

DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

October 11, 2016

Members present: Spencer Crum , Meredith Regan, Rachael Zell, Lisa Poncia, and Interim Principal Wayne Yamagishi. Members absent: John Lehmann

1. Meeting was called to order by President Spencer Crum at 6:00 p.m.
2. Open Session, Agenda Adjustments: There were no adjustments to the agenda
3. The board adjourned to closed session at 6:00pm.
4. The closed session ended and the board meeting was reopened at 6:30pm. Pledge of Allegiance. Spencer Crum reported that there was no action taken in closed session.
5. No Comments from the audience.
6. Presentations, Reports, Hearings
 - 6.1. Office Manager, Veronica Halbert, advised that enrollment for the 2015-16 year was 192 and reported a positive balance in the daycare report.
 - 6.2. Principal Report:
 - Staff Development Day - Interim Wayne Yamagishi reported on the September 27th, Staff Development Day. In the morning the certificated staff met with Rick Phelan, and discussed the CAASPP test results from 2016 compared to 2015.
 - Walk-A-Thon: The 2016 "Let's Get Pixelated" Walk-A-Thon was well received by the Dunham families.
 - Upcoming Events
 - Halloween Parade - 10/31: there will be an all school parade at 1:30pm.
 - PTO Pumpkin Oktoberfest 10/28: PTO will host their annual pumpkin carving contest and movie night for Oktoberfest.
 - Field Maintenance - Proposal: The track field is in need of maintenance. Currently, we are reaching out for options on field maintenance. Currently, no action or quote is available.
7. No Correspondence
8. Discussion Items:
 - 8.1. Daycare Revised Policy Proposal: The board discussed the following recommended daycare policy. *"Daycare bills for the month of service will be sent home by the 10th of the following month. Daycare payments for the month of service are due by the end of the billing month. Families who do not pay their full balance will receive notification that their child(ren) will not be allowed to attend daycare until they have a zero balance, effective the 10th of the month following the bill. The district is open to arranging for payment plans in cases of financial hardship. When appropriate, and upon approval of the Superintendent, outstanding balances shall be assigned to a collection agency."*
 - 8.2. Business Services Proposal: The board discussed the pros and cons of switching fiscal service providers. No decision was made at this meeting.

8.3. Prop 39 Proposal: Avery Kant, from Persinger Architects, led the discussion. The board discussed possible options to use the Prop 39 funding, which included installing a solar energy system and replacing light bulbs with LED bulbs.

8.4. Telephone System Proposal: The board discussed the option of upgrading the school telephone system and asked that a 2nd quote to be brought to the board at a future meeting.

9. Consent Agenda: Trustee Poncia moved to approve the Consent Agenda, which included the minutes from the September 13, 2016 Board Meeting, the warrants paid in September 2016, and one inter-district transfer. Trustee Regan seconded. The motion was passed by a unanimous vote.

10. Actions Items

10.1. The contract with Carolyn Bischof for business services was tabled.

10.2. Trustee Zell moved to approve the contract with Christin Barkas for the position of Principal/Superintendent, effective October 17, 2016. Trustee Poncia seconded. The motion was passed by a unanimous vote.

10.3. Trustee Regan moved to approve the Williams Settlement Uniform Complaint Report, July 2016-September 2016. Trustee Zell seconded. The motion was passed by a unanimous vote.

10.4. Trustee Poncia moved to approve Revised Daycare Policy, with changes discussed and agreed upon in the meeting, effective November 1st, 2016. Trustee Zell seconded. The motion was passed by a unanimous vote.


10.5. Trustee Regan moved to approve the proposal for RESIG VSP (Vision Service Plan). Trustee Zell seconded. The motion was passed by a unanimous vote.

11. Future Agenda Items – Smarter Balanced Assessment Overview

12. Comments/questions from the Board of Trustees: None

The open meeting was adjourned at 7:52pm.

The next regular meeting was re-scheduled for Wednesday, November 9th, 2016.


Meredith Regan, Clerk
John Lehmann, Clerk Alternate

11/9/16
Date