



Executive Board
Monthly Meeting Minutes

May 22, 2014

Meeting Date: 5/22/2014

Location: Rutgers Club, New Brunswick

NJ/NAHRO

MONTHLY MEETING

AGENDA

Regular Meeting:	May 22, 2014
Time:	10:00 a.m.
Location:	Rutgers Club, New Brunswick, NJ

1. **Call to Order** – Madeline Cook (Sign-in Sheets Attached)
2. **Approval of Previous Meeting Minutes** (4/25/2014)
3. **Resolutions:**
4. **Reports**
 - Joseph Billy, Senior Vice President
 - Douglas Dzema, Treasurer
 - Janice DeJohn, Recording Secretary
 - Kay Nest, Corresponding Secretary
 - E. Dorothy Carty-Daniels, Vice President, Commissioners
 - Lillian Ciufu, Vice President, Community Development
 - Victor Cirilo, Vice President, Professional Development
 - Eric Chubenko, Vice President, Housing
 - John Mahon, Vice President, Legislation
 - Gary Centenaro, Vice President, Member Services
 - Bill Snyder, Service Officer
5. **Approval of Bills**
6. **Old Business**
7. **New Business**
8. **Adjournment**



Monthly Meeting Sign-In Sheet
Date: May 22, 2014
Location: Rutgers Club
New Brunswick, NJ

Officers and Service Officer

Madeline Cook	X
Joseph Billy, Jr.	X
Douglas Dzema	X
Janice DeJohn	X
Kay Nest	Excused
E. Dorothy Carty-Daniel	
Lillian Ciufu	Excused
Victor Cirilo	X
Eric Chubenko	X
John Mahon	X
Gary Centenaro	X
William Snyder, Service Officer	X



Monthly Meeting Sign-In Sheet
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New Brunswick, NJ

Trustees

Jack Warren	X
Robert DiVincent	
Grace Dekker	
Christopher Marra	X
Richard Keefe	Excused
Maria Marquez	X
Sherry Sims	X
Kimberly Woodhull-Iozzi	X
Susan Thomas	X
Hazel Burnett-Davis	
Louis Riccio	X
John Clarke, Immediate Past President	



May 22, 2014

Excused Absences: Lillian Ciufu, Kay Nest and Richard Keefe

Madeline Cook – Welcomed everyone and called the meeting to order

Gary Centenaro made a motion to approve the previous meeting minutes of April 25, 2014 which was seconded by Joseph Billy and unanimously approved.

At this time Janice DeJohn asked that the November 2013 minutes be amended to include the reason why she was not in attendance, that being she was volunteering her time to represent NJNAHRO at our booth during the New Jersey League of Municipalities Conference.

REPORTS:

Senior Vice President, Joseph Billy: none

Treasurer, Douglas Dzema: Doug discussed his Budget to Actual Report as of 4/30/2014. He noted that the report has not yet included the profit of \$27,000 from the November Conference and also some dues are still outstanding. However, we are financially stable.

Approval of Bills:

Also included in the meeting packet was Bill Katchen's list of bills for the month of May, 2014. Doug Dzema made a motion to pay the bills presented on the list, which was seconded by Lou Riccio and unanimously approved.

Recording Secretary, Janice DeJohn: President Cook commended Janice DeJohn for organizing, preparing and following through both the Scholarship and Internship Programs. Janice did a great professional job. Janice announced her committee reviewed the Scholarship Applications. They concluded there was three winners one from each of the following housing authorities: Passaic, Bayonne and Morris County. Janice handed out a spread sheet which recorded all scholarship awards and payments from 2005 through 2014. Regarding the Internship Program Janice reported the applications are due on May 23rd. To date she has received two applications. A discussion followed on this subject. Since this was the first year for this program in the future it can be advertised more fully.

Corresponding Secretary, Kay Nest: Excused Absence

Vice President-Commissioners, Dorothy Carty-Daniel: Absent

Vice President-Community Development, Lillian Ciufu: Excused Absence



May 22, 2014 (continued)

Page 2

Vice President-Professional Development, Victor Cirilo: Victor thanked everyone for the participation in the May 9th HCV training program, it was well attended. Bill Snyder said the presenter was well versed on the subject and kept the audience interest. Bill would recommend he be considered for future training programs. Victor also spoke about the Flat Rents and PHI Notice 2014-12.

Vice President-Housing, Eric Chubenko: Eric spoke about the Net Reserve Assets issue that is intended to be effective June, 2014. A discussion on this subject followed and all agreed it is disturbing that HUD will be holding funds HA's depend on when other source of funding is sometimes delayed. Madeline asked if there was anything we could do as a group effort.

Vice President-Legislation, John Mahon: John briefly discussed the T-Bill.

Vice President-Member Services, Gary Centenaro: Gary is continuing efforts to get a complete list of membership from NAHRO. He has been told they are in the process of implementing a new system. Gary questioned the idea of NAHRO having an accreditation system for Executive Directors. Doug mentioned HARG is doing an accreditation program. Programs such as this could possibly do away with REAC. It was noted that there is a link to "Housing America" on NJNAHRO.org.

Service Officer, Bill Snyder: Bill reported 2nd notices for dues have been sent out. Payments are slowly coming in. The question arose that is may be possible that NAHRO is still adding NJNAHRO dues to their invoice.

Bill suggested increasing registration fees by adding dues if the registrant's housing authority is not a paid member.

The HCV training program was well attended. The firm's fee was a reasonable \$1,200 which included booklets for all attendees. For consideration is a REAC training program in the near future. Bill is open for suggestion on training programs and is articles for the upcoming newsletter.

John Mahon noted for training purposes, HQS may be changed to UPCS.

Bill announced the Board Retreat and two days of training will be held concurrently with the NJ League of Municipalities November 17 through 20th.

Old Business:

A previous discussion was the consideration of applying for a Business Credit Card for NJNAHRO. After careful thought and a group discussion the pro's outweighed the cons. Lou Riccio made a motion to apply for a business credit card, which was seconded by Jack Warren, and on a roll call vote the motion was unanimously approved.



May 22, 2014 (continued)

Page 3

New Business: Lou Riccio announced Dave Brown is a candidate for President of MARC/NAHRO. Since there is a recently vacated seat, previously held by Hazel Davis-Burnett, the Nominating Committee met to discuss potential candidates and review current resumes. Lou Riccio made a motion to nominate Dave Brown to fill the vacancy, which was seconded by Gary Centenaro, and unanimously approved on a roll call vote. President Cook noted she wants to be notified of all committee meetings and will be attendance.

A question of attendance at meeting in accordance with the By-Laws arose. The By-Laws state that missing three consecutive meetings will eliminate that person from the Board. Lou will look at past attendance sheets and report.

Madeline announced the next meeting will be held on Friday, June 27, at Doolan's in Spring Lake in conjunction with NJAHRA's training session.

Adjournment: John Mahon made a motion to adjourn the meeting, which was seconded by Susan Thomas, and unanimously approved.