

FRONTIER MUSTANGS
MIDDLE SCHOOL & HIGH SCHOOL
HANDBOOK
2016-2017

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INTRODUCTION

FRONTIER PUBLIC SCHOOL'S THREE MAJOR RIGHTS:

1. The students' right to a quality education that is differentiated, individualized, and free from disruption.
2. The educators' right to teach or administrate in a quiet and orderly environment free from verbal or physical intimidation or assault.
3. The parents' right to expect a quality education in a safe and orderly environment.

ACADEMIC LIFE

Absences and Tardies

Absences will be excused for the following reasons:

1. Illness with note from parent
4. Medical and dental appointments with note from parent and/or doctor
5. Death in the immediate family
6. School authorized absence (authorized through principal's office)
7. School sponsored activities*

*See ten day rule policy

The parent or guardian should contact the principal on the morning of a student's absence. If the principal is not contracted, the office shall attempt to contact the parents of that student. If no contact is made, then upon returning to school, the student must present to the principal a written excuse, signed by his parent or guardian, stating the cause and date of the absence.

Parent notification to the school about their student's absence does not automatically make that absence an excused absence. The reason for the absence must still fall within the guidelines of items 1-5 above.

Students who miss school because of an excused absence or for a scheduled school activity shall have two school days for each day missed to make up the missed school work. However, students who are going to miss school because of a school sponsored activity should get their assignments completed in advance (when possible, for the teachers concerned) and get permission from the principal's office.

It is Frontier School's policy that **students cannot be absent from a class for any reason (excused or unexcused) more than ten (10) times during a semester. Students who go beyond ten (10) will not receive credit for that class.** However, for absences eleven (11) and twelve (12) (but no more than that), students may make them up by attending Saturday School. Two Saturday Schools will be required for day 11 and two Saturday Schools for day 12. Students who miss more than 12 days will not receive credit for that class and will not have the opportunity to make up those beyond 12. Any student and/or parent of a student who does not

meet the minimum attendance rule and feels that he or she has extenuating circumstances that explain the absences that exceed this number may request review by the District's attendance committee. See the District's Student Attendance policy for more complete information.

****After missing 20 minutes, student is no longer tardy but considered unexcused absent for that class.****

NOTE: Missing a class due to the participation in a school sponsored activity is not considered as being absent. In the case of extended illness or injury, principals may make other arrangements to allow the student to make up the missed days.

High School: Students are allowed three unexcused tardies **per semester**. Tardies 4-6 will result in after-school detention. Tardies 7-10 will result in Saturday School. Tardies 11 and beyond will result in 3 days of In School Suspension for each tardy.

Grades 5-8: Students are allowed three unexcused tardies **per semester**. Tardies 4-6 will result in after-school detention. Tardies 7-10 will result in Saturday School. Tardies 11 and beyond will result in 3 days of In School Suspension for each tardy.

Students will be allowed no more than one excused tardy per nine-weeks resulting from personal automobile/transportation problems. Three unexcused tardies will count as 1 absence.

GUARDIANSHIP

A custodial parent or legal guardian are the only individuals that may enroll a student into an Oklahoma Public School. Students attending Frontier Public Schools as a result of a transfer of guardianship must actually be residing with that guardian on a full-time basis. Oklahoma law requires that guardianship must be issued by a court of law. Power of attorney and notarized documents are not acceptable.

ACADEMIC LETTER AWARDS

1. Letter awards will be presented to students who meet all of the qualifications of a letterman based on the first and second semester grades for the particular year. At the close of the second semester, grades for that year will be used to determine which students lettered academically.
8. The student's grade point average for the year must be at least 3.25 on a 4 point scale.
9. Lettermen must not have any first or second semester grades lower than a B-.
10. Minor violations of a school policy that result in the student receiving a one day in-school detention on more than one occasion will result in disqualification for a letter award. A single major violation of school policy that results in out-of-school suspension or more than one day in-school detention will result in disqualification also.
11. To be eligible, a student must have received a grade card from Frontier High School for each of the four nine week periods.
12. Academic lettermen will receive their awards during the awards assembly.
13. Anyone caught cheating on tests will not letter.

POINTS AWARDED FOR LETTER GRADES

<u>Letter Grade</u>		<u>GPA</u>
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A+	98-100	4.33
A	94-97	4.20
A-	90-93	4.00
B+	87-89	3.33
B	84-86	3.20
B-	80-83	3.00
C+	77-79	2.33
C	74-76	2.20
C-	70-73	2.00
D+	67-69	1.33
D	64-66	1.20
D-	60-63	1.00
F	0-59	

ASSEMBLIES

Students will sit in assigned areas according to grade levels (Preschool through 12th). Class sponsors will assist in monitoring by sitting with their respective classes. Students who cause disruptions will not be allowed to attend one or more future assemblies.

CONCURRENT ENROLLMENT

For information concerning concurrent enrollment as a special student in a college or university in the Oklahoma State System of Higher Education, see the counselor or building principal.

DROP AND ADD

No student will be allowed to drop or add a class after the first two full days of the first semester and the first day of the second semester.

GRADING SCALE		
A+	100-98	C
A	97-94	C-
A-	93-90	D+
B+	89-87	D

B	86-84	D- F
B-	83-80	
C+	79-77	

GRADUATION REQUIREMENTS

A student must complete 24 units, grades 9-12, to graduate. Required courses which must be successfully completed include 4 units of English (English 1-4), 3 units of Math (Algebra 1, Geometry, Algebra 2), 3 units of Science (Biology, 2 additional units), 3 units of Social Studies (U.S. History, ½ credit Oklahoma History, ½ credit government, plus World History, Geography, or Economics), 2 units of Computer Science, (Computer Science 4, 1 additional unit – Computer Science 4 will be waived if the student attends Vo Tech during the senior year).

They will have to take ½ credit Art and ½ credit Financial Literacy. Student must also complete 1 competency credit in general music which is addressed in World History and English 3 and 4.

In order for the students to meet the College Preparatory and Oklahoma Promise Curriculum Standards, the student must meet all requirements listed above plus 2 units of foreign language, 2 units of computer technology, one additional unit selected from the courses listed above, and 1 unit or set of fine arts, music, art, drama, speech, and CPR/AED training.

In order to graduate from Frontier High School, ALL students must take the ACT at least once during their Junior and Senior year. Students on an IEP may take an alternative assessment as determined by their IEP team.

Students cannot be absent from a class more than 10 times during a semester or they will lose credit for that class. If at the end of eight semesters of high school, a senior is ½ or 1 credit short of meeting these graduation requirements, he/she may still take part in their class graduation ceremony. However, no diploma will be awarded until all requirements are met.

RETENTION OF STUDENTS

In Grades 5-8, students must pass 4 core classes or they will be retained. In Grades 9-11, students will be retained if their total credits earned do not equal at least 3 credits at the end of the freshman year, 10 at the end of their sophomore year, and 17 at the end of their junior year. At the end of their senior year, all graduation requirements must be met or they will be retained.

OKLAHOMA COLLEGE ENTRANCE REQUIREMENTS

Any student who will be admitted to an Oklahoma College for the first time must meet the following high school curricular requirements: **English** – 4 units; **Mathematics** – 3 units of Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, or other approved upper level math class; **Laboratory Science** – 2 units of Biology, Chemistry, Physics, other lab Science; **History** – 2 units, 1 must be American History, Citizenship – 1 unit (Economics, Geography, Government, Non-Western Culture, World History), 3 additional units from those listed above or from Computer Science and Foreign Language Courses, 2 units of Fine Arts (music, art drama, speech) are highly recommended also.

COLLEGE ADMISSION STANDARDS ARE AS FOLLOWS:

University of Oklahoma and Oklahoma State University:

1. Graduate of an accredited high school or achieved a high school equivalency certificate (GED)
2. Taken the ACT or SAT test.

3. Complete the required high school curriculum.

4. ***For OSU meet one of the following:***

1. Minimum high school grade point average of 3.0 and rank in the upper 1/3 of his/her graduating class; or
2. Minimum ACT composite standard score of 24; or
3. Minimum SAT score of 1090; or
4. Minimum grade point average of 3.0 in the 15 high school courses required for college entry plus a minimum ACT composite score of 21 or SAT score of 980.

For OU meet one of the following:

1. Minimum high school grade point average of 3.0 and rank in the upper 25% of his/her graduating class; or
14. Minimum ACT composite standard score of 24; plus a minimum grade point average of 3.0 or rank in the upper ½ of his/her graduating class.
15. Minimum SAT score of 1090 plus a minimum grade point average of 3.0 or rank in the upper ½ of his/her graduating class.
16. Minimum grade point average of 3.0 in the 15 high school courses required for College entry plus a minimum ACT composite score of 22 or SAT score of 1020.

Other Regional Universities:

Items 1-3 above, plus one of the following:

1. Minimum high school grade point average of 2.7 and rank in the upper ½ of his/her graduating class; or
17. Minimum ACT composite standard score of 20; or
18. Minimum SAT score of 940; or
19. Minimum grade point average of 2.7 in the 15 high school courses required for college entry.

Two Year Colleges:

Items 1-2 above. Before entering art and science, associate degree programs, two-year college students must make up any high school requirement deficiencies. These courses will not count toward the credits required for a degree. Students seeking admission to two-year colleges for applied science or special programs need not have completed the high school curriculum requirements.

HONOR ROLL

Two honor rolls will be published each semester. 1) Superintendent's honor roll – students making straight A's in all subjects. 2) Principal's honor roll – students making no less than B's in all subjects.

INCLEMENT WEATHER NOTICE

Sometimes it is necessary to close school because of severe weather. When this decision is made, it will be announced on Channel 4, 5, and 9, on WBBZ and KLOR radio stations and One Call Now between 6 and 6:30 a.m. when possible. Please listen for school closings if you suspect the weather is such as to necessitate school closing.

LIBRARY

Students are encouraged to use the school library. We have an excellent and growing library that contains a variety of books and resources. The library is open from 8:30 to 3:30 each day. Students may obtain a pass from the teacher for admittance during these hours. Books must be returned within two-weeks, Resource books must remain in the library.

MATERIALS TAKEN TO CLASS

All students, at all times, must attend each class with their textbooks, notebooks, pen, pencil, and other items as directed by the teacher. Once in class, students are to remain quiet and orderly and do as directed by the teacher.

NATIONAL HONOR SOCIETY

To qualify for membership, a candidate must have a cumulative high school GPA of 3.5 or better and be classified as a second semester sophomore, a junior, or senior.

The NHS faculty council will request a resume' and an essay from each academically eligible student. These items form the basis of an interview conducted by the faculty council with the student.

PARENT GUIDE FOR CONFERENCES

The conference should be a very open, two-way exchange of information about your child's school work life. The goal of both parent and teacher should be the best possible education for each child.

How to get ready for the conference...

1. Ask your employer if he would grant you time off for the conference.
20. Be on time: the teacher will have other conferences scheduled.
21. Ask your child if he/she has any questions he/she would like to ask his/her teacher.
22. Think out what you want to learn about your child from the teacher and write down questions.

Questions you might want to ask the teacher...

1. Is my child working up to his/her ability?
23. How is my child achieving in specific subjects?
24. What books is he/she using?
25. Does he/she participate in group activities?
26. Does he/she obey the teacher?
27. Does he/she get along with other children?
28. How can I help at home?

Questions the teacher may want to ask you...

1. What is your child's reaction to school? Other children?
29. How does he/she spend his/her time after school?
30. How is his/her health? Does he/she have any emotional problems?
31. What is his/her response to rules and regulations at home and at school?
32. What type of discipline works best at home?

At the conference...

1. Arrive on time. Do not stay any longer than your scheduled time. If you need to talk more, arrange for another conference.
33. Keep the attention focused on your child and how you can assist both the child and the teacher.
34. Inquire about concerns that you have regarding your child's school progress.
35. Volunteer any information which might help the teacher understand your child. Your child's health, especially his/her eyesight and hearing, is extremely important.

After the conference...

1. When you return home, review the conference and begin to follow up any suggestions.
36. Discuss the conference constructively with your child. First, point out his/her strengths, then discuss areas that need improvement.

37. Do not hesitate to contact the teacher again. If you prepare carefully for the conference and participate eagerly in it, you almost certainly will gain a much clearer picture of your child's educational growth. And that, after all, is the whole purpose of the conference.

RIGHTS TO RECORDS

Family Educational Rights and Privacy Act

Parents and eligible students have the following rights under the Family Educational Rights and Privacy Act ("FERPA"). They have the right to:

1. Inspect and review the student's education record.
38. Exercise a limited control over other people's access to the student's education record.
39. Seek to correct the student's education record, in a hearing, if necessary.
40. Report violations of the FERPA to the Department of Education.
41. Be informed about FERPA rights.

All rights and protection given parents under FERPA transfer to the student when he/she reaches age 18 or enrolls in a post-secondary school. For further information concerning FERPA rights, see the School District's Family Educational Rights and Privacy Act Policy.

SCHOOL TESTING PROGRAM

Frontier School participates in the Oklahoma testing program which administers standardized curriculum tests to students each year. The results are used to determine where remediation is needed, where successes have been made, and if any changes need to be made in their teaching strategies. Results can also be used for recommendations for further testing for both the Special Education program and the Gifted and Talented program, and for admission or dismissal in remedial programs. Students who rate the highest in their classes are recognized with awards at the end of each school year. Therefore, it is of the utmost importance that each student put forth their best efforts on these standardized tests and be present every day of the week the testing takes place.

The PSAT-NMSQT test will be made available to all juniors. This testing is an optional test.

SEMESTER GRADES – TESTS

HIGH SCHOOL

All high school students will be required to take semester tests at the end of each semester.

VALEDICTORIAN AND SALUTATORIAN

Grades 9-12:

Students must have attended Frontier High School at least three semesters to be eligible to receive the valedictorian or salutatorian award. These awards will be figured on the first seven and one-half semesters of high school (grades 9-12) credits. The student must also have received grades from Frontier High School for all four of the 9-week periods of their senior year.

Valedictorian Award – This award is presented to the senior who ranks first scholastically on Frontier's 4.0 GPA scale or to any senior who has made no semester grade below an "A" during their high school career.

Salutatorian Award – This award is presented to the senior who ranks second scholastically on Frontier's 4.0 GPA scale.

Grades 5-8

Students must have attended Frontier Middle School at least three semesters to be eligible to receive the valedictorian or salutatorian award. These awards will be figured on the first seven and one-half semesters of middle school (grades 5-8) credits computed on a standard 4.0 scale. They must also have received grades from Frontier Middle School for all four of the 9-week periods of their 8th grade year.

Valedictorian Award – This award is presented to the 8th grade student who ranks first scholastically on a 4.0 scale and to any 8th grade student who has made all “A's” during a period of four years of middle school.

Salutatorian Award – This award is presented to the 8th grade student who ranks second scholastically on a 4.0 scale during a period of four years of middle school.

EXTRA CURRICULAR

ACTIVITY RULES

During extracurricular activities, including dances, programs, plays, assemblies, banquets, etc., no one will be allowed to leave the building and re-enter. For paid school sponsored activities open to the public at large, students who leave cannot re-enter.

Students must be in school at least ½ day in order to participate in any school sponsored activity that night. Students must return to school by noon in order to be considered present half a day. Exceptions may be permitted at principal's discretion.

Students enrolled in athletics in grades 7 through 12 will have one week to decide if they wish to remain in that sport, after that period, students must stay in that sport throughout the remainder of that sport's season. In the event a student is removed from the team for disciplinary reasons or decides to quit, they will have the following two options:

Option #1: The student goes to Study Hall for that class period until the season is over. The student would then be allowed to participate in the next sport season.

Option #2: At the end of semester, the student may change classes, but the student will not be allowed to participate in any sports that school year.

DANCE RULES

1. No one will be allowed to leave the building and re-enter. Once they have entered they must stay or once they leave they may not come back in. If anyone leaves during the dance, they must leave the premises completely.
42. Appropriate students may invite guests from outside the student body. Any person that is not a student at Frontier must be approved by the sponsor and administration. The person's name must be submitted to the event sponsor at least one week prior to the social event. A student can only invite one person. One should not invite someone if they do not plan to attend the function themselves. When a student invites guests, they are totally responsible for the behavior of their guests. Guests cannot be over the age of 18.
43. The use, possession, sale, transfer, or being under the influence of controlled dangerous substances, alcoholic or non-alcoholic beverages is prohibited, and anyone violating this rule will be subject to immediate discipline and rules which address said action. Any

chaperone of any dance has the authority to refuse entrance to any student or guest and the authority to make any student or guest leave at any time.

44. No one will be admitted after 10 p.m. All dances will end no later than 12 a.m.
45. Middle school dances are to be attended only by Frontier Middle School students.
46. Students attending any high school dance must be in at least the 9th grade.

ELIGIBILITY REQUIREMENTS

The OSSAA Attendance Eligibility Rules states that a student who has not attended classes ninety percent of the time for the semester in a member school becomes ineligible.

Ineligible students in grades 5-12 **cannot participate in any activity** (not just athletic events) involving competition among other schools.

They also cannot participate in a field trip whenever the trip would require him/her to miss any class other than the one scheduling the field trip. Any student in grades 5-12 who has received Out-of-School Suspension, been disciplined for theft or fighting, or is not in compliance with the attendance policy will not be allowed to go on class trips. Principal's discretion shall be applied as needed.

Eligibility rules are available in the offices of the superintendent and principals.

ATHLETIC LETTER AWARDS

Plaques are awarded to Senior Athletes who have participated for two or more years and end their senior year in good standing. A student will receive an athletic letter if they meet all of the following requirements relating to their respective sport:

Basketball:

1. Play in 30 quarters.
47. Start the season (unless the player moves in during the year) and finish it.
48. Be eligible throughout the play-offs.
49. Injured players may be lettered at the Coach's discretion.
50. Managers must participate for two years.

Baseball/Softball:

1. Play in 30 percent of the innings (fall and spring combined for baseball).
51. Must be in good standing as a member of the team at the end of the spring season.
52. Be eligible throughout the play-offs.
53. Injured players may be lettered at the Coach's discretion.
54. Managers must participate for two years.

Golf:

1. Play in 50 percent of the matches/tournaments.
55. Be eligible throughout the regional and state competition.
56. Injured players may be lettered at the Coach's discretion.

Cross Country/Track:

1. Participate in at least 4 meets.
57. Start and finish the season.
58. Be eligible throughout the regional and state competition.

ABSENCES RELATED TO SCHOOL ACTIVITIES

The State Board of Education and the Frontier Board of Education encourage students to be in attendance in their regularly scheduled classes so that the maximum learning can occur. Educational programs are built on the foundation of continuity of instruction and participation in

the classroom setting. Consistent classroom attendance can assist toward development of strong work habits, responsibility, and self-discipline while also increasing a student's knowledge.

Since, however, the educational merit of the extracurricular program is recognized, the goal is to maintain a balanced education for each student. It is with the above goals in mind that the following attendance/activities regulations have been established.

School Activity is defined as any extracurricular activity approved by the school and at the convenience of the school. And supervised by a duly appointed sponsor.

Grades 5-8

Students in Grades 5-8 will be allowed to miss a class period a total of ten (10) times during the school year due to school activities. There will be no exceptions or exemptions regarding this issue. The remainder of this section (SCHOOL ACTIVITY ABSENCES) does not apply to students in Grades 5-8.

Grades 9-12

A student is allowed to miss a class period ten (10) times during the school year due to school activities. Exceptions to this rule are that the student may request from the principal up to but not exceeding five (5) additional activities absences to be approved by the Internal Activities Review Committee.

Students who feel that they need to miss in excess of the ten days shall make a prior written request to the building principal. The request must include: 1. date of request, 2. name and date of activity, 3. location of activity, 4. reason why the student feels an exception should be made, and 5. sponsor of the activity.

This request will be forwarded to Internal Activities Review Committee, which shall be appointed by the superintendent and will be responsible for reviewing and recommending any deviation of the activities policy to the board of education. This committee will ask for ample time to study and make a decision on all requests for review. A student whose request has been denied by the committee will be granted the right of due process. Students wishing to request a hearing before the board of education must initiate their right within 10 days of receiving the denial from the Internal Activities Review Committee. A student forfeits his or her right to a hearing if the request is not made within this ten day time period. The Board of Education reserves the right to revise this policy at their discretion. If the issue is not resolved, the student/parent may file a written complaint with the Accreditation Section of the State Department of Education.

Before a student is given more than 10 days, his/her grades should be considered along with the student's attitude and how he/she has represented Frontier School during other activities.

GENERAL CRITERIA (H.S. ONLY)

The following classifications of school activities will be exempt and will not count against the 10 allowed absences for school sponsored activities.

1. Any approved activity which is of a state or national level or for which the student has earned the right to compete by meeting criteria established by the sponsor, coach, athletic director, and/or administrator.
59. Any approved state or national award or honor which is bestowed upon a Frontier student.
60. Any non-competitive activity which is an extension of the classroom.
61. Any in-school activities which pertain to the student government, student body benefit, student testing, and special student program.
62. Any event whose date is changed just prior to occurring due to a circumstance beyond the control of the sponsor, coach, and/or administrator.
63. Any required travel time which pertains to an exempt event.

All of the above mentioned activities, events, honors, etc., will be monitored carefully by the Internal Activities Review Committee and only those which facilitate a balanced education will be approved.

Specific Events:

The following specific events will be exempt and will not count against the 10 allowed absences for school sponsored activities.

(*Indicates activities where students must be in good standing both academically and with their organization or team plus meet certain additional criteria submitted by the sponsor/coach and approved by the Frontier Board of Education.)

1. (Athletics including Cheerleading)
 5. *All district, regional, area and state playoff competitions.*
 6. *Tryouts for any All-State team (Students must meet all requirements of the All-State selection process.)
 7. *Tryouts for college scholarships (Students must have received an invitation to tryout from the college or university.)
1. (Special Olympic Oklahoma)
 8. Contestants – All absences related to participating in competitive events are exempt.
 9. *Volunteers – Three days related to Special Olympic events. (Students must complete the appropriate state volunteer form and be cleared to participate by Special Olympic Oklahoma.)
1. (FCCLA – Family, Career and Community Leaders of America)
 10. *State FCCLA Convention (Student must meet deadlines for paying FCCLA due and registration fees, and have been active in at least 75% of the organization's activities. Participation will be limited to the first 20 students to abide by all of these guidelines).
 11. *National FCCLA Cluster Meeting (Students must be an officer selected by the Officer Selection Committee in addition to meeting the requirements to attend the State FCCLA Convention).
1. (FFA & 4-H)
 12. A combined total of 4 days at the Noble County Fair and the Noble County Spring Livestock Show.
 13. *OKC State Fair (Students must place at least 3rd in their class at the County Fair).
 14. *Tulsa State Fair (Students must place at least 3rd in their class at the County Fair).
 15. *NW District Livestock Show (Students must place at least 3rd in their class at the Noble County Spring Livestock Show)
 16. *OKC Spring Livestock Show (Students must place at least 3rd in their class at the Noble County Spring Livestock Show)

District Interscholastic, speech, and judging contests.

*State FFA Convention (Students must be a dues-paying, active member of FFA and have earned 50 points based on the chapter's activities participation requirements

*National FFA Convention (Students must be a dues-paying active member of FFA and have earned at least 20 points based on the chapter's activities participation requirements OR be the top salesperson in the meat sales program.

1. (Music)
 17. District vocal and instrumental contests

18. State vocal and instrumental contests
19. *Tri – State Music Festival (Students must have received a rating of I or II in a previous contest).
1. (Technology Student Association – TSA)
20. *Fall Leadership Conference (Students must be a TSA chapter officer)
21. *State TSA Convention (Students must have placed in the top 10% in a competitive event at a mini, area, or regional conference).
22. *National TSA Convention (Students must have placed in the top 10% in a competitive event at the State TSA Convention).
1. (Student Council)
23. *State Student Council Convention (Students must meet the criteria set fourth in the state STUCO constitution, be an officer or a senior, attend local meetings, and participate in all STUCO functions including fundraising, community service projects, and student activities).
1. (Miscellaneous)
24. Educational activities that are direct extenuation of the classroom learning experience such as field trips and college/career days.
25. Approved testing programs

HEALTH-SAFETY-TRANSPORTATION

BUS RIDING RULES

- I. ***Previous to loading*** (on the road and at school)
- II. 1. Be on time at the designated school bus stops-- keeping the bus on schedule.
- III. 2. Stay off the road at all times while waiting for the bus (bus riders conduct themselves in a safe manner while waiting.)
- IV. 3. Wait until the bus comes to a complete stop before attempting to enter.
- V. 4. Be careful in approaching bus stops.
- VI. ***While on the bus***
- VII. 1. Keep hands and head inside the bus at all times after entering and until leaving the bus.
- VIII. 2. No use of any form of tobacco.
- IX. 3. Assist in keeping the bus safe and sanitary at all times.
- X. 4. Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident.
- XI. 5. Treat bus equipment as you would valuable furniture in your own home. Damage to seats, etc., must be paid for by the offender.
- XII. 6. Bus riders should never tamper with the bus or any of its equipment.
- XIII. 7. Leave no books, lunches, or other articles on the bus.
- XIV. 8. Keep books, packages, coats, and all other objects out of the aisles.
- XV. 9. Help look after the safety and comfort of small children.
- XVI. 10. Do not throw anything out of the bus windows.
- XVII. 11. Bus riders are not permitted to leave their seats while the bus is in motion.
- XVIII. 12. Horse-play is not permitted around or on the school bus.
- XIX. 13. Bus riders are expected to be courteous to fellow pupils, the bus driver, and the patrol officers or driver's assistants.
- XX. 14. Keep absolutely quiet when approaching a railroad crossing stop.
- XXI. 15. In case of a road emergency, children are to remain in the bus.
- XXII. ***After leaving the bus***

- XXIII. 1. When crossing the road, go at least ten feet in front of bus, stop, check traffic, watch for bus driver's signal then cross road.
- XXIV. 2. Students living on right side of road, should immediately leave the bus and stay clear of traffic.
- XXV. 3. Help look after the safety and comfort of all children.
- XXVI. ***Extra-Curricular Trips***
- XXVII. 1. The above rules and regulations will apply to any trip under school sponsorship.
- XXVIII. 2. Pupils shall respect the wishes of any chaperone appointed by the school officials.
- XXIX. ***Violation of bus rider rules will result in the following disciplinary actions:***
- XXX. XXX 1. First Offense – After-School Detention (Principal's Discretion)
- XXXI. XXX1 2. Second Offense – In-School Detention (Principal's Discretion)
- XXXII. XXXII 3. Each Offense thereafter – Removal from the bus up to 20 school days.
Principal's discretion shall be applied as needed.

CHANGING BUSES

In order to avoid confusion and to make sure we don't put your child on the wrong bus, **all bus change request must be made by phone before 3:30 p.m.** Make change requests to your child's secretary. You must speak directly to a person, you cannot leave a message.

CAFETERIA RULES

Students are to eat in a quiet and courteous manner. Students in grades 7-12 may serve themselves. However, they will be required to eat what they take. Students are to leave the tables clean. Food served in the cafeteria must be eaten in the cafeteria (only exception: prior approved class or organizational meetings).

Food and drink from outside sources are not allowed in the school without administrative approval. Items purchased from school vending machines are not allowed in the cafeteria during meal times.

COUNSELOR

The counselor is available to all students for personal, social, school, and/or vocational discussions. The counselor is also available to all parents and teachers for conferences about students.

The school counselor is available before school, at noon, after school, and during school hours, whenever possible, it is recommended that a student make an appointment. The counselor can see students with any of three types of referrals: 1) the student wishes to see the counselor for a personal or school related problem, 2) the student has been referred by a teacher, the nurse, and administrator, or other school personnel, or 3) the student has been referred by a parent or other outside agency.

A student must have a note from a teacher, administrator, or the counselor before he/she can leave class to see the counselor. The counselor will give a note to the student before he/she returns to class excusing their tardy or absence from class.

EMERGENCY DRILLS

FIRE: Regulations require drills at least once per quarter. Students are to leave the building immediately by the previously designated route that is posted in all classrooms. Walk briskly, do not run and do not talk. Exit out the designated door and move at least 50 feet away from the building to your designated area outside.

Assemble in class groups so student counts can be taken. Keep all parking and driving areas free of students. The alarm is one continuous sound.

TORNADO: Each building has posted plans for emergencies such as storms and tornados. Familiarize yourself with them. If an emergency occurs, do not rush from the building. Follow the posted plan with your class. Wait for instructions from your teachers. Do not panic. The alarm is an intermittent sound (on-off-on etc.).

LOCKDOWN: Students are to remain in their classroom. If students are not in their classroom when this occurs, they are to follow the direction of staff members and go to assigned areas. They are to remain quiet and as far out of view of windows as possible until the all clear is given.

MOTOR VEHICLE CODE

1. Students must park only in designated area – on west side of school.
64. Cars must be parked immediately upon arrival at school and remain parked until after buses leave.
65. Students must ask permission of the principal before leaving in car during school hours.
66. Students will not sit in parked cars.
67. Students will not drive cars during noon hour.
68. Reckless driving will not be tolerated. Driving privileges will be revoked.
69. Students who violate any of these provisions or who damage the property of others will have their driving privileges revoked and be subject to additional school disciplinary action.
70. The school and/or school officials are not and will not be responsible for student cars driven to school in terms of accidents, theft, drug dog searches, damage, etc.
71. Students who park on school property during school hours must turn in a copy of their drivers license and insurance verification for each semester. At that time a parking permit will be issued. Students are not to drive unless they are registered in the High School Office.

PEDICULOSIS POLICY

Preventive screening will be done early in the year and repeated as necessary. When a student is found to have lice or nits he or she will be excluded from the school under provisions of Title 70 of the Oklahoma Statutes 1981, Section 1210.194, as amended, which reads:

A. “Any child afflicted with a contagious disease or head lice may be prohibited from attending a public, private, or parochial school until such time as he or she is free from the contagious disease or head lice.”

B. “Any child prohibited from attending school due to head lice shall present to the appropriate school authorities, before said child may re-enter school, certification from a health professional as defined by Section 2601 of Title 63 of the Oklahoma Statutes or an authorized representative of the State Department of Health that said child is no longer afflicted with head lice.” A health professional is defined in the statute as any licensed physician, podiatrist, chiropractor, registered or licensed practical nurse or physician's assistant.

Certification from a health professional must be in writing expressing the date and type of treatment prescribed, and that the student is free from head lice and/or nits.

DISCIPLINE ACTION/SCHEDULE OF INFRACTIONS			
2nd	3rd	1st 4th	
Lunchtime Misconduct			1,14
Public Display of Affection			2,3,14
Unacceptable Attire			1,14
False Report or False Call			1,2,14 from pt. on
Cutting Class			1,2,14 (5 days) 14
Leaving school without permission			2,4,6 (10 days)
Truancy			1,2,4,6 (10 days) 14,17
Bus Misconduct			2,4,6,14,17
Possession of Obscene Material			1,2,4,6 (3 days) 14,17
Cheating (cumulative per yr; not just per class)			2,4,6,14,17
Inappropriate Behavior Including Gestures & Obscene Language			1,2,14
Disruption of the Educational Process or Operation of School			1,2,14 from pt. on
Inappropriate Use of School's Computer Network			1,2,4,6,14,17,18(3 days),18(3wks)
Improper care of School laptop (see also page 37)			2,4,6,14,17,18(3 days),18(3wks)
Gang related activity, signs, displaying bandanas, etc.			1,2,4,7,14,22 (20 days)
Theft, vandalism, and/or destruction of personal and/or school property			2,14 6 (3 days)
Use or Possession of Tobacco			1,2,4,16 (ISD 20 days) 14
			2,4,7,8,14,17 (OSS 10)
			2,4,14,17

products	(5 days), 14	
Verbal Assault/Bullying/ Threatening Behavior (written, verbal, physical action, etc.)	1,2,4,6,14 (5 days)	2,4,14,1
Fighting	1,2,4,6 (10 days) 14,17	1,2,16 14,17
Physical Assault	1,2,4,8,20,14,17 from pt. On	
Possession, threat, or use of dangerous weapon & related instruments, including anything that can be perceived as a knife	2,4,8 14,17,12 from pt. On	
Possession of and/or use of alcohol	1,2,4,8,9,14 11(5 days),17	2,4,8,9, (10 days)
Hazing	1,2,4,6 (5 days) 7,14,17	1,2,4,11 (5 days)
Extortion	1,2,4,7,8,6 (5 days) 14,17	2,4,7,8, 16,17
Profanity	1,2,14,15	2,4,14,1
Conduct that jeopardizes the safety of others	1,2,4,7 14,17	2,4,7,8 14,17
Possession of and/or use of drugs/drug paraphernalia	1,2,4,8,12,14 17 (the remainder of the current semester plus the following)	
Arson	1,2,4,8,12,14 17 from pt. on	
Inappropriate behavior while attending in-school detention	1,2,4,6 (5 days), 14	2,4,14 11 (5 da
Harassment of a student	1,2,14 6 (5 days)	2,4,14,1 6 (10 da
Sexual Harassment	1,2,4,14,17	2,4,14,1
FELONY-theft, vandalism, and/or destruction of personal and/or school property	2,4,7,8,14 17,20 from pt. on	
Lewd and/or lascivious conduct	1,2,4,12,14 17	
Accessing or attempting to access pornographic material off of the school's computers or computer network	2,4,14,17 11 (3 days) 18 (18 weeks)	2,4,14,1 11 (10 d 18 (1 ye

Gang related activity	2,14;6 (3 days)	2,14;6 (
Disruption of Class, Including Sleeping, Refusing to Work & Not Taking Material to Class	1,14	2,4,6 (5 14
Disrespect toward School employee	1,2,4,6,14 (3days)	2,4,6,14 (10 days
Verbal Assault/Threatening Behavior toward a School Employee	1,2,4,12,14	2,4,14,2 from pt.

BEHAVIOR/RULES/STATE AND FEDERAL REGULATIONS

BEHAVIOR/DISCIPLINE: STUDENT DISCIPLINE POLICY, SUSPENSION EXPULSION, AND THE DUE PROCESS POLICY.

The following behavior at school, while in school vehicles or going to or from or attending school events will result in disciplinary action, which may include in-school placement options or out-of-school suspension or placement in an alternative education program:

1. Arson
72. Cheating
73. Conduct that threatens or jeopardizes the safety of others
74. Conduct occurring outside of the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school
75. Cutting class or sleeping, eating or refusing to work in class
76. Disruption of the educational process or operation of the school
77. Excessive absenteeism
78. Extortion
79. Failure to attend detention, alternative school or other disciplinary assignment without approval
80. Failure to comply with state immunizations records
81. False reports or false calls
82. Fighting
83. Forgery
84. Gambling
85. Hazing (initiations) in connection with any school activity
86. Immorality
87. Inappropriate attire
88. Inappropriate behavior or gestures
89. Inappropriate public behavior
90. Indecent exposure

91. Obscene language
 92. Physical or verbal abuse
 93. Plagiarism
 94. Possession of a caustic substance
 95. Possession of obscene materials
 96. Possession, without prior authorization, of a wireless telecommunication device
 97. Possession, threat or use of a dangerous weapon and related instrumentalities (i.e., bullets, shells, gun powder, pellets, etc.)
 98. Possession, use, distribution, sale, conspiracy, to sell or possess or being in the chain of sale or distribution, or being under the influence of alcoholic beverages, low-point beer and/or controlled substances, or drug paraphernalia
 99. Profanity
 100. Sexual or other harassment of individuals including, but not limited to, students, school employees, and volunteers
 101. Theft
 102. Threatening behavior (whether involving written, verbal, or physical actions)
 103. Truancy
 104. Use or possession of tobacco in any form
 105. Use or possession of mission or stolen property if property is reasonably suspected to have been taken from a student, school employee, or the school
 106. Using racial, ethnic, or sexual epithets
 107. Vandalism
 108. Violation of the Board of Education policies, rules or regulations or violation of school rules and regulations
 109. Vulgarity
 110. Willful damage to school property
 111. Willful disobedience of a directive of any school official
 112. Anything perceived as gang related activity including, but not limited to, displaying bandanas or gang signs and writing gang symbols/words.
- The School District procedures regarding suspension and due process can be found in the Policy on Student Behavior in its Policies and Procedures Manual.

DISCIPLINE ACTION/SCHEDULE OF INFRACTIONS

Code numbers

1. Warn student in writing.
113. Principal advises parents via phone or mail.
114. Remove from class or group.
115. Parental conference.
116. Receive zero credit for assignment.
117. In-school detention.
118. Financial restitution.
119. Involve law enforcement.
120. Refer to other agencies
121. Revoke bus riding privileges
122. Out-of-School suspension (1-10 School days).
123. **SEE ALSO "OUT-OF-SCHOOL- SUSPENSION"**
124. Lengthy out-of-school suspension (11 or more school days).
125. **SEE ALSO "OUT-OF-SCHOOL SUSPENSION"**
126. Receives a Non-Passing grade for class taken.
127. Principal's Discretion.

128. After-School Detention (3:40-4:40).
129. Long Term In-School Detention (20 or more school days).
130. Involve school counseling programs.
131. Revoke all internet privileges.
132. In-School Detention for one full semester.
133. Out-of-School suspension equivalent to 1 full semester.
134. Confiscation of pager/cell phone (parents may pick it up at their discretion).
135. Revoke laptop privileges. (See also page 33)
136. Saturday School

AFTER-SCHOOL DETENTION

1. The student will arrive in the ASD classroom by 3:40 and remain until 4:40
137. There will be no talking, sleeping or any other form of disruption.
138. The student must bring something to work on or to read.
139. Inappropriate behavior will result in additional After School Detention, Saturday School, In-School Detention, or Out-of-School Suspension.
140. Student must also abide by all other rules and regulations set forth by Frontier Public School.
141. Failure to attend After-School Detention will result in one day of In-School Detention. In addition the student will still need to attend the assigned ASD.

SATURDAY SCHOOL

1. Saturday school will begin at 9:00 a.m.
2. Saturday school will end at 12:00 p.m.
3. Door to classroom will be closed and locked at 9:00 a.m.
4. No student will be allowed to enter after the door is closed.
5. Students will be allowed one restroom break during Saturday school. Students WILL NOT be allowed to go to their lockers.
6. Students will be required to attend the Saturday school they are assigned. In the case of an emergency, a parent or guardian, not the student, must notify the principal that the student will be unable to attend the assigned Saturday. The student will be rescheduled for the following Saturday.
7. Only an emergency situation will excuse a student from Saturday school. No other excuses, including missing because of a school sponsored activity, will be accepted.
8. Students will need to bring enough work with them to stay busy the entire time they are in Saturday school. If the student does not bring their work to class or doesn't have enough work to keep them busy, the instructor will provide that student with enough work to keep them busy until 12:00 p.m.
9. No cell phones or music devices will be allowed in the classroom.
10. Students attending Saturday school will be separated and must remain quiet the entire time they are in class.
11. NO SLEEPING!
12. If a student is dismissed from Saturday school for any disciplinary reason, misses the assigned day of Saturday school or arrives late, that student will be assigned In-School Suspension for 5 days the following Monday.
13. Transportation to and from Saturday school WILL NOT be provided by the school.

IN-SCHOOL DETENTION RULES

The purpose of the ISD classroom is to give students the opportunity to continue their education with the assistance of a certified teacher while at the same time removing them from the setting where they have been a disruptive factor in the regular school environment. During this time they will also have the opportunity to improve their behavior and receive counseling as necessary to see that improper behavior(s) does not reoccur. It is the last step prior to being assigned **OUT-OF-SCHOOL SUSPENSION**.

1. The student will go directly to the ISD classroom immediately upon arrival at school. He/she will be dismissed at 3:35 p.m. Each day and must go directly to their bus or vehicle. There will be no loitering in the hallways, cafeteria, etc. No tardies allowed.
142. There will be no disruptive behavior, talking or any other type of communication with other students while in the ISD Classroom.
143. Students will not leave their assigned study carrel at any time unless instructed to do so by the teacher.
144. Students will bring all books and materials necessary to do the assigned work. All items unrelated to school work will be confiscated by the teacher.
145. All assignments will be turned in to the teacher at the end of each hour/day. The student will not return to the regular classroom until all assignments are completed.
146. Students will have bathroom and water fountain privileges at the teacher's discretion.
147. If there is sufficient probable cause, a student may be instructed to empty the contents of his/her pockets, coin purse, billfold, or book bag.
148. Students are not allowed anywhere else in the building or on the campus without written permission from the ISD teacher or principal while assigned to ISD.
149. Students who withdraw from Frontier Public Schools before their time is completed in the In-School Detention classroom may reenter Frontier Public School within the same year or the next year only through the In-School Detention classroom after completing the remaining days that were previously assigned.
150. Students must be awake at all times
151. Students will be respectful to all teachers, staff, and students.
152. Students assigned to IN-SCHOOL DETENTION will not be allowed to participate in any school functions i.e. pep assemblies, school plays, ball games, or any other school activity for the first five days of their assigned detention. On the sixth day, students may be reinstated to participate in after school activities by the Principal and Sponsor. However, this will be decided on a case by case basis. Factors used to make this decision include, but are not limited to, behavior while in ISD, completion of assigned work while in ISD, remorsefulness, and past offenses.
153. Students must also abide by all other rules and regulations set forth by Frontier Public School.
154. Upon completion of the assigned days to In-School Detention classroom, a student will be evaluated as to whether he/she is ready to return to regular classes or should be retained for a longer period of time in the In-School Detention classroom.
155. If a student violates the ISD rules twice, he/she will be **SUSPENDED OUT-OF-SCHOOL** automatically. The **OUT-OF-SCHOOL SUSPENSION** may occur earlier at the principal's discretion.

OUT-OF-SCHOOL SUSPENSION

I. WHEN A STUDENT IS ASSIGNED OUT-OF-SCHOOL SUSPENSION AS A RESULT OF A NON-VIOLENT INFRACTION, HE/SHE:

1. Will be required to complete daily assignments during the period of suspension.

156. Will be provided the opportunity daily to attend an after-school academic session (3:45-4:15) during which assignments for that day are to be turned in, questions about assignments may be asked, and assignments for the next day are to be picked up.
 157. **Will not be allowed on school grounds at any time other than during the after-school academic session (3:45-4:15).**
 158. Will not be allowed to participate in school activities.
 159. The student will be given an educational plan that will include all classes in which he/she is enrolled.
- I. *WHEN A STUDENT IS ASSIGNED OUT-OF-SCHOOL SUSPENSION AS A RESULT OF A VIOLENT INFRACTION, HE/SHE:*
- XXXIII. **He/she will not be allowed on school grounds at any time (including before school and after school hours as well as during activities) during the entire length of the suspension.**

“GUN-FREE SCHOOLS” STUDENT SUSPENSION POLICY

Any student who is determined to have brought a weapon to school shall be suspended out-of-school for a period of not less than one year. Any out-of-school suspension imposed under this policy may be modified for any student on a case-by-case basis by the chief administrative officer of the school district. For the purposes of this policy, the following definitions shall apply:

1. The term “weapon” means a firearm as such term is defined in Section 921 of Title 18 of the United States Code.
160. The term “chief administrative officer” means the superintendent of schools or the board of education of the district.
161. The term “determined to have brought a weapon to school” means any student being in possession or control of a weapon on property owned, leased, or rented by the school district, including, but not limited to school buildings, parking lots, and motor vehicles and any student who is in possession or control of a weapon at any school district sponsored function regardless of whether such function is conducted on school district property.

Enforcement of this policy shall be consistent with state and federal laws dealing with discipline of students with disabilities. It is the policy of this school district to refer to the appropriate criminal justice or juvenile delinquency system any student who violates this policy. Any out-of-school suspension initiated pursuant to this policy shall be subject to the procedural safeguards set forth in the school district's policy for the out-of-school suspension of students.

THREATS TO HARM OTHERS INCLUDING BULLYING

The School District takes seriously every threat by a student to harm other students, staff members, or other persons. Such threats are not joking matters. In every instance in which a school staff member becomes aware of such a threat, he or she will report the matter to the student's principal, who will conduct an investigation of the threat. The school administration may respond to such threats by imposing any discipline consequence permitted by school policy, including out-of-school suspension, and will alert law enforcement authorities in appropriate cases. (See Appendix 5)

DRUG-FREE SCHOOLS AND COMMUNITIES ACT

I. ***ILLEGAL AND ILLICIT DRUGS AND ALCOHOL***

- XXXIV. A. Use of illicit drugs and unlawful possession and/or use of alcohol is wrong and harmful.
- XXXV. B. Students are prohibited from using, being under the influence of, possessing, furnishing, distributing, selling, conspiring to sell or possess or being in the chain of sale or distribution of alcoholic beverages, non-intoxicating alcoholic beverages (as defined by Oklahoma law, i.e., 3.2 beer), illegal or illicit drugs, or other mood-altering substances at school, while in school vehicles, or at any school sponsored event.
- XXXVI. C. “Illicit drugs” includes steroids and prescription and over-the-counter medications being used for an abusive purpose, i.e., when they are not used in compliance with the prescription or directions for use and are not being used to treat a current health condition of the student. “Mood-altering substances” include paint, glue, aerosol sprays, and similar substances.
- XXXVII. D. Violation of this rule will result in imposition of disciplinary measures, which may include suspension for the remainder of the current semester and the following semester.
- XXXVIII. E. Student violation of this rule which also constitutes illegal conduct will be reported to law enforcement authorities.
- XXXIX. ***NECESSARY MEDICATIONS.***
- XL. A. Students may not retain possession of and self-administer any medication at school for any reason without direct supervision from the principal or the principal's designee.
- XLI. B. Students who have a legitimate health need for over-the-counter or prescription medication at school shall deliver such medications to the principal or his secretary with parental authorization, in compliance with Oklahoma law and school policy and procedures regarding administering medicine to students.
- XLII. C. Students are not to bring any over-the-counter “pick-me-ups” or stimulants to school.

SEXUAL HARASSMENT

All students are strictly prohibited from engaging in any form of sexual harassment. Any student engaging in sexual harassment is subject to any and all disciplinary action which may be imposed under that school district's discipline procedure. Any student who is or has been subjected to sexual harassment shall report all such incidents to the building principal, counselor, or the superintendent. (See Appendix 2)

STUDENT RELATIONSHIPS

A healthy moral climate is in the best interests of the school and community. All school activities are therefore properly sponsored. During school hours physical contact between students, such as holding hands, pushing, tickling, etc., will not be condoned, and rules of conduct during these hours shall also govern during school sponsored trips and activities. Parents will be notified if students refuse to refrain from such conduct.

NOTICE TO PARENTS REGARDING “DIRECTORY INFORMATION”

An Oklahoma law known as the Oklahoma Open Records Act requires the School District to provide public access to certain personally identifiable information from the educational records of your children for any purpose including commercial use. The type of personally identifiable information required to be released under the law is known as “Directory Information”. The law defines “Directory Information” to include the following:

A student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational institution attended by the student.

In 1974, Congress passed the Family Educational Rights and Privacy Act (“FERPA”). This federal law provides that the above information becomes “Directory Information” only if the School District specifically designates the information as “Directory Information”. The Board of Education of this School District has stated as a policy that it declines to designate the above information as “Directory Information” under FERPA. Therefore, the School District will not provide general public access to the above information to non-employees of the school system. The School District believes that it has a duty to protect the privacy rights of parents and students who expect that personally identifiable information from educational records will not be released to the general public for commercial or on-educational uses.

It has been traditional for the School District to use student names in yearbooks, honor rolls, athletic programs and other school publications. The school district has also provided student names and addresses to institutions of post-secondary education who desire to notify students of educational and scholarship opportunities and to the armed services for recruitment purposes. The School District intends to continue to disclose student information for these and other similar educational purposes. If you desire to withhold the use of information from the educational records of your children for these purposes, please notify as soon as possible:

Bob Weckstein
Frontier Public School
P.O. Box 130
Red Rock, OK 74651

DRESS CODE

Frontier School expects all students to be neatly groomed while in attendance at school, at school-sponsored or authorized functions and while in school vehicles. Although it is impossible to identify and label every variation in student attire as acceptable or unacceptable, the School provides the following guidelines. Students will not wear:

1. Clothing or accessories that display pictures, lettering or numbering that is profane, vulgar, repulsive or obscene or that advertises or promotes dangerous weapons, tobacco, alcoholic beverages, low-point beer, drugs, drug-related items or drug paraphernalia.
162. Clothing that unduly exposes the body, such as net shirts, tops that show cleavage or do not cover the midriff (front or back), halter tops of any kind, see through clothing, bike shorts, or “short shorts”. All tops must have a 2-inch strap over both shoulders. The length of shorts and skirts must extend below the fingertips when standing fully upright. This prohibition includes wearing otherwise acceptable clothing or athletic uniforms in a revealing manner.
163. Underwear, such as bras (including the straps) and boxer shorts cannot be visible at any time.
164. Hats, caps, or other head coverings in the school building. (Exceptions may be made due to substantiated medical reasons.)

165. Clothing, accessories, make-up, hair styles or arrangements or use decorations worn or displayed on the body that are likely to cause a substantial and material disruption of school operations.
166. Baggy Pants in a sagging fashion or display bandannas in any way.
167. Anything perceived as gang attire.
168. Sleeveless and cutoff T-shirts are prohibited.
169. NO yoga pants/leggings unless wearing a dress or shirt that extends below the fingertips when standing fully upright.

Also, students will wear shoes at all times. (Exceptions may be made due to substantiated medical reasons.)

GUM CHEWING POLICY

High School/Middle School: Students in high school will be allowed to chew gum during school hours as long as it is disposed of properly and does not interfere with the learning environment. Teacher discretion applies.

LEAVING THE SCHOOL GROUNDS

Students are not to leave the school grounds at any time during the school day regardless of reason without permission from the Principal or Superintendent. Leaving school without administrative permission is a form of truancy.

LOBBY

Before school or during lunch, high school students may go to the inner lobby. They are to stay out of all doorways and refrain from sitting on the floor.

LOCKERS

Each student is assigned a locker, which must be kept neat, clean, and orderly. Each student may purchase their own combination lock, however, the combinations must be turned into the high school office. Students are not to go to their lockers during the noon hour, or be in those hallways at that time. Students are not allowed to change lockers without the approval of the principal.

HIGH SCHOOL LOUNGE

Students may take soft drinks and snacks into the lounge but must keep the area clean. Students cannot stand or loiter in the hallway entrances or doorway areas.

NON-DISCRIMINATION POLICY

Frontier Schools provide equal opportunities without regard to race, color, national origin, sex, age, qualified handicap, or veteran in its educational programs and activities.

PAGING DEVICES/CELL PHONES

There will be a zero tolerance policy for students who use their cell phones inappropriately.

Students who use their phones to bully, take inappropriate pictures, film inappropriate behavior will lose their cell phone privilege for the entire year. Additional discipline will be applied at the discretion of the school Administrators.

MIDDLE SCHOOL

Students may bring paging devices and cell phones to school. However, they must be turned off and kept out of sight upon arrival at school and remain off until the school is dismissed at the end of the day. Students violating this policy will have their phone/pager confiscated and face additional disciplinary action (see page 25). with approval, students may use the school phones located in the offices.

1st Offense: confiscation of cell phone

2nd Offense: Phone will be confiscated for 1 week or a parent may pick up the phone from the principal.

3rd + Offenses: ISD

Refusal to give phone to principal: Out of School Suspension

HIGH SCHOOL

Cell phones and electronic devices are allowed on school premises and while attending any function sponsored or authorized by the school. This is considered a privilege and not a right. During class, the use of cell phones and/or electronic devices will be up to the teacher's discretion. If students fail to adhere to teachers' or sponsors' individual rules or expectations, appropriate disciplinary action will be taken. Students will not be allowed to use any device for the purpose of recording events during school unless they have the permission of a teacher or administrator. If a student uses a device to record without a teachers' or sponsors' approval, that student will lose phone privileges for the remainder of the school year and face disciplinary action.

USE OF THE TELEPHONE

Students may use the office telephone only with permission from the secretary or principal.

SCHOOL PROPERTY

NO EXPECTATION OF PRIVACY

Students do not have any reasonable expectation of privacy toward school administrators or teachers in the contents of a school locker, desk or other school property in order to properly supervise the welfare of students. School lockers, desks and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search.

SCHOOL VISITORS

Students are not allowed to bring guests to school as visitors or to attend classes. Parents are always welcome to come to school as needed. However, they must first go to the principal's office before going anywhere on the school grounds or in the building, including classrooms, the

lounges, etc. They are to sign in and wear a name tag while in the building and then sign out before leaving.

The following is from the School Laws of Oklahoma 70-24-131: The superintendent or principal of any secondary, middle, or elementary school property when it appears that the presence of such person is a threat to the peaceful conduct of school business and school classes. Any person who refuses to leave the school building or grounds after being ordered to do so by the superintendent or principal, shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not more than five hundred dollars (\$500.00) or by imprisonment in the county jail for not more than 90 days or by both such fine and imprisonment.

MUSIC PLAYERS

All music players devices (such as an MP3 player) are not to be used at school without prior approval from the teacher and building principal. Inappropriate music at any time will not be tolerated.

SCHOOL LAPTOP COMPUTERS

The proper use of technology at Frontier Schools should be an integral and productive part of all students' education. Under certain conditions, students in grades 9-12 may check out a laptop computer from the school for the school year. Some of these conditions include the student's history of previous computer usage and care/carelessness. [Also, the parent must purchase computer insurance through Frontier Public School.] Along with the privilege of using one of the school's laptops goes the responsibility of using it properly and taking care of it in a safe manner. Some (but not all) of the reasons that would result in having laptop usage revoked and the computer returned to the school include: (1) Careless or abusive treatment of the laptop, (2) dropping it, (3) leaving it unattended, (4) putting ripped off downloaded music on it (unless the music is for a school project and has been approved by the teacher), and (5) other violations of the handbook related to computer usage.

The first offense will involve returning the laptop for 20 school days, and the second would involve the remainder of the school year.

If a laptop is broken through carelessness or abusive treatment and has to be repaired, the parent is responsible for all costs not paid for by the insurance company. In this situation, the laptop will not be returned to the student after it has been repaired.

If a laptop is lost or stolen, the parent/guardian is responsible for the cost of it's replacement.

ASBESTOS ANNUAL NOTIFICATION

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires the inspection of all buildings in the school district for asbestos. The district has complied with this act. A management plan documenting these inspections is on file for public review. Upon appointment, you may view the plan located in the administration office.

The Frontier Public School notifies all parents, teachers, and other employees by written notice in the student handbook. Additionally, information regarding any asbestos handout bulletins, flyers and/or using newspaper public notice statements.

The asbestos identified in our management plan will be checked regularly by a licensed asbestos company and by our staff to scrutinize any changes in the material which could cause a health hazard. We will continue to monitor the asbestos as defined by EPA guidelines. If changes occur, our asbestos coordinator will notify the appropriate people as prescribed by law.

FUNDRAISING

All fundraising activities, regardless of how small, must have principal's and superintendent's prior approval. A fundraiser approval sheet must be completed and turned into the principal prior to fundraiser. Once fundraiser is approved by the principal, it will be submitted for approval by the superintendent. Once the fundraiser has been approved by the administration, the fundraiser will be placed on the calendar. At the end of the approved fundraiser, a fundraiser worksheet will need to be completed and turned into the principal. Organizations will be allowed to have 1 fundraiser per semester. A request for any additional fundraisers will go through the same process as the first 2.