

Bylaws

for

E.B. Scripps

ellen browning scripps
elementary school

Academic Fundraising Partnership (AFP)

Established May 2001 to serve the children of
E.B. Scripps Elementary

Enacted July 2001
Amended June 2010

Ellen Browning Scripps Elementary School
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ARTICLE I: NAME

Full Name: The name of this organization is the E.B. Scripps Elementary School Academic Fundraising Partnership, located in the city of San Diego, California.

Abbreviated Name: A permissible shortening of the full name is the E.B. Scripps AFP.

In the balance of these Bylaws, the E.B. Scripps AFP Organization shall be referred to as the “AFP” and the E.B. Scripps Elementary School shall be referred to as the “School”.

ARTICLE II: PURPOSE

Purpose: The objectives of the AFP are to furnish students with an enhanced education in academics and citizenship through enrichment programs approved by Site Governance Team (SGT) and programs supporting basic needs, by means of personal participation and financial contributions; to inform the members concerning all aspects of the AFP programs of the School. The AFP shall plan and execute fund raising events for the purpose of meeting this objective, and shall budget, disburse, and account for funds raised in support of the school.

Fund Raising: The AFP shall plan and execute fund raising events, collect revenues, disburse and account for funds, prepare and manage budgets.

Charitable Purpose: The AFP is organized exclusively for charitable purposes with the meaning of Section 501 (c) (3) of the Internal Revenue Code.

ARTICLE III: POLICIES

The following is a list of standard policies:

1. The AFP shall be noncommercial, nonsectarian and nonpartisan.
2. The AFP shall not participate or intervene in any political campaign on behalf of any candidate for public office; or devote any part of its activities to attempting to influence legislation.
3. The AFP shall not carry on any activities not permitted to be carried on by a corporation exempt from Federal Income Tax under Section 501 (c) (3) of the Internal Revenue Code.
4. Neither the name of the AFP nor the name of its officers in their official capacities shall be used in any connection with a commercial concern or with any partisan interest or for any other purpose not directly and/or appropriately related to the objects of the AFP.
5. The AFP shall not enter into membership with other organizations except with the approval of the AFP members by formal vote, but an AFP representative shall make no commitments that bind the group she/he represents.
6. No part of the earnings of the AFP shall inure to the benefit of, or be distributable to its members, directors, trustees, officers, or other private persons except that the association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.

7. Upon the dissolution of the AFP, after paying or adequately providing for debts and obligations of the AFP, the remaining assets shall be distributed to the School, or if it is no longer in existence, then to one or more education based nonprofit funds, foundations, or organizations which have established their tax-exempt status under Section 501 (c) (3) of the Internal Revenue Code. The AFP membership, by a majority of votes cast, shall select and approve the qualified organization(s).

ARTICLE IV: MEMBERSHIP AND DUES

Membership: The parents or legal guardians of any child attending the School, and all the members of the staff of the School-are full members of the AFP.

Dues/Pledges: There shall be no dues required for membership in the AFP. A Voluntary Pledge Drive will be held during the school year for the purpose of meeting the objectives set forth in Article II. Suggested pledge goals for each school year shall be determined and approved by the AFP Executive Board and reflect the AFP budget needs.

ARTICLE V: MEETINGS

AFP Meetings: The AFP shall hold monthly meetings during the School Year unless otherwise ordered by the Executive Board. Notice of any change in time or date of regularly scheduled meetings must be given by posting notice of cancellation at least 5 (five) days in advance in a visible public area of the school and/or by electronic notification. Any member of the AFP may attend these meetings.

An Executive Board Planning Committee may be formed for purposes of general discussion only and no business transactions or votes may take place at these committee meetings. The Committee may be formed and new members added at any monthly Executive Board meeting and shall be open to all AFP members at all times. The Committee may meet as deemed necessary upon notifying the committee members.

Special Meetings: Special meetings may be called by the Executive Board as deemed necessary upon written notice to the entire membership sent at least 5 (five) days before the date of the Special Meeting.

1. The Executive Board, by majority vote, may schedule such Special Meetings of the entire membership as deemed necessary.
2. No business may be transacted at a Special Meeting other than that business for which the Special Meeting was called and which was announced in the written notice sent to the members.

Committee Meetings: Committees may meet as deemed necessary upon posting notice to the committee members and are not required to post an agenda under any time limitations.

Place of Meetings:

1. AFP Meetings: Meetings of the membership will generally be held at the School but may be held elsewhere at a convenient location when ordered by the Executive Board.

2. Special Meetings: Special Meetings of the Executive Board will generally be held at the School but may be held elsewhere when ordered by the Executive Board in compliance with Article V and VI.
3. Committee Meetings: Committee meetings may be held at a convenient location determined by the Committee Chairperson.

Annual Election: The AFP shall hold an annual election by May 15 at which time officers shall be elected. The election may take place during an AFP Meeting or by ballot sent home to all regular members. If no election is required (no positions are contested), then the slate of officers shall be presented for record at the subsequent AFP Meeting.

Motions, Debating, Voting: The ability to make motions, debate and vote shall be limited to members of the AFP who are present at a meeting or who have submitted a proxy vote. A proxy vote must reflect a specific motion and the member's actual vote. A secret (written) ballot will be used for any votes involving budget approval or expenditures over \$5,000.

Quorum: The AFP shall establish a quorum for the transaction of business in any meeting of the AFP.

1. Twelve (12) voting members shall constitute a quorum for the transaction of business in any AFP Meeting.
2. Twenty (20) voting members shall constitute a quorum for the transaction of business in any Special Meeting of the AFP.

ARTICLE VI: NOTICES

Purpose of Notice: The purpose of the notice is to offer a full opportunity for members to participate in the business of the AFP. This directly supports the notion that quality involvement by parents/legal guardians is a necessary and indispensable facet of effective public education.

Means of Notice: Written notice must be given of all meetings involving the entire membership by emailing or sending home with each child, who actually attends the School on the day the notice is given, a written statement of such items as are to be noticed, and by posting notice of the meeting at least 5 (five) days in advance in a visible public area at the School.

Written notice shall include an agenda of items announcing the business for which the meeting was called. Any AFP Member may add an agenda item to any scheduled meeting as long as the 5-day notification is met and the agenda item is AFP-related business or in the case of a Special Meeting is directly related to the agenda for which the Special Meeting was called and meets the 5-day notification. Any unscheduled AFP-related agenda item may be reviewed in round table discussion at the close of an AFP meeting, if time allows. If unscheduled AFP-related agenda items are not discussed they will be added to the next scheduled meeting.

ARTICLE VII: DUTIES OF ELECTED OFFICERS

Section 1: AFP Executive Board

The AFP Executive Board shall be comprised of the following positions, all of which are elected, with the exception of the Faculty Representatives who are appointed, see ARTICLE VIII: Section 2b.:

- President
- Administrative Vice-President
- Past President
- Fundraising Vice-President *
- Secretary
- Reimbursement Treasurer
- Deposits Treasurer
- Auditor
- Spirit and Events Chairperson*
- Farmer's Market Coordinator
- Two Members At Large
- Two full-time, certificated appointed Faculty representatives.

There shall be one vote per individual with the exception of the President, who has a tie breaker vote only. If 2 (two) or more individuals are sharing a position (*indicates this position may be co-chaired), then each of them will have a vote. If 1 (one) person is filling 2 (two) positions, the positions must be non-conflicting and they shall have only 1 (one) vote.

Section 2: Duties of the President shall include:

- a. Organizing, conducting and presiding at all AFP and Special Meetings.
- b. Coordinating the work of the AFP Officers and Programs in order that the objectives as stated in Article II are attained.
- c. Giving a report at each of the AFP Meetings as needed; this report may be in written form if no discussion is needed.
- d. Maintaining communication with the administration, i.e., the Principal, concerning AFP and school-related issues throughout the school year, via weekly meetings or other methods mutually agreed upon.
- e. Being a member ex-officio of all committees.
- f. Being Chairperson of the AFP Executive Board.
- g. Completing an application for all board members and subsequently being approved for, bond insurance with the AFP's insurance carrier.
- h. Being authorized to sign checks, which are drawn on the AFP checking account, with a second authorized signature.
- i. Working closely with the President-Elect and the Past President to ensure a smooth transition between terms.

- j. If available, be Past President for the following term.
- k. Holding one vote as the tie breaker on the AFP Executive Board.
- l. Not holding another voting office on the AFP Executive Board during the year.

Section 3: Duties of the Administrative Vice President shall include:

- a. Acting as an assistant to the President.
- b. In the absence of the President, performing the duties of the President.
- c. Serving as Co-Chair of the Bylaws Committee.
- d. Attending all AFP and Special Meetings.
- e. Being authorized to sign checks, which are drawn on the AFP checking account, with a second authorized signer.
- f. Calling the first meeting of the Nominating Committee, giving instructions in procedure, and being available for additional questions, if needed. Thereafter, the Administrative Vice-President shall not attend meetings of the Nominating Committee unless selected to serve as a member of the committee.

Section 4: Duties of the Past President shall include:

- a. Being the immediate Past President, OR a former Past President if the immediate Past President is not available. If neither the immediate Past President nor former Past President is available to serve, the

President shall appoint an AFP member with at least two years experience on the Executive Board to serve for a year or the Administrative Vice President may assume these duties.

- b. Attending all AFP and Special Meetings.
- c. Acting as parliamentarian and giving advice in Parliamentary procedure, according to Robert's Rules of Order Newly Revised.
- d. Keeping a current copy of the Bylaws and standing rules.
- e. Serving as chairperson of the Bylaws Committee.
- f. Not holding another voting office on the AFP Board during the year with the exception of Administrative Vice President as noted above in Item a.
- g. Assuming the duties of President if the President and Administrative Vice-President are unable to fulfill the duties.

Section 5: Duties of the Fundraising Vice-President(s) shall include:

- a. Attending all regularly scheduled AFP and Special Meetings.
- b. Chairing the Fundraising Committee and submitting a Fundraising Proposal which would include projected revenue and expenses for any new fundraisers put before the membership for vote.
- c. Planning and organizing the fund raising committees consistent with Article XI, Section 1.

- d. Supervising preparations for all fund raising events.
- e. Ensuring that all financial transactions related to fundraising are completed in accordance with AFP Bylaws.

Section 6: Duties of the Secretary shall include:

- a. Attending all AFP and Special Meetings.
- b. Keeping an accurate record of the proceedings of all (non-committee) meetings of the AFP and the Executive Board. This record will be the legal record of the AFP.
- c. Providing minutes from any AFP or Special Meeting to the Executive Board and all members within 2 (two) weeks close of any meeting, by posting on the AFP web site and electronic distribution via AFP classroom representatives.
- d. Being prepared to refer to the minutes of previous meetings.
- e. Preparing a list of all unfinished business for the President.
- f. Keeping a current list of the AFP Board and committee chairpersons.
- g. Assisting the President with correspondence.
- h. Serving on the Bylaws Committee.

Section 7: Duties of the Reimbursements Treasurer shall include:

- a. Keeping permanent books of account and records as shall be sufficient to establish the items of gross income, receipts, disbursements, and outstanding liabilities of the AFP.
- b. Making the books of account and records available to any member of the AFP, with reasonable notice.
- c. Paying all bills authorized by the Executive Board and AFP membership in compliance with Article X, Section 2:c.
- d. Securing 2 (two) signatures, from authorized signers, on all checks.
- e. Receiving copies of deposit slips and recording deposits made by the Deposit Treasurer.
- f. Keeping an accurate record of receipts and disbursements in a ledger which is a permanent record of the AFP. All other financial records must be retained for 7 (seven) years including the current year.
- g. Preparing a budget report to be presented at AFP meetings.
- h. Completing (or dealing with a qualified professional as approved by the AFP Board) and forwarding all necessary report forms required for insurance and for filing tax returns and other forms required by government agencies.
- i. Serving as Chairperson of the Budget Committee which should be formed at the October AFP Meeting with presentation of a completed budget at the January AFP

meeting or at a time that coincides with the school district budget.

- j. Making all financial records of the AFP available at the end of the fiscal year to the elected Auditor.
- k. Being authorized to sign checks, which are drawn on the AFP checking account, with a second authorized signer.

Section 8: Duties of the Deposits Treasurer shall include:

- a. Being responsible for the proper counting, handling and control of cash or other negotiable funds received by the AFP pending their deposit in the name of the AFP in the bank approved by the Executive Board.
- b. Keeping an accurate record of all deposits, and at all reasonable times, presenting a record of those deposits for inspection by any member of the AFP.
- c. Giving the deposit receipt to the Reimbursements Treasurer. (A copy of these receipts should be kept for the Deposits Treasurer's records.)
- d. Providing the record of deposits to the Auditor.
- e. Serving as Co-Chairperson of the Budget Committee.
- f. Ensuring that deposits are made a minimum of once weekly and more often when needed.

Section 9: Duties of the Auditor shall include:

- a. Auditing the books and financial records of the AFP annually at the close of the fiscal year which shall coincide with the end of the school year.

- b. Presenting a written report of the audit to the Executive Board by the start of the following school year in September.
- c. Making this written report of the audit available to the entire AFP membership via a method such as web site, an annual meeting or the school newsletter.
- d. Auditing the books and financial records whenever a new Reimbursements and/or Deposits Treasurer take office or at any time deemed necessary.

Section 10: Duties of the Spirits and Events Chairperson shall include:

- a. Organize committees to coordinate the AFP hospitality portion of various school events deemed necessary by the administration, that may include but are not limited to:
 - Kindergarten Registration
 - Back to School Picnic
 - Welcome Back Teacher Baskets
 - Back to School Brunch/Volunteer Sign-up
 - Miss Ellen's Birthday
 - Red Ribbon Week
 - Teacher Appreciation Week
 - Classified Employee's Day
 - Grandperson's Day
 - Student Recognition Assemblies
 - Spring Open House
 - Father/Daughter Dance
 - Mother/Son Event
 - Operation Penguin
 - EBS Idol

- Baking Committee
- b. Organize and provide refreshments and supplies for school functions throughout the year.
- c. Coordinate the set-up and clean-up of all events.

Section 11: Duties of the Farmer's Market Coordinator shall include:

- a. Track all Farmer's Market income and expenses and report to the AFP Board on financial status of market.
- b. Audit invoices from Farmer's Market bills, prepare and submit reimbursement forms and payment envelopes to Reimbursement Treasurer for payment.
- c. Track all advertisement income and expenses and report to the AFP Board on status of advertising funds.
- d. Track all agricultural certificate funds collected and submit quarterly payment to State Agricultural Board.
- e. Produce Farmer's Market flyers as needed. This includes Mira Mesa and Scripps Ranch Schools, procuring paper, generating copies (provided by Farmer's Market Manager), and separating flyers as required by various schools.

Section 12: Duties of the Members At Large

- a. Members At Large shall be liaison officers between AFP members and the Executive Board. They will be asked to attend the monthly AFP meetings and do have Executive Board voting rights.

Section 13: General Duties and responsibilities of all officers:

- a. Roberts Rules of Order Newly Revised shall be followed at all AFP meetings by all members.
- b. Upon expiration of the term of office or in the case of resignation or termination, each officer shall turn over to the President, without delay, all records, books, and other materials pertaining to the office and shall return to the Deposits Treasurer, without delay, all funds belonging to the AFP.

ARTICLE VIII: APPOINTED POSITIONS

Section 1: General Responsibilities of Individuals in Appointed Positions shall include:

- a. Reporting to the Executive Board regarding their event/job at monthly AFP meetings until their responsibilities are fulfilled.
- b. Adhering to the Bylaws of the AFP.

- c. Handling all monies collected for the purpose of AFP business in a responsible manner and turning over these collections daily to the Deposits Treasurer. At least 2 AFP members must be present whenever monies or receipts are collected and tallied.
- d. Keeping detailed receipts and records of monies spent or collected in the exercise of AFP business and turning them over to the Treasurers in a timely fashion.
- e. At the completion of their duties, providing a detailed report of their job which will be provided to their successors.

Section 2: Appointed officers

- a. Appointed positions may include, but are not limited to, the chair people of the following: each fund raising event, volunteer coordinator, the school newsletter, the social committee, the yearbook, the school directory and the faculty representatives. Other positions can be created as deemed necessary by the Executive Board.
- b. The Faculty Representatives shall be liaison officers between the School staff and the AFP. They will be asked to attend the monthly AFP meetings and do have Executive Board voting rights. The Faculty shall determine the method by which the Faculty Representatives are chosen.

ARTICLE IX: ELECTIONS & APPOINTMENTS

Section 1: Elected Officers

- Members of the Executive Board are elected annually according to Nominating Committee Procedures. See Article VII for positions and duties.

Section 2: Eligibility for Office

- a. Office holders, elected or appointed, must be members of the AFP. With the exception of the Faculty Representative, they must also be the parent or legal guardian of a child attending the School.
- b. Officers with signing authorization for disbursement checks shall not be related by blood or marriage or reside at the same address.
- c. The Reimbursements Treasurer, Deposits Treasurer and Auditor shall not be related by blood or marriage or reside at the same address.

Section 3: Nominating Committee Procedures

- a. A Nominating Committee shall be formed by a minimum of 3 (three) volunteers at least 2 (two) months prior to the annual election meeting.
- b. This Committee shall elect its own chairperson.
- c. The AFP Vice President shall assist the Committee in getting established. See Article VII.
- d. The Committee shall nominate 1 or 2 members for each elective office.
- e. A copy of the AFP Bylaws shall be provided to each candidate.
- f. The Committee shall publicize the search for candidates to the membership at least 1 (one) month

prior to the election. This can be done via posters, flyers, the School web site, and/or the School Newsletter.

- g. A majority vote is required for the election to any office. Election shall be by secret (written) ballot at all elections. If there is but one candidate for any office, the written ballot for that office may be dispensed with and the election held by voice vote at an AFP Meeting.
- h. If an AFP Meeting is not possible, then the entire membership may be polled to vote for Officers by a ballot. This ballot must be sent home with all regular members and comply with Nominating Committee Ballot Procedures and must meet the requirements stated in Article IX.
- i. A quorum of 20 (twenty) AFP members is needed to vote for a ballot.

Section 4: Term Limits

- a. Officers (elected and appointed) shall serve for a term of 1 (one) year. That year will coincide with the AFP fiscal year which coincides with the School year.
- b. No officer shall be eligible to hold the same office for more than 2 (two) consecutive terms. No officer shall hold more than one office, with the exception of Past President, as noted in ARTICLE VII, Section 4. unless no other candidate can be found for an office and the Executive Board approves the extended term.
- c. If an elected position remains unfilled after an election, the Executive Board may appoint, by their majority vote, a subsequent volunteer to fill that office for the remainder of the term. A partial term shall be defined

as 6 months or less and shall not count toward the 2 (two) year term limit.

Section 5: Declaring an Office Vacant/Removal from Office

- a. When an officer fails to fulfill the responsibilities of the office as prescribed in the Bylaws or standing rules or engages in conduct injurious to the organization or its purpose, the Executive Board may declare the position vacant.
- b. If a vacancy occurs (with the exception of the President or Past President), due to termination or resignation, all efforts shall be made to advertise this vacancy to the general membership and solicit volunteer(s). An election will then be held at the next meeting. In the case of the President or Past President, see Article VII.

ARTICLE X: FISCAL REQUIREMENTS/EXPENDITURE OF FUNDS

Section 1: Insurance requirements

- a. The Executive Board shall obtain and maintain liability insurance in a substantial amount protecting the AFP and its members.
- b. The Executive Board shall obtain and maintain bonding insurance in an amount that will protect the bank accounts of the AFP.

Section 2: Expenditures

- a. All reimbursement requests must be submitted to the Treasurer, with proper documentation of receipts, within 30 days of incurred expense, unless special

arrangements are made with the treasurer due to exigent circumstances.

- b. Two (2) authorized signatures are required on all AFP checks.
- c. Three (3) members of the Executive Board, not related by blood or marriage, shall be authorized signers. It is suggested these people be the President, Administrative Vice-President, and the Treasurer. The Deposits Treasurer may not have signing authority.
- d. All administrative, fundraiser and specific line item expenditures shall be authorized by the approved final budget in compliance with Article XII. For non-specific budget line item expenses, such as, but not limited to, Education Enhancement, Facilities Enhancement and School Support, the proposed expenditure shall be presented to the AFP membership for discussion and approval, by majority vote of the members present, except in the case of these special circumstances:
 - The President or Vice-President can authorize, in a special situation, the expenditure of funds for items under \$50. These expenditures must be reported to the AFP membership at the next regularly scheduled meeting.
 - The AFP Executive Board can authorize, in a special situation, by majority vote, the expenditure of funds under \$400. These expenditures must be reported to the AFP membership at the next regularly scheduled meeting.
- e. The AFP must spend 85% (and/or the current IRS Tax law) of funds raised in that same school of which the funds were raised.

Article XI: Programs, Fund Raisers and Committees

Section 1: Programs and Fund Raisers

- a. Programs and fund raisers are deemed necessary to carry on the work of the AFP. The fund raisers will be selected and approved by a majority vote of the AFP membership at any meeting.
- b. Program and Fund Raiser Committee members shall be selected from volunteer signups at any AFP meetings or school functions as deemed necessary and on a timely basis. The committees shall select respective chairs or one may be appointed, who will organize the work of that committee.
- c. Program or fundraiser chairpersons shall file a written report within two weeks of the conclusion of the event. This report shall be kept in AFP files for the next year's chair person to consult and to use as a reference.

Section 2: Budget Committee

- The Budget committee shall be composed of the outgoing President, incoming President, Administrative Vice-President, Fundraising Vice-President(s), Reimbursements Treasurer (Chairperson of the Committee), Deposits Treasurer (Co-Chair of the Committee) and any additional AFP members who would like to participate.
- The Committee shall be formed at an appropriate time to determine the AFP budget for the following school year.

Section 3: Bylaws Committee

- a. The Bylaws Committee shall be composed of the President, Past President (Chairperson of the Committee), Administrative Vice-President (Co-Chair), Secretary, and any other AFP members who would like to participate.
- b. The Bylaws Committee shall review the Bylaws once a year as needed.
- c. The Bylaws Committee shall make recommendations of proposed changes in the Bylaws to the AFP Executive Board in a time so as to meet the requirements stated in Article XIV.

Section 4: Nominating Committee

- See Article IX, Section 3.

Section 5: Other Committees

- The AFP Executive Board may form other committees that are deemed necessary to carry out the work of the AFP in compliance with Article V.

ARTICLE XII: BUDGET

Section 1: Budget Committee

- See Article XI, Section 2.

Section 2: Budget Preparation

- Annually, the Budget Committee shall prepare a preliminary budget to be approved by a majority of the Executive Board at an AFP Meeting that coincides with the School District budget.

Section 3: Approval of the Budget

- The proposed budget shall be presented to the membership for approval by paper ballot at the same time as the election of Officers or prior to the end of the school year as needed. A majority of the votes cast for approval is sufficient to approve the budget.

Section 4: Budget Revision

- Throughout the school year, the Executive Board shall review the budget and revise it as they deem necessary. This revised budget will be presented for discussion and approval, by majority vote of the AFP members present at the meeting.

ARTICLE XIII: AMENDMENTS AND DISSOLUTION

Section 1: Amendments to these Bylaws

All of the following requirements must occur for any amendment to become effective:

- a. An approval, by majority vote of the AFP Executive Board of all proposed amendments.
- b. Written notice and description of proposed changes must be made available at least 2 (two) weeks before membership voting by posting notices at school, sending a notice home to families, and making an announcement at a monthly Board meeting.

- c. An approval, by the majority of votes cast, by AFP members present at the AFP Meeting.

-OR-

- d. A paper ballot may be sent home to all AFP members after the two weeks notice required. Members will have one week to vote and return the ballots.

Section 2: Dissolution of the AFP

All of the following requirements must occur for dissolution of the AFP to be effective:

- a. An approval, by majority vote of the AFP Executive Board, of the motion to dissolve.

- b. Before voting to dissolve the AFP, written notice must be made available at least 2 (two) weeks before an AFP Meeting by posting notices at school, sending a notice home to families, and making an announcement at a monthly AFP Meeting.

- c. An approval, by majority of votes cast, by AFP members present at the AFP Meeting.

-OR-

- d. A paper ballot may be sent home to all AFP members after the two weeks notice required. Members will have one week to vote and return the ballots.

Section 3: Disbursements of Funds upon Dissolution

After a vote to dissolve has been made, all outstanding obligations shall be immediately paid by the Reimbursements Treasurer. A reserve fund shall be set aside by this Treasurer to cover all contingent liabilities. All undesignated funds on hand, and other funds, as they are received or freed from reserve for contingent liabilities, shall be distributed to the School, or if it no longer exists, then to one or more education based nonprofit funds, foundations, or organizations which have established their tax-exempt status under Section 501 (c) (3) of the Internal Revenue Code. The AFP membership, by majority vote of the AFP members present, shall select and approve the qualified organization(s).

ARTICLE XIV: EFFECTIVE DATE OF THESE BY-LAWS

These Bylaws shall become effective immediately upon being ratified by majority vote of the members of the AFP.