



Executive Board
Monthly Meeting Minutes
September 30, 2014

Meeting Date: 9/30/2014
Location: Resorts Hotel & Casino
Atlantic City, NJ

NJ/NAHRO

MONTHLY MEETING

AGENDA

Regular Meeting:	September 30, 2014
Time:	9:30 am
Location:	Resorts Hotel & Casino, Atlantic City, NJ

1. **Call to Order** – Madeline Cook (Sign-in Sheets Attached)
2. **Approval of Previous Meeting Minutes** (7/24/2014)
3. **Resolutions:**
4. **Reports**
 - Joseph Billy, Senior Vice President
 - Douglas Dzema, Treasurer
 - Janice DeJohn, Recording Secretary
 - Kay Nest, Corresponding Secretary
 - E. Dorothy Carty-Daniels, Vice President, Commissioners
 - Lillian Ciufu, Vice President, Community Development
 - Victor Cirilo, Vice President, Professional Development
 - Eric Chubenko, Vice President, Housing
 - John Mahon, Vice President, Legislation
 - Gary Centinaro, Vice President, Member Services
 - Bill Snyder, Service Officer
5. **Approval of Bills**
6. **Old Business**
7. **New Business**
8. **Adjournment**



Monthly Meeting Sign-In Sheet
Date: September 30, 2014
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Officers and Service Officer

Madeline Cook	X
Joseph Billy, Jr.	X
Douglas Dzema	Excused
Janice DeJohn	X
Kay Nest	Excused
E. Dorothy Carty-Daniel	X
Lillian Ciufu	Excused
Victor Cirilo	Absent
Eric Chubenko	X
John Mahon	X
Gary Centinaro	X
William Snyder, Service Officer	X



Monthly Meeting Sign-In Sheet
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Trustees

Jack Warren	X
Robert DiVincent	Absent
Grace Dekker	X
Christopher Marra	X
Richard Keefe	Excused
Maria Marquez	Absent
Sherry Sims	X
Kimberly Woodhull Iozzi Vacant as of 9/30/2014	
Susan Thomas	X
David Brown	X
Louis Riccio	X
John Clarke, Immediate Past President	X



September 30, 2014

Excused Absences: Four (4) Noted on Attached Sign-In Sheets

Madeline Cook – Welcomed everyone and called the meeting to order

Gary Centinaro made a motion to approve the previous meeting minutes of July 24, 2014 which was seconded by Janice DeJohn and unanimously approved.

REPORTS:

Senior Vice President, Joseph Billy: none

Treasurer, Douglas Dzema: Excused Absence

Bill Snyder distributed and discussed the financial report in Doug's absence. As of August 31, 2014 Bill reported NJNAHRO is financially in good shape. Some membership dues are still outstanding.

Approval of Bills:

Also included in the distributions was Bill Katchen's list of bills for the month of August, 2014. John Clark made a motion to pay the bills presented on the list, which was seconded by Joseph Billy and unanimously approved.

Recording Secretary, Janice DeJohn: Janice reported the three Internships. The three Housing Authorities benefiting from the Internship Program were Hackensack, Secaucus and Passaic County. The three housing authorities paid 50% of the intern's salaries. Janice reported her intern multi-tasked with the office staff. Chris Marra, Secaucus, reported his intern was an accounting major who was bilingual and also multi-tasked with the office staff. Janice reported the third intern in Passaic his duties were optimized in the Maintenance Department.

Corresponding Secretary, Kay Nest: Excused Absence

Vice President-Commissioners, Dorothy Carty-Daniel: Ms. Carty-Daniel noted the records show she has been marked absent on several occasions and reported she cannot attend meetings at the Rutger's Club due to the stairs to the second floor. President Cook informed her that she has made arrangements to have all our meetings on the first floor at the Rutger's Club. Dorothy thanked Madeline for the consideration.

Dorothy reported the training session she co-partnered with Jeanette Samara, Esq. on Monday was well attended by commissioners. The session included the subject of ethics. The program was a great topic and would like to have it repeated in the near future.



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Vice President-Community Development, Lillian Ciufu: Excused Absence

Vice President-Professional Development, Victor Cirilo: Absent

Vice President-Housing, Eric Chubenko: Work in Progress

Vice President-Legislation, John Mahon: John reported he had worked with Jeanette Samra, Esq. on the changes needed on our applications. Housing Authorities will have to eliminate the “check box” for the question of criminal offense. Although this cannot be asked on an application it can be discussed during an interview.

Vice President-Member Services, Gary Centenaro: Lou Riccio announced the resignation of Kimberly Woodhull-Iozzi and questioned the excused absences of Lillian Ciufu. He suggested the nominating committee should anticipate filling possible vacancies.

Service Officer, Bill Snyder: Bill announced the Newsletter will be published for the fall/winter season. He is still searching for additional training programs. Lou Riccio suggested training on our NJ Pension Program. It would be advantageous if we could have someone from the PERS to present the program. We have gotten so many questions from employees and retirees regarding this topic.

Old Business: None

New Business: November 17 & 18, 2014 Golden Nugget Retreat & Training Schedule:

**Board Members Retreat Monday 9 am to 4 pm Lunch and Dinner Provided
Tuesday 1 pm to 4 pm Dinner Provided**

Training for Staff Monday 9 am to 12 pm Dealing with People

Training for Staff, Commissioners & ED's

**Tuesday 9 am to 12 pm Advocacy – John Scheidt, DCA
Transparency, OPRA, etc.**

The October Meeting will be held at the Rutger's Club in New Brunswick.

Adjournment: Gary Centenaro made a motion to adjourn the meeting, which was seconded by John Mahon, and unanimously approved.