



Executive Board
Monthly Meeting Minutes
October 23, 2014

Meeting Date: 10/23/2014

Location: Rutgers Club

New Brunswick, NJ

NJ/NAHRO

MONTHLY MEETING

AGENDA

Regular Meeting:	October 23, 2014
Time:	10:30 am
Location:	Rutgers Club, New Brunswick, NJ

1. **Call to Order** – Madeline Cook (Sign-in Sheets Attached)
2. **Approval of Previous Meeting Minutes** (September 30, 2014)
3. **Resolutions:**
4. **Reports**
 - Joseph Billy, Senior Vice President
 - Douglas Dzema, Treasurer
 - Janice DeJohn, Recording Secretary
 - Kay Nest, Corresponding Secretary
 - E. Dorothy Carty-Daniels, Vice President, Commissioners
 - Lillian Ciufu, Vice President, Community Development
 - Victor Cirilo, Vice President, Professional Development
 - Eric Chubenko, Vice President, Housing
 - John Mahon, Vice President, Legislation
 - Gary Centinaro, Vice President, Member Services
 - Bill Snyder, Service Officer
5. **Approval of Bills**
6. **Old Business**
7. **New Business**
8. **Adjournment**



Monthly Meeting Sign-In Sheet
Date: October 23, 2014
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New Brunswick, NJ

Officers and Service Officer

Madeline Cook	X
Joseph Billy, Jr.	X
Douglas Dzema	X
Janice DeJohn	X
Kay Nest	Excused
E. Dorothy Carty-Daniel	Absent
Lillian Ciufu	Excused
Victor Cirilo	X
Eric Chubenko	X
John Mahon	Excused
Gary Centinaro	X
William Snyder, Service Officer	X



Monthly Meeting Sign-In Sheet
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Trustees

Jack Warren	X
Robert DiVincent	Absent
Grace Dekker	X
Christopher Marra	X
Richard Keefe	Excused
Maria Marquez	X
Sherry Sims	X
Kimberly Woodhull Iozzi Vacant as of 9/30/2014	Vacant
Susan Thomas	X
David Brown	X
Louis Riccio	X
John Clarke, Immediate Past President	X



October 23, 2014

Excused Absences: Four (4) Noted on Attached Sign-In Sheets

Madeline Cook – Welcomed everyone and called the meeting to order

Gary Centinaro made a motion to approve the previous meeting minutes of October 24, 2014 which was seconded by Grace Dekker and unanimously approved.

REPORTS:

Senior Vice President, Joseph Billy: none

Treasurer, Douglas Dzema:

Doug discussed the financial report and reported NJNAHRO is financially in good shape.

Approval of Bills:

Doug Dzema presented the bill list for October and made a motion to approve the payments listed. Jack Warren seconded the motion which was unanimously approved.

Recording Secretary, Janice DeJohn: Janice reported the both the Scholarship and Internship Programs for 2014 have been closed out. Janice would like to begin advertising these programs again in April and May 2015.

Corresponding Secretary, Kay Nest: Excused Absence

Vice President-Commissioners, Dorothy Carty-Daniel: Absent

Vice President-Community Development, Lillian Ciufu: Excused Absence

Vice President-Professional Development, Victor Cirilo:

Victor announced we are ready for the November training programs. There are 60 persons registered to date. He also mentioned the access to the New Jersey League of Municipalities Conference.

Vice President-Housing, Eric Chubenko:

Eric discussed the new DCA Budget which is now ready and in use. It is very invasive and lengthy. There are many questions regarding travel and reimbursements. Also there are personal questions about Commissioners. Doug Dzema mentioned he has developed a form he gives to his Commissioners to complete and sign to incorporate with his budget submittal. He is willing to share with others and will email it to Bill Snyder for circulation.



October 23, 2014 (continued)

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Vice President-Legislation, John Mahon: Excused Absence

Vice President-Member Services, Gary Centenaro:

Gary reported he attended the NAHRO Conference in Baltimore. He reports the NAHRO website is more user friendly and will list each Housing Authority member with their programs and Commissioners. It was mentioned the possibility of each member have fifty (50) associates and a raise in dues. However there was no reasoning to these subjects.

Service Officer, Bill Snyder: Bill announced the Newsletter will be published for the fall/winter season. He is still searching for additional articles to publish and would like more pictures to include. The MEL is offering required Safety Awareness Training which would slightly reduce HA's premium with the JIF. This training is required upon hiring new maintenance staff and then mandatory every two years. The Retreat will be held on November 17th beginning at 12:00 noon and 18th. There will be a dinner at Angelo's Restaurant on the 17th and the Steak House at the Golden Nugget on the 18th (both at 6:00 pm. The JIF monthly meeting will be held on Tuesday, November 18th at 4:00 PM.

Old Business: None

New Business: Joseph Billy distributed information titled "Bridge Street to Freedom" the Underground Railroad in Paterson, NJ (herewith attached). Joe summarized the content of the article and noted the Huntoon-Van Rensalier Underground Railroad Foundation is soliciting donations to build a monument and legacy path honoring the two abolitionists. Joe asked if NJNAHRO would like to make a donation to this worthy cause. Jack Warren made a motion to donate \$1,000 to the Bridge Street to Freedom Foundation, which was seconded by Janice DeJohn, and unanimously approved.

President Cook announced the NJAHRA Holiday Meeting will be held at the Colonia Country Club and asked if NJNAHRO would like to make this meeting a joint affair. Jack Warren made the motion to split the cost of the with NJAHRA for the Holiday Meeting, which was seconded by Gary Centenaro, and unanimously approved. Janice DeJohn will work with Madeline in the planning of the Holiday Meeting.

Dave Broun announced NJNAHRO will host the MARC/NAHRO Conference in the spring of 2016, tentatively on May 21st so it not conflict with NJNAHRO April Conference.

The December Meeting will be held at the Colonia Country Club, Colonia, NJ on December 11th. The NJAHRA meeting will 5:00 pm.

Adjournment: Gary Centenaro made a motion to adjourn the meeting, which was seconded by John Clark, and unanimously approved.