Dear Parents,

On **Monday 2nd & Wednesday 4th March** National School Photography will be visiting Apollo Parkways Primary School. Arrangements for grade and individual student photographs are as follows:

**Monday 2nd March**
- Grade photos – Grades 1, 2D, 2T, Grades 5 & 6
- SDS – Satellite classrooms 1 & 2
- Individual photos for these children
- School Leaders and Captains. Children need to wear their badges.

**Wednesday 4th March**
- Grade photos – Grades Prep, 2B, 2J, 2M, Grades 3 & 4
- Individual photos for these children
- Summer Sport Teams – all Grade 5 & 6 students

**Order forms & Payment:**
Accompanying this letter today is a personalised/named photo order/payment envelope from National School Photography. This must be returned to school **no later than the day of your child’s photos, as all students must have their own envelope to hand to the photographer**.

Please ensure **correct money** is enclosed if paying in cash as no change can be given on the day. *(Our school office does not handle these payments – envelopes are simply passed onto the photographers)*.

If a family payment is being made i.e. all payment included in eldest child’s envelope, the **younger siblings still must bring their envelope** to hand to the photographer so that he will know which photographs to take.

Please keep the envelope in a safe place as the photographers have only supplied just enough for one per child.

**School Uniform:**
All children must wear **correct school uniform**, any hair ties etc should be in school colours.
All Grade 6 students are asked to wear the **Grade 6 navy blue polo** shirt for their grade photo on Monday.

**Sports Uniforms:**
On Wednesday afternoon all Grade 5 & 6 students will be photographed in their summer sports teams. All students must **bring their sports uniform** to school on the photo day – they will change into these after lunch in readiness for the photographs.

Later in the year the whole school photo, remaining sports team photos, Junior Environmental & Junior School Council representatives, band, choir and family photos will be taken.

Kind regards,

Sue Tyshing