

# DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

## Dunham School District Board of Trustees

### Minutes

December 8, 2015

Members present: Spencer Crum, Meredith Regan, Rachael Zell, Lisa Poncia, John Lehmann and Principal/Superintendent Adam Schaible.

- 1.0 Meeting was called to order by President Crum at 6:00 p.m.
- 2.0 Open Session, Agenda Adjustments: There were no adjustments to the agenda
- 3.0 The board adjourned to closed session at 6:00p.m
- 4.0 The closed session ended and the board meeting was reopened at 6:30p.m. Pledge of Allegiance. President Crum reported that there was no action taken in closed session.
- 5.0 No comments from the audience.
- 6.0 Presentations, Reports, Hearings
  - 6.1 Presentation of Annual First Interim Budget Report: Read by Joe Grant, Business Services
  - 6.2 Veronica Halbert advised that enrollment for the 2015-16 year was currently 197 students, and read the daycare revenue report for November 2015. Veronica read the 1<sup>st</sup> lottery results and discussed waiting list totals.
  - 6.3 Principal/Superintendent Report:
    - Upcoming Events – discussed winter break and Veronica training with Pam during such time.
    - Goals update – discussed following goals of Prop 39 and Language Arts adoption.
    - Federal reauthorization of NCLB – informed of changes with new legislation.
    - Prop 39 Selection – spoke with lawyer and auditor about the potential for a free audit and more funding for the project.
    - Professional Development Day, Jan.4, 2015 – Language Arts adoption will be discussed with teachers.
- 7.0 Correspondence:
  - Thank you letter from staff to board regarding one-time bonus.
  - Thank you letter to Mr. Sharke for \$750 award for Red Ribbon week.
  - Thank you letter to Rip City Riders for \$500 donation.
- 8.0 Discussion Items:
  - 8.1 Staff Room and Office Remodel – board discussed plan. Awnings to be added to office plan. Discussion of position of portable and possible addition of storage room.
- 9.0 Consent Agenda: Trustee Lehman moved to approve the Consent Agenda, which included the minutes from the November 10, 2015 board meeting, warrants paid in November 2015. Trustee

Poncia seconded. The motion was passed by a unanimous vote.

10.0 Actions Items

- 10.1 Trustee Regan moved to approve the approval and certification of the First Interim Financial Report, as prepared by Joe, Grant Business Services. Trustee Zell seconded. The motion was passed by a unanimous vote
- 10.2 Annual Board Reorganization: Trustee Lehman moved, seconded by Trustee Zell to approve the election of the following officers – President, Spence Crum; Vice President, Lisa Poncia; Clerk, John Lehman; Clerk Alternate, Rachel Zell; Representative to the Sonoma County Committee on School District Reorganization, Meredith Regan. The motion was passed by a unanimous vote
- 10.3 Trustee Poncia moved to approve the contract with Persinger to provide planning and management of additional modular for 1<sup>st</sup> grade. Trustee Regan seconded. The motion was passed by majority vote of 4 Ayes and 1 Nay.
- 10.4 Trustee Lehman moved to approve the contract with Persinger to provide planning and oversight of office/staff room. Trustee Poncia seconded. The motion was passed by a unanimous vote.
- 10.5 Trustee Regan moved to approve the expenditure of Education Effectiveness funds. Trustee Lehman seconded. The motion was passed by a unanimous vote
- 10.6 The approval of the contract with Persinger Architects to provide Prop 39 Audits was tabled for the January board meeting.
- 11.0 Future Agenda Items: Action Item - Approval of contract with Persinger Architects to provide Prop 39 Audits. Reports on progress towards district goals; Audit Report, Williams Report, Quarterly summary.
- 11.0 Comments/questions from the Board of Trustees: Trustee Spencer suggested chaperones on Yosemite trip fee's be covered.

The meeting was adjourned at 7:35pm

*The next regular meeting was scheduled for January 12, 2015*

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Meredith Regan, Clerk

Date