

Attendance:

Vicki Arbitrio	Lucie Holman	Serena Mueller	Kristin Sewell
Bob Bender	Lisa Jaffe	Deborah Osborne	Zoya Simakhodskaya
Karen Carmichael	Dara Genesi	Sami Plotkin	
Rachel Cerlen	Doris Kreibich		

- September 21, 2010 SLT Meeting Minutes approved
- CEP: it is submitted and pending DOE approval.
- Books & Burritos Review (Oct 27, 2010)
We discussed the event and feedback from parents and SLT members:
 - provide an agenda and clear packet for parents; include paper copy of the presentation
 - speakers to have microphones (maybe clip-ons)
 - gym space: to place chairs the long way to have less echo

General feedback from parents:

- need for more communication about curriculum
- concerns about lunch and recess: supervision and structure

- Planning Math-Mac-and-Cheese (January 25, 2011)

Content of workshops:

K-1	2-5
the big picture of teaching math introducing vocabulary show kids solving problems	core standards tests and what kids need to know benchmarks

Locations:

Parents	Kids: teachers will have activities for them
K-1 upstairs 2-5 in auditorium	K-1 behind auditorium 2-3 in cafeteria 4-5 upstairs

Eating:

Parents and Kids	Parents and Kids
K-1 behind auditorium	2-5 cafeteria

Follow up items:

- get donations of food – Lisa, Serena and Zoya
- get apples – Debbie

- 2010/11 Community Goal: Communication
We began to discuss the process of improving communication with parents. We began to lay out the areas of communication, potential structure and the process of making it happen.

Areas of communication:

- New to Kindergarten families
 - Orientation packet
 - Events and meetings
 - Video
 - FAQ
- A Year in a Life - grade specific communication
 - Brochures for each grade

- Events and meetings

Plan for next meeting:

- To come up with the structure of the information
- To split up into sub committees
- To look at what other schools are doing

Current class newsletters:

We discussed the importance of posting current class newsletters on the website. Right now some teachers forget to send information to Nick Fiers for posting. Karen and Serena will help all teachers to create a “newsletter email group” that includes Bob, Karen and Nick.

Surveys:

Kathryn Crosby (PTA EB member-at-large), Zoya and Kristen had met to discuss creating survey system to receive regular feedback from parents (about events, about general school issues, such as communication). Kathryn research various online surveys options and began drafting our first survey. We discussed importance of getting grade specific feedback right now that would help guide us in working on the Communication Goal. Zoya, Kristen and Kathryn will continue working on it, get feedback from Bob and communicate with SLT team via email prior to the next meeting.