



# **MONTHLY MEETING MINUTES**

Meeting Date: 10/25/12

Location: Rutgers Club – New Brunswick, NJ



## MONTHLY MEETING AGENDA

<b>Regular Meeting:</b>	<b>October 25, 2012</b>
<b>Time:</b>	<b>10:00 A.M.</b>
<b>Location:</b>	<b>Rutger's Club</b>
	<b>New Brunswick, NJ</b>

**1. Call to Order (sign-in)**

**2. Approval of Previous Meeting Minutes and Excused Absences**

**3. Reports**

Madeline Cook	Senior Vice President
Douglas Dzema	Treasurer
Sandi Niemiec	Recording Secretary
Kay Nest	Corresponding Secretary
E. Dorothy Carty-Daniels	Vice President – Commissioners
Lillilan Cuifo	Vice President – Community Development
Joseph Billy	Vice President – Professional Development
Victor Cirilo	Vice President – Housing
Louis Riccio	Vice President – Legislation
Gary Centinaro	Vice President – Member Services
Bill Snyder	Service Officer

**4. Approval of Bills**

**5. Old Business**

**6. New Business**



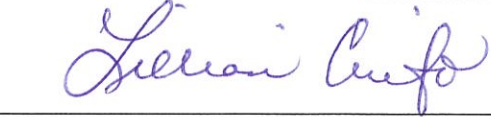



**7. Adjournment**

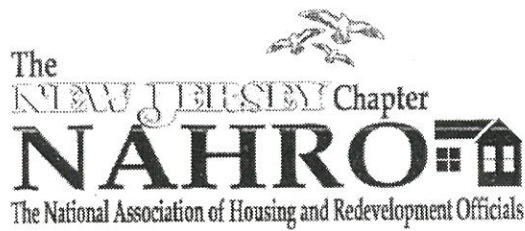
## Monthly Meeting Sign In Sheet

*10/25/12 – Rutger Club, New Brunswick, NJ*

### OFFICERS

Please sign below adjacent to your name

John Clarke	President	
Madeline Cook	Senior Vice President	
Douglas Dzema	Treasurer	
Sandi Niemiec	Recording Secretary	
Kay Nest	Corresponding Secretary	
E. Dorothy Carty Daniel	V.P. – Commissioners	
Lillian Cuifo	V.P. – Community Development	
Joseph Billy	V.P. – Professional Development	
Victor Cirilo	V.P. – Housing	
Louis Riccio	V.P. – Legislation	
Gary Centinaro	V.P. – Member Services	

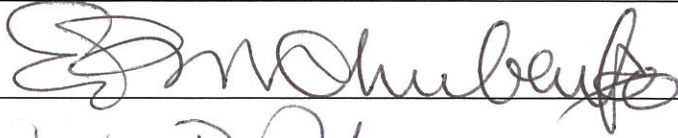
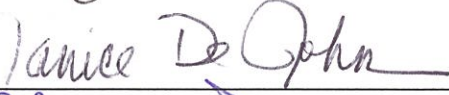
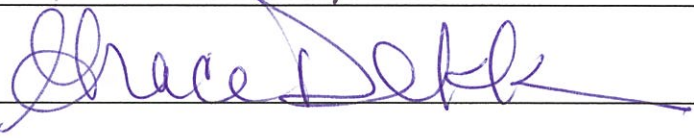


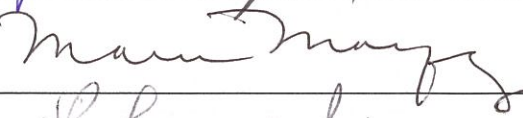



# Monthly Meeting Sign In Sheet

10/25/12 – Rutger Club, New Brunswick, NJ

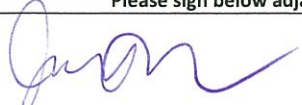
## TRUSTEES

Please sign below adjacent to your name

Eric Chubenko	
Janice DeJohn	
Grace Dekker	
Robert DiVincent	
Samuel Hudman	
Richard Keefe	
Melissa Kuzma	
Maria Marquez	
Sherry Sims	
Jack Warren	
Kimberly Woodhull	

## IMMEDIATE PAST PRESIDENT

Please sign below adjacent to your name

John Mahon	
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## MONTHLY MEETING MINUTES – 10-25-12

John Clarke – Welcomed everyone and opened meeting.

### **MOTION: Approval of previous meeting minutes**

Moved – Lou Riccio

2<sup>nd</sup> – Madeline Cook

All in favor.

No one opposed.

### **REPORTS:**

Madeline Cook – Senior Vice President:

- No report.

Doug Dzema – Treasurer

- Reviewed Budget to Actual as of 09/30/12 – not much has changed.
  - o Rebilled JIF for outstanding bill
- Work on budget revision for submission in next couple of months.

### **MOTION: Approval of monthly bills**

Moved – Madeline Cook

2<sup>nd</sup> – Lillian Cuifo

All in favor

No opposed

Sandy Niemiec – Recording Secretary

- No report.

Kay Nest – Corresponding Secretary

- No report.

#### E. Dorothy Carty-Daniels – V.P. Commissioners

- No report – excused absence.

#### Lillian Cuifo – V.P. Community Development

- Community Development Funds – have been drastically cut.
  - o John Clarke – Another round of Tax Credits this year?
  - o Lou Riccio – Pulled back allocation plan; have not seen re-issuance.
  - o Madeline Cook – Applications due in January?
  - o Lou Riccio – April.

#### Joe Billy – Professional Development

- Email from Bill Snyder regarding course conducted by Dr. Wang regarding Bed Bugs
  - o Nov 20<sup>th</sup> – Middletown, NJ
  - o Nov 30<sup>th</sup> – Secaucus, NJ
  - o Still room for both meetings to sign up.
- Possible course in January.

#### Victor Cirilo – Housing

- Public Housing One-Stop Tool on HUD website. Should link our website to this area.
- Review of Portability Notice 2012-42 – Billing information.
- John Clarke – Discussion of re-baselines and 2013 funding limitations/reductions.
  - o John Mahon – Discussion of offset plans/amounts.
- Lou Riccio – Discussion of Public Housing FSS program funding.
  - o Webinar in August to verify PIC numbers.
  - o Lillian Cuifo – difficult time getting help on the issue.

#### Lou Riccio – Legislation

- COA – Supreme Court will hear arguments on November 7<sup>th</sup>. Is attending.
  - o Discussion of possible changes going forward.
- RAD – limited funding.
- NJ NAHRO Conference –
  - o Great turnout for vendors.
  - o Registration not as good.
  - o Starts in 3 weeks.
- MARC NAHRO
  - o John Mahon – all straighten out; can add as revenue.

#### Gary Centinaro – Member Services

- Discussed problems entering Commissioners online. Will bring up when he attends meeting this week.



Bill Snyder – Service Officer

- Prorated Billing Spreadsheet discussion.
- John Clarke – New Members?
  - o Bill Snyder – Everyone billed; wish to join, they will pay.
- Discussion of new vendors and procedure to join, costs, and advantages of membership.
  - o Development of packet that includes this information.
- Lou Riccio – discussion of Governor’s Housing Conference
  - o Poor attendance; Booth was impressive to many.

**MOTION: Accept Application For New Vendors @ \$150.00**

Moved – Gary Centinaro

2<sup>nd</sup> – Grace Dekker

All in favor

No opposed

- Bed Bug workshop reminder. Good turnout.
- Discussion of services offered by Training Services Association.
- Discussion of course 2013 – Everything You Need To Know.
- John Clarke – email if interested in “Pre-Fab” tour in Scranton, P.A.
  - o Bill Snyder – can send email to all regarding details.

John Clarke – discussion of meetings scheduled/held to encourage increased attendance while making arrangements convenient.

**MOTION: Work with Bill Snyder to develop schedule and location of additional meetings.**

Moved – Lou Riccio

2<sup>nd</sup> – Madeline Cook

All in favor

No opposed

Lou Riccio - Discussion of upcoming Conference meeting(s) schedules, attendees, and notable events.

John Clarke – Discussion of PNA submission dates and guidelines.

Lou Riccio – Discussion of Conference location details – Resorts.

Lou Riccio – Discussion of Nashville, TN event schedule.

**OLD BUSINESS:**

- None.

**NEW BUSINESS:**

- None.

**MOTION: Adjournment of Meeting**

Moved – Jack Warren

2<sup>nd</sup> – Madeline Cook

All in favor

No opposed

Meeting Ended (11:04 am)