



Executive Board
Monthly Meeting Minutes

May 28, 2015

Meeting Date: 5/28/2015

Location: Rutgers Club

New Brunswick, NJ



May 28, 2015

Attendance: Noted on Attached Sign-In Sheets

Madeline Cook – Welcomed everyone and introduced our guest speakers **Lea Hernandez-Vespe** and **Amy Kathryn Brown** representing the “I Choose Home” NJ Program. Detailed information was distributed. The program is part of a comprehensive, coordinated federal effort to assist states to make widespread changes to the long-term care systems for the elderly and disabled individuals to age in their homes and communities.

Approval of Previous Meeting – March 16 and April 22, 2015

Lou Riccio made a motion to approve both March and April minutes, seconded by **Gary Centinaro**, and unanimously approved.

Resolutions:

None

Approval of Bills:

Doug Dzema presented the bill list provided by **Bill Katchen**. **Bill Snyder** noted there was a bill submitted by **Jack Warren** that was not listed and also **Madeline Cook** said she had submitted a bill which was not on the list. **Bill Snyder** will have **Bill Katchen** amend the list to include both vouchers from **Madeline** and **Jack**, recalculate the amended list and proceed with a telephone vote. The Board unanimously agreed.

REPORTS:

Senior Vice President, Joseph Billy:

None

Treasurer, Douglas Dzema:

Doug distributed and discussed in detail the financial report actual 12 month budget year to date.

Recording Secretary, Janice DeJohn:

Janice is diligently working on the Scholarship Program and distributed a memo from the Scholarship Committee with approval of awarding three scholarships for 2015 as follows: **Jason Miles-Carteret Housing Authority**; **Makary Brota-Bayonne Housing Authority**; and **Kaia Mobley-Boonton Housing Authority**. Also it was the recommendation to approve three internships as follows: two applicants from **Hackensack Housing Authority** and one applicant from **Summit**. **Gary Centinaro** made to motion to approve the recommendations of the Scholarship Committee, which was seconded by **Eric Chubenko**, and unanimously approved.

Corresponding Secretary, Kay Nest: Madeline reported Kay has resigned. Lou Riccio announced the Nominating Committee will be meeting today to discuss replacements on the Board.

Vice President-Commissioners, Dorothy Carty-Daniel:
Absent

Vice President-Community Development, Lillian Ciufu: Madeline reported Lillian has Retired.

Vice President-Professional Development, Victor Cirilo:
Absent

Vice President-Housing, Eric Chubenko: Eric spoke briefly on the update to Personally Identifiable Information.

Vice President-Legislation, John Mahon: John reported on the T Bill.

Vice President-Member Services, Gary Centenaro: Gary reported on the NAHRO Conferences.

Service Officer, Bill Snyder: Bill reported that we should consider tax credit training since there is a requirement to have personnel be "Tax Credit Certified". Bill has researched six consulting firms that provide this training. Bill also noted that those who are certified have to attend continuing training once a year. Possibly we could schedule a course late in November. Bill reported on our presence at the MARC NAHRO Conference. Our booth had a good location and the conference was well attended. Again the discussion of moving our annual conference to November in 2016 and also include a day during that week for our retreat.

Old Business: None

New Business: Madeline announced NJAHRA is having their business meeting and a Section 8 workshop at the Smithville Inn on June 26th. HUD representatives will give the presentation. NJNAHRO will hold our monthly business meeting prior to the HUD presentation.

Adjournment: Gary Centinano made a motion to adjourn the meeting, which was seconded by Joseph Billy, and unanimously approved.