a student’s attendance contravening the Student Engagement policy there are strategies and processes that will be implemented to address attendance issues.

In cases of severe misconduct the process involves the issuing of a Serious Incident Report, by either the Principal or Assistant Principal. The purpose of this form is to inform parents of the incident and involve them in the Student Behaviour and Management process. The issuing of the Serious Incident Report is centrally recorded for further reference.

For students with inconsistent attendance or chronic absence patterns a specific and targeted approach will be implemented to address issues.

In the event of extraordinary or continued misconduct the suspension and exclusion processes of DEECD as per their Student Engagement Policy will be followed.