

## Immediately comply with the Freedom of Information and Protection of Privacy Act (FIPPA) with ATIPXpress

### The Problem: How to stay FIPPA compliant while maximizing resources?

FIPPA will require Ontario hospitals and health institutions to track the following access request information by January 1, 2012

- The number of access requests received;
- The number of requests refused and the provisions of the Act relied upon for refusal;
- The number of times each provision was invoked;
- The number of appeals commenced;
- The amount of fees collected; and

#### Prepare for a wide range of access requests:

- Media inquiries/Internal communications records
- Expenses/Contracts
- HR Practices/Hospital policies



**ATIPXpress customers include:**  
Sunnybrook Health Sciences Centre of Toronto, Cancer Care Ontario, Alberta Provincial Offices, and The Office of the Privacy Commissioner of Canada.

### The Solution: ATIPXpress electronic Freedom of Information and FIPPA management system

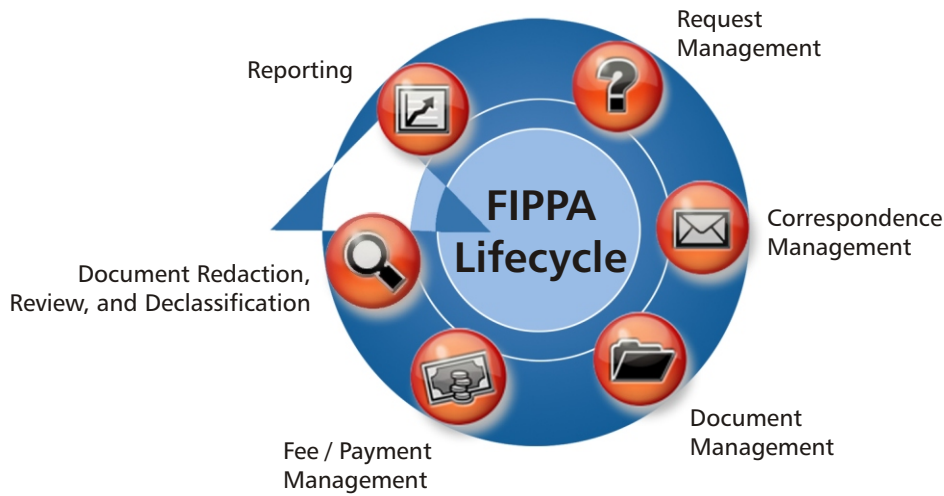
Unlike manual systems that can be time consuming and inaccurate, the ATIPXpress application automatically tracks all required FIPPA metrics for hospitals and generates the required statistical report within seconds. ATIPXpress tracks and automates the entire lifecycle of an access request - from request receipt to dissemination of requested documents, simply and easily.

### **Benefits:**

- Ensure compliance with FIPPA regulations
  - ◆ Automatically generate required FIPPA reports
  - ◆ Ensure request deadlines are met
  - ◆ Keep in depth audit of all user actions
  - ◆ Ensure privacy through secure electronic redaction
- Save time by automating the complete FIPPA request lifecycle
  - ◆ Speed FIPPA processing through electronic request review
  - ◆ Generate reports in seconds not days/months
  - ◆ Speed request response through built-in FIPPA workflow



**Complete Automation for FIPPA Compliance: Hospitals Save Time & Money**

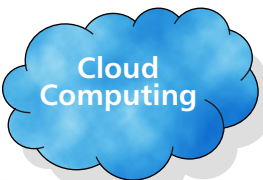


**ATIPXpress features:**

- **System Control** - assign users and groups to specific cases.
- **Reporting** - automatically generate required reports to the Information and Privacy Commission (IPC).
- **Document Review** - search, retrieve, review and sever (redact) documents. Optical character recognition enables full text, multi-lingual search of all documents. Automatically insert relevant exemptions when severing a document.
- **Workflow automation** - assign access requests to staff, track the life cycle at every stage.
- **Automated correspondence** - pre-packaged, custom email and correspondence templates to save time automating and populating various correspondence types.

The Number One Freedom of Information Solution: Over 150 U.S. and Canadian Government customers

Save time and money with ATIPXpress by automating FIPPA Compliance by January 1, 2012



We offer on premise installation, hosted or Software as a Service (SaaS) options.



Office of the Privacy Commissioner of Canada is an ATIPXpress Customer

