



MONTHLY MEETING MINUTES

Meeting Date: 09/27/12

Location: Rutgers Club – New Brunswick, NJ



MONTHLY MEETING AGENDA

Regular Meeting:	September 27, 2012
Time:	10:00 A.M.
Location:	Rutger's Club
	New Brunswick, NJ

1. Call to Order (sign-in)

2. Approval of Previous Meeting Minutes

3. Reports

Madeline Cook	Senior Vice President
Douglas Dzema	Treasurer
Sandi Niemiec	Recording Secretary
Kay Nest	Corresponding Secretary
E. Dorothy Carty-Daniels	Vice President – Commissioners
Lillilan Cuifo	Vice President – Community Development
Joseph Billy	Vice President – Professional Development
Victor Cirilo	Vice President – Housing
Louis Riccio	Vice President – Legislation
Gary Centinaro	Vice President – Member Services
Bill Snyder	Service Officer

4. Approval of Bills

5. Old Business

6. New Business

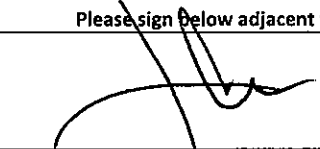


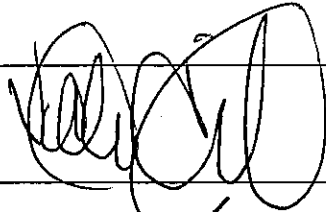


7. Adjournment

Monthly Meeting Sign In Sheet

09/27/12 – Rutger Club, New Brunswick, NJ

OFFICERS

Please sign below adjacent to your name

John Clarke	President	
Madeline Cook	Senior Vice President	
Douglas Dzema	Treasurer	
Sandi Niemiec	Recording Secretary	
Kay Nest	Corresponding Secretary	
E. Dorothy Carty Daniel	V.P. – Commissioners	
Lillian Cuifo	V.P. – Community Development	
Joseph Billy	V.P. – Professional Development	
Victor Cirilo	V.P. – Housing	
Louis Riccio	V.P. – Legislation	
Gary Centinaro	V.P. – Member Services	

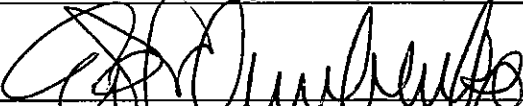
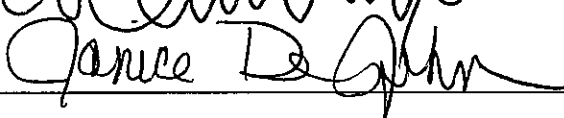

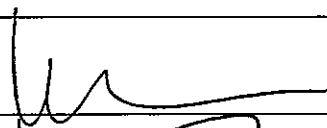
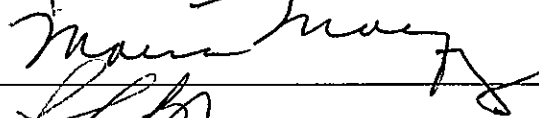
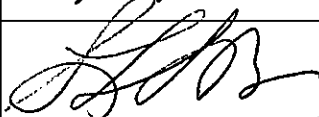
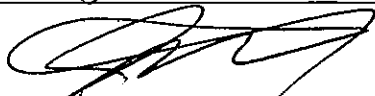
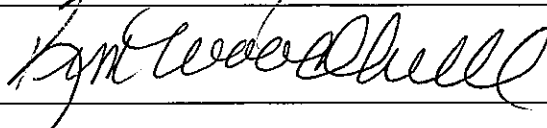


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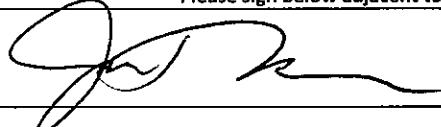
TRUSTEES

Please sign below adjacent to your name

Eric Chubenko	
Janice DeJohn	
Grace Dekker	
Robert DiVincent	
Samuel Hudman	
Richard Keefe	
Melissa Kuzma	
Maria Marquez	
Sherry Sims	
Jack Warren	
Kimberly Woodhull	

IMMEDIATE PAST PRESIDENT

Please sign below adjacent to your name

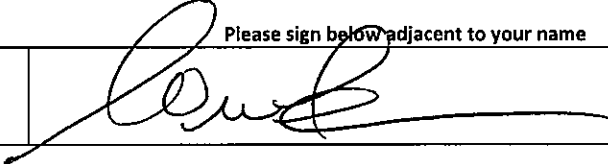
John Mahon	
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Monthly Meeting Sign In Sheet

09/27/12 – Rutger Club, New Brunswick, NJ

SERVICE OFFICER

William Snyder	<p>Please sign below adjacent to your name</p> 
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NJ NAHRO AGENCY MEMBERS, MEMBER/ASSOCIATES

Please write you name below	Please sign below adjacent to your name



MONTHLY MEETING MINUTES – 09-27-12

John Clarke (10:09 am)– Welcomed everyone and opened meeting.

MOTION: Approval of previous meeting minutes

Moved – Lou Riccio

2nd – Gary Centinaro

All in favor.

No one opposed.

REPORTS:

Doug Dzema – Treasurer

- Not much has changed since last month.
- Discussion of JIF revenue and overall balance.
- (Lou Riccio) – requested addition of 3 bills submitted after formal approval list (Exhibit booth, set-up and dismantling at Governor's Conf and League of Municipalities)

MOTION: Amendment and approval of monthly bills

Moved – Gary Centinaro

2nd – Jack Warren

All in favor

No opposed

- (Gary Centinaro) – inquired about approval process of disbursement of scholarship checks. Discussion ensued regarding current policies/procedures and plans to amend.

Madeline Cook – Senior Vice President:

- NJAHRA conference successful – hopes our conference is as successful.
- Inquired about meeting being open to public.
 - o (John Clarke) – addressed attendance of Maria Maio. No objections by any. Said we would discuss later in meeting if there are any questions.

Sandy Niemiec – Recording Secretary

- not in attendance.

Kay Nest – Corresponding Secretary

- not in attendance.

E. Dorothy Carty-Daniels – V.P. Commissioners

- not in attendance.

Lillian Cuifo – V.P. Community Development

- not in attendance.

Joe Billy – Professional Development

- not in attendance.

Victor Cirilo – Housing

- Deadline for Rental Assistance Demonstration registration program October 24.
 - o Lou and Bill gave great presentation at NJAHRA conference.
- Regulatory Requirements of Waiting List (20-12-34) – notice.
- Useful reports/newsletters on HUD’s main website to look at.
- (John Clarke) – any indicators on RAD responses?
 - o Discussion of timeline.
 - o (Lou Riccio) – discussed actual application online and point systems. Discussion of schedule/time frames and overall program after acceptance ensued.
 - o (Bill Snyder) – discussion of requirements/preparation.

Lou Riccio – Legislation

- Continual Resolution adopted through March 31st.
- Effective January 1st, balanced budget amendment goes into effect. Discussion of preparation for the changes.
- Discussion of changes in in bidding requirements for housing requirements.
- Discussion of ESCO projects – fees, overall process, etc.
- Discussion of COAH funds developments/updates.
 - o (Jack Warren) Question regarding allocation/spending of COAH funds. Discussion ensued regarding rules and guidelines.
- (John Mahon) – possible to incorporate meeting re ESCO from non-vendor or rep from HUD at conference? Discussion of schedule ensued along with possible contacts.
- Governor’s Housing Conference presentation preparation/agenda discussion.
- League of Municipalities presentation preparation/agenda discussion.
- NJ NAHRO Conference presentation preparation/agenda discussion.
 - o Requirements, possible attendees and other general details.
 - o (Gary Centinaro) question regarding registration procedure. Discussion ensued.
 - o (John Maho) suggested option to use Bally’s cards.

- Reviewed list of vendors.
- (Bill Snyder) Vendor information is on website.
- Review of possible sessions scheduled.
- (John Clarke) Great job by Lou. Although packed scheduled, any recommendations for other sessions, bring up at meeting. Will try to incorporate separate from conference.
- (Shery Sims) question regarding guests/fees. Discussion ensued.

Gary Centinaro – Member Services

- Posed question regarding updating associates online? Discussion ensued who has been on system. Will request update at next meeting.

Bill Snyder – Service Officer

- Suggested possible visit to plants or possible group event with companies that are revolved around energy performance contracting and developing affordable housing.
 - (John Clarke) worth time to visit as trip is informative and may help with future planning for HA's as it saves costs on construction and time on development schedules.
- Discussion of rules and regulations re subsidy allocation adjustments litigation.
- Reiteration of plans to organize scholarship procedures.
- Discussion of current updates regarding dues and plans to adjust billing procedures.
- (Lou Riccio) Suggested a registration form be available for corporate entities to become members. Discussion regarding preparation of form, correct titling of such members, and proposed fees for these type of memberships.
- Discussion of contents of Newsletter, feedback thus far, cost, etc.

OLD BUSINESS:

- (Lou Riccio) Discussed resolution that was passed last month regarding guests.

MOTION: Rescind Motion Passed at Last Month's Meeting Requiring Approval of Board for Guests to Attend Meetings

Moved – Lou Riccio

2nd – Gary Centinaro

All in favor

No opposed

NEW BUSINESS:

- (Maria Maio) – review some of the email correspondence/questions.
 - (John Clarke) Asked that questions be emailed to him for him to have board address.
- (Maria Maio) – glad dues/associate issues are being resolved.
- (Maria Maio) – appreciates being able to attend meeting for the time being.

- Suggested possible re-location to a more accessible venue for such attendance by others.
- (Maria Maio) – suggested that the 2 of the 3 scholarships being awarded to housing authorities of the scholarship committee chairperson does not look good for the board.
- (Gary Centinaro) – question re Bill Snyder’s role as Service Officer. Discussion ensued whether he serves the organization or just the board.
- Discussion of whether issues were resolved with the bylaws/amendments and current status and whether the members have been updated.
 - (Bill Snyder) – raised point that application for tax exempt status may have required changes in bylaws.
- Further discussion of current status of the revisions of the current bylaws and opportunities present by amending the bylaws.
- Discussion of the hospitality suite in Nashville Conference and when to hold. Email Bill with ideas/suggestions.

MOTION: Adjournment of Meeting

Moved – Lou Riccio

2nd – Sam Hudman

All in favor

No opposed

Meeting Ended (11:38 am)

Excused Absences:

Sandi Niemic

Kay Nest

E. Dorothy Carty-Daniels

Lillian Cuifo

Joseph Billy

Grace Dekker

Richard Keefe