

## CONFERENCE & NETWORKING

### INSIDE THIS ISSUE:

<i>November Conference</i>	1
<i>Conference Registration</i>	2
<i>Conference Agenda</i>	3
<i>Conference Agenda</i>	4
<i>President's Message</i>	5
<i>NJNAHRO Board</i>	6

### Special points of interest:

- November Conference
- Procurement Training
- Message from the President

### Tropicana CONFERENCE HOTEL REGISTRATION

Hotel reservations, at the conference room rate, (\$87.00 + tax) can be obtained at the following hotel link:

<http://tropac3.net/offercode/hnahro7>

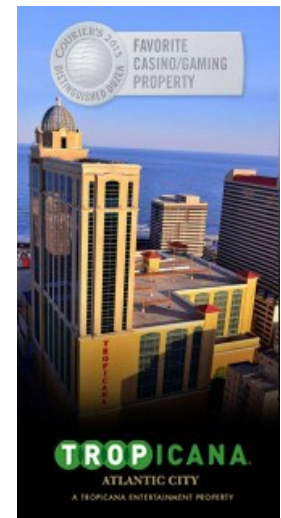


## NJNAHRO TO HOLD FALL CONFERENCE & NETWORKING IN ATLANTIC CITY-11/13-11/16

### NAHRO RE-EXAMS BEING OFFERED!!!

The New Jersey Chapter of the National Association of Housing & Redevelopment Officials will be holding its annual fall conference at the Tropicana Atlantic City during the month of November. NJNAHRO started holding this annual event several years ago in order to provide an opportunity for its members to be able attend important workshops at the same time as the NJ League of Municipalities Conference. Attendees have the ability to focus on specific Housing Authority issues during their morning sessions and attend the League sessions in the afternoon. Most New Jersey local and state elected officials are in attendance at the

League. As such, it is an excellent opportunity for Housing Authority staff and Commissioners to network with their elected officials. It provides a unique opportunity to discuss local issues with the people that have the ability to effectuate change. Don't miss this opportunity to network with other Housing Authority staff/Commissioners and local officials. This conference is held during the annual League of Municipalities Conference for this specific purpose. This year we are offering both staff related training and a State mandated training course for Commissioners (see below). Our agenda is diversified and includes something for Commis-



sioners and all staffing levels. It provides technical information and management training for all employees. We anticipate a large demand for the training sessions, so it is recommended that you register early.

## STAFF LEVEL WORKSHOPS BEING OFFERED!

NJNAHRO will be offering professionally certified training on the following topics and issues:

- 1) **Procurement & Purchasing.** This session will be given by Joseph Valenti. Joe is an expert of New Jersey Local Public Contracts Law. He was also instrumental in assisting Housing Authorities in understanding how to match federal requirements with state pur-

- chasing requirements.
- 2) **Excelling as a Manager or Supervisor.** This session will be provided by William Snyder & Louis Riccio. The workshop will provide detailed information on the skills and knowledge needed to become a great manager or supervisor.
- 3) **Financial Issues & Procedures.** Vernon Lawrence will provide the State

mandated training for Commissioners during the conference.

In addition to these excellent workshops, Maureen Mitchell from the N.J. Division of Local Government services will unveil the new State Financial Tracking Solution (FAST) for budget submission starting in 2018.

The registration form and agenda are included in this newsletter (Pgs. 2, 3 & 4).

# NOVEMBER TRAINING REGISTRATION

## REGISTRATION FORM

Please print clearly. Complete a separate form for each registrant. Form may be copied as needed.

FAX REGISTRATIONS ACCEPTED - Fax to 973-377-5237. Simply fax entire page

***For Room Reservations – 800-247-8767 – Use Code HNAHRO7 - <http://tropac3.net/offercode/HNAHRO7>***

Tropicana Atlantic City

\$87+13.875% tax +\$15 Resort Fee per night (rate only guaranteed until 10/22)

Name \_\_\_\_\_

Title \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Only General Registration includes sessions, meals and Entrance Fees (if registered before September 22nd) to the NJ

League of Municipalities Conference

General Registration \$295 \_\_\_\_\_

One Day Registration \$175 \_\_\_\_\_

Late Registration (After October 28<sup>th</sup>) \$395 \_\_\_\_\_

NAHRO Exam Registration \$150 \_\_\_\_\_

Please specify which exam you need to take: \_\_\_\_\_

Combination General Registration & NAHRO Exam \$395 \_\_\_\_\_

Rutgers Training-Financial Issues & Procedures (MUST be paid directly to Rutgers)

(Breakfast & Lunch included for this course only if registered for the conference)

TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

Sorry No Refunds after November 3<sup>rd</sup>.!!!!!!

**First 50 registrants will be entered into a drawing for a \$500 Gift Card**

Make Checks payable to:

**NJ/NAHRO**  
24 Central Avenue  
Madison, NJ 0940

## 2017 NJNAHRO CONFERENCE AGENDA

### Sunday November 12th

**4:00 PM - 5:00 PM-Early Registration (Havana Registration)**

### Monday November 13<sup>th</sup>

**10:30 AM – 12:00 PM – Registration (Havana Registration)**

**1:00 PM-3:00 PM-Excelling as a Manager or Supervisor-Part 1 (Samba Room)**

The training will provide the essential skills and knowledge needed to become a great manager or supervisor. A video will be utilized in conjunction with a interactive workbook for participants to be able to better understand the key element of supervising people. Some of the topics discussed will be: Making the leap from worker to supervisor, Boosting worker enthusiasm and commitment, Communication skills that make a difference, correcting problem behavior & poor performance, conflict control in the workplace. This training session will provide everyone with the key tools at being successful in a management role. The session will be hosted by William Snyder & Louis Riccio.

**3:00 PM-4:30 PM-General Registration (Havana Registration)**

**5:00 PM-7:00 PM-Networking Reception**

Join us at “Olon” the Tropicana's flagship restaurant which is owned by world renowned chef Jose Garces. This is an opportunity to network with your peers.

### Tuesday November 14<sup>th</sup>

**8:00 AM – 9:00 AM – Registration (Havana Registration) & Breakfast (Mambo Room)**

**9:00 AM – 11:30 AM – Procurement & Contract Management (Castanet 3&4)**

This session will given by Joseph Valenti. Joe is an expert on New Jersey Local Public Contracts Law. He was also instrumental in assisting Housing Authorities in understanding how to match federal requirements with the New Jersey Local Public Contracts law. CEU credits have been approved for both Qualified Purchasing Agents (QPA) & Municipal Finance Officers (CMFO)-3.5 contact hours.

**9:00 AM – 4:00 PM - Financial Issues & Procedures (Samba Room)**

This training for Commissioners requires a separate registration (see registration form on page 2). Vernon Lawrence will provide the State of New Jersey mandated training for Commissioners. The training and curriculum are designed and provided by Rutgers University, Center for Government Services

**9:00 AM – 12:00 PM – Excelling as a Manager or Supervisor-Part 2 (Castanet 1&2)**

This is a continuation of the workshop that commenced on Monday afternoon. The topics & issues discussed will be different from what was discussed in Part 1. Conference participants can attend both or either session.

**12:00 PM Luncheon (Mambo Room)**

**AFTERNOON – League of Municipalities Conference -<http://www.njslom.org/99thconf/conf-schedule.html>**

**1:30 PM N.J. PHA Joint Insurance Fund Meeting (Tango Room)**

### Wednesday November 15<sup>th</sup>

**8:00 AM – 9:00 AM – Breakfast (Bossa Nova Room)**

**9:00 AM – 12:00 PM – Financial Automation Submission Tracking System –FAST (Bongo Room)**

Maureen Mitchell, Financial Regulation Manager, NJ Division of Local Government Services will unveil the “FAST” budget system. This system will be used by all Housing Authorities in 2018 when submitting budget per the Local Authorities Fiscal Control Act. This session will provide the requirements for using the new system.

**9:30 AM-11:30 AM—NAHRO Re-examination (Salsa Room)**

**12:30 PM– Luncheon (Castanet Room)**

**1:30 PM-NJNAHRO General Membership Meeting (Castanet Room)**

**AFTERNOON-NJ League of Municipalities Conference (<http://www.njslom.org/2017/conf-sessions.pdf>)**

### **NJNAHRO members descend on Washington, DC during NAHRO’s Legislative Conference to lobby for Low-Income Housing Programs**



New Jersey NAHRO members meet with long-time friend and affordable housing advocate, Congressman William (Bill) Pascrell.



Senator Robert (Bob) Menendez met with our members during the NAHRO Legislative conference in Washington, DC

## Message From Your President

Welcome to the latest edition of your NJNAHRO Newsletter which focuses on our 2017 Professional Training & Networking Conference. The conference is being held this November in conjunction with the NJ League of Municipalities Conference. It is our hope that many Commissioners, Executive Directors & Staff will take advantage of the informative sessions that we are offering. We are focusing on the important issues affecting New Jersey Housing Redevelopment Authorities. You will also be presented with an opportunity to network with the movers and shakers of the various municipalities and state legislature who will be attending the NJ League Conference this year. Remember that EARLY registration to our NJNAHRO event will include a general registration to the League. Please see the registration form (page 2) for details.



Joseph M. Billy-President

We are also very pleased to offer a State mandated training course for our Commissioners-Financial Issues & Procedures. We will have Procurement training and a workshop focused on improving management skills for all staff that manage people. On Wednesday, a representative from the Department of Community Affairs will unveil their new budget system (FAST) which will be required in 2018. This is your opportunity to receive top-notch training while networking with your peers and local officials.

On behalf of the Executive Board of NJNAHRO I hope many of you will take advantage of this excellent training and networking opportunity. See you all in November!

With best regards, I remain,

Sincerely yours,

JOSEPH M. BILLY, JR.  
President  
NJNAHRO

---

## NJNAHRO AWARDS 2017 SCHOLARSHIPS

In 2017, NJNAHRO provided 4 students with four year scholarships in the amount of \$1,500 annually and one Family Self-Sufficiency participant with a \$1,500 award. For the past several years, scholarship winners have been invited to our annual spring conference so they can share with us what this award has meant to them in realizing their dreams. Janice DeJohn, Scholarship Committee Chairperson (center), pictured with 2 of the 2016 recipients, Apolonia Ezeani (left) & Tiara Bryant (right). Both recipients attended the 2017 NJNAHRO spring conference and addressed the conference attendees on their scholarship experience. Scholarship information can be obtained on the NJNAHRO website.





## NJNAHRO

8 Marin Lane  
Manahawkin, New Jersey 07080

Phone: 201 725-1997

E-mail: wfsnyder@earthlink.net

We are on the Web  
**NJNAHRO.ORG**

*Providing Affordable Housing to New  
Jersey Residents*



*The New Jersey Chapter of the National Association of Housing and Redevelopment Officials (NJNAHRO) is the premier housing advocacy organization representing New Jersey Housing and Redevelopment Authorities. NJNAHRO represents more than 90 housing agencies in New Jersey. Its membership provides housing assistance to nearly 110,000 low and moderate income families throughout the state. The chapter reinforces its members' goal of ensuring that every New Jerseyite have a decent, safe and sanitary unit. It provides professional development opportunities for its members in an effort to ensure that all members' public dollars are expended in an economical and efficient manner. The Chapter is committed to working with all groups of similar interest in the exchange of knowledge and experience to make New Jersey a better state.*

## NJNAHRO EXECUTIVE BOARD

### OFFICERS

Joseph M. Billy, Jr.-President  
Victor Cirilo-Senior Vice President  
Douglas Dzema-Treasurer  
Christopher Marra-Recording Secretary  
Grace Dekker-Corresponding Secretary  
E. Dorothy Carty Daniel-Vice President, Commissioners  
Vernon Lawrence-Vice President, Community Development  
Janice DeJohn-Vice President, Professional Development  
Eric Chubenko-Vice President, Housing  
John Mahon-Vice President, Legislation  
Gary Centinaro-Vice President, Members Services

### TRUSTEES

Robert DiVincent  
Louis Riccio  
Richard Keefe  
Rick Iovine  
Susan Thomas  
Hector Fuentes

Sherry Simms  
Ronald Van Rensalier  
John Clarke  
Randall M. Wood  
Lynn Bartlett

### IMMEDIATE PAST PRESIDENT

Madeline Cook

### SERVICE OFFICER/EDITOR

William F. Snyder

## In the News!

### MARC NAHRO Annual Conference & Trade Show



HUD Secretary, Dr. Ben Carson, meets MARC NAHRO members at their annual conference in Washington, DC.



Bayonne Housing Authority Executive Director, John Mahon, is sworn-in as MARC NAHRO Senior Vice President.