



Please complete and return the form promptly with your insurance information so benefits for OT services can be verified. OT services can be scheduled once benefits verification is complete.

- To **call** in the information to the Canyon Kids Office, call 301-523-0902
- To **email** or **fax** the information, first click “File” and then click “Save As” and save the form onto your computer with a new file name. Complete the information and save.
 - Print the form and Fax to 240-465-0456
 - Email the form as an attachment to Candace@canyonkids.com

Child’s Name:

Child’s Date of Birth:

Child’s Home Address:

Insurance Subscriber’s Name:

Subscriber’s Date of Birth:

If preferred, you can email or fax a copy of the front and back of your insurance card with this completed form rather than filling out the insurance information below

Primary Insurance Company:

Insurance Policy ID Number:

Insurance Policy Group Number:

Claims Contact Phone Number:

Our billing partners, HSP, will call you with your policy information relating to OT benefits

Your Name:

Your relationship to the child:

Best time to reach you:

Home and Mobile Phone Numbers:

Other Information you would like to provide