



Executive Board
Monthly Meeting Minutes
October 22, 2015

Meeting Date: 10/22/2015

Location: Rutgers Club

New Brunswick, NJ



October 22, 2015

Attendance: Noted on Attached Sign-In Sheets

Madeline Cook – Welcomed everyone and called the meeting to order.

Approval of Previous Meeting – September 29, 2015

Lou Riccio made a motion to approve the September minutes, seconded by Eric Chubenko, and unanimously approved.

Resolutions:

None

Approval of Bills:

President Cook presented the bill list provided by Bill Katchen. Doug Dzema made a motion to approve the bill list, which was seconded by Lou Riccio and unanimously approved.

REPORTS:

Senior Vice President, Joseph Billy:

None

Treasurer, Douglas Dzema:

Doug distributed and discussed the bill list totaling \$2,600.

Recording Secretary, Janice DeJohn:

None

Vice President-Commissioners, Dorothy Carty-Daniel:

Absent

Vice President-Professional Development, Victor Cirilo:

Victor discussed scheduled Tax Credit training which will be held October 29 and 30. Completion of the training will qualify housing authority staff to be certified for the tax credit programs. Currently there are about 30 people registered. There will possibly be another LITCH training session at the April 2016.

Vice President-Housing, Eric Chubenko:

Eric reported HUD has increased the Administrative fees to 81%.

Vice President-Legislation, John Mahon:

Absent

Vice President-Member Services, Gary Centinaro: Absent

Due to Gary's absence, Lou Riccio discussed the MARC/NAHRO joint conference contract. Vernon Lawrence mentioned he was at the meeting where this was on the agenda and said it was voted down. MARC wants a 60/40 split across the board. A discussion ensued regarding getting sponsors to contribute larger donations to make it profitable for NJNAHRO. Lou and Bill will contact Paula Sims who MARC used in previous years to promote the bigger donators.

Service Officer, Bill Snyder: Bill discussed the importance for staff to attend the LITCH training program to be certified for NJHMFA reporting and receive CP3 status. After receiving the CP3 certification staff would be required to annually complete a one day training to upgrade to a CP4 status.

Bill also discussed Newark and Passaic issues these housing authorities were having with the RAD applications. NJHMFA will not accept the NJJIF proposals because they conclude it will be for a profit deal with the conversion even though the NJJIF can meet or exceed other proposals.

The agenda for November retreat and training was discussed regarding the General Membership and Elections to be held.

Bill is sending out notices asking housing authorities for authorities articles, pictures and resident articles. NJNAHRO.org website has been updated.

New Business:

Bill repeated housing authorities are encouraged to send him any RFP's they are advertising to be put on our website.

The December meeting will be held in conjunction with NJAHRA the first Friday in December at the Colonia Country Club. Notices will be mailed to all housing authorities the first week in November.

Old Business: None

Adjournment: Victor Cirilo made a motion to adjourn the meeting, which was seconded by Joseph Billy, and unanimously approved.