

RGBARRY

BRANDS

Staff Accountant

RG Barry Brands, one of North America's leading developers and marketers of accessories products that provide fashion and function for a great life is seeking a Staff Accountant to join our Accounting team.

In this role, based at our Corporate office in Pickerington, OH, you will be responsible for providing support to the Accounting Department. Responsible for processing Accounts Payable invoices and bi-weekly Payroll. Works on month-end close, prepares journal entries and completes reconciliations. Prepares tax and other government forms as needed.

Specific duties and responsibilities include:

- Processing and recording Accounts Payable transactions and ensuring that all invoices are paid accurately and in accordance with Accounting policies and procedures;
- Providing timely responses to Accounts Payable inquiries including invoice payment status and vendor tracking;
- Responsible for vendor set-up and maintenance;
- Performing and preparing complete system to General Ledger reconciliations for all balance sheet accounts related to all business units;
- Participating in monthly financial close activities including preparing journal entries and completing intercompany and bank reconciliations;
- Ensuring timely and accurate Payroll processing and maintaining confidentiality;
- Completing necessary forms relating to taxes and other governmental reports as needed/requested;
- Providing support to the monthly reporting process including preparing supporting schedules as requested;
- Working with the Operations Accounting/Inventory Control Manager to process inventory adjustments and maintaining support of the detailed costing inventory system;
- Performing accounting related to all fixed assets and the fixed asset accounting system;
- Preparing and filing Accounting-related paperwork on a regular basis;
- Assisting with the audit process as needed;
- Performing financial statement analysis and reporting as requested.

Specific job requirements include:

- Minimum of an undergraduate degree in accounting. One to three years in an accounting environment is preferred;
- Strong organizational skills and ability to prioritize workload;

- Effective written and verbal communication skills;
- PC and Computer skills are required. A working knowledge of Microsoft Office software is needed and prior experience with computerized Accounts Payables systems;
- Knowledge of General Accepted Accounting Principles and Practices is required;
- Must have knowledge of Accounting Controls as well as accounting process and standards;
- Ability to analyze and report data is required.

We value and measure the competencies for this role including: communicating candidly, embracing change, getting things done, demonstrating functional/technical expertise, exemplifying customer responsiveness, and working collaboratively.

RG Barry Brands operates in an exhilarating, high-performing team environment that is also casual and fun. If you are looking for an amazing career challenge with a growing organization that strives for excellence in all things; encourages creative thinking and intelligent risk taking; cares about and is involved in the community; and acts only with the highest of ethical standards, we're waiting to hear from you.

We offer a competitive salary and benefits package. For consideration, please send your resume with salary requirements to:

Email: resumes@rgbarry.com

Equal Opportunity Employer