

# DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

*2nd Location: Teleconference at Waterfront Beach Hotel*

*21100 Pacific Coast Hwy, Huntington Beach CA 92648*

## **Dunham School District Board of Trustees**

Minutes

September 13, 2016

*Revised*

Members present: Spencer Crum (Teleconference during Closed Session only), Meredith Regan, Rachael Zell, Lisa Poncia, John Lehmann, Interim Superintendent Casey D'Angelo, and Interim Principal Wayne Yamagishi. Members absent: Spencer Crum (present for closed session only) after open session was reopened)

1. Meeting was called to order by Vice President Lisa Poncia at 6:00 p.m. Each member of the board verified that all members present, both at the meeting and in the remote location, could hear one another. After all parties were heard, the meeting began. Copies of the agenda and the location of the teleconference was accessible to the public.
2. Open Session, Agenda Adjustments: There were no adjustments to the agenda
3. The board adjourned to closed session at 6:00pm.
4. The closed session ended and the board meeting was reopened at 6:30pm. Pledge of Allegiance. Vice President Lisa Poncia reported that there was no action taken in closed session.
5. No Comments from the audience.
6. Presentations, Reports, Hearings
  - 6.1 Office Manager, Veronica Halbert, advised that enrollment for the 2015-16 year was 192.
  - 6.2 Principal Report:
    - Interim Principal Yamagishi informed trustees that the 2015-16 LCAP had been approved.
    - He invited the Daycare Director to update the board on the success of the after school clubs, such as Yoga, Drama, Music, Garden, etc. The Daycare Director is looking forward to introduce new clubs in Spring 2016, based on the recommendations of parents and students. The board was very happy with the success of the daycare program.
  - 6.3 Public Hearing - opened at 7:00pm - To determine the sufficiency of textbooks and alignment of standards according to EC60119, for the 2016/17 school year. No questions of comments from the audience. Meeting closed at 7:02pm.
  - 6.4 Public Hearing - opened at 7:15pm - Waiver Request, Transitional Kindergarten length of day. Board briefly discussed the reason behind a shorter TK day. Meeting closed at 7:18pm. No questions or comments from the audience.

7. No Correspondence
8. Discussion Items:
  - Review Daycare Payment Policy: The board discussed the current payment policy as well as the billing process for daycare. Based on this discussion, the board recommended that the Office Manager bring a recommendation for a new board policy to the October board meeting.
  - PE equipment Storage/Storage Shed: The board discussed the storage shed and the concern that it needed to be cleaned out to allow for better accessibility and to better organize the school files, school equipment and PE equipment. The Principal informed the board that the storage shed will be reorganized and items that are no longer needed will be cleared out. The storage clean up will begin on September 24, 2016.
9. Consent Agenda: Trustee Zell moved to approve the Consent Agenda, which included the minutes from the August 9th Board Meeting, the minutes from the September 8th Special Board meeting, and the warrants paid in August 2016. There were no Interdistrict transfers. Trustee Regan seconded. The motion was passed by a unanimous vote.
10. Actions Items
  - 10.1. Trustee Lehmann moved to approve the 2015-16 Unaudited Actuals, as prepared by Shelley Stiles, SCOE Business Services. Trustee Regan seconded. The motion was passed by a unanimous vote.
  - 10.2. Trustee Regan moved to approve Resolution 2017-01, Sufficiency of Textbooks and Alignment to Standards, 2016-17, per EC60119. Trustee Lehmann seconded. The motion was passed by a unanimous vote.
  - 10.3. Trustee Regan moved to approve Resolution 2017-02, Gann Limit, as prepared by Shelley Stiles, SCOE Business Services. Trustee Zell seconded. The motion was passed by a unanimous vote.
  - 10.4. Trustee Zell moved to approve the Waiver Request, Transitional Kindergarten length of day: for the 2016-17 school year. Trustee Lehmann seconded. The motion was passed by a unanimous vote.
  - 10.5. Trustee Zell moved to approve the Second Reading, June 2016, policy updates. Trustee Regan seconded. The motion was passed by a unanimous vote.
  - 10.6. Trustee Lehmann moved to approve the Second Reading, July 2016, policy updates. Trustee Zell seconded. The motion was passed by a unanimous vote.
  - 10.7. Trustee Regan moved to approve the contract for Interim Principal, Wayne Yamagishi. Trustee Zell seconded. The motion was passed by a unanimous vote.
  - 10.8. Trustee Lehmann moved to approve the Prop. 39 Energy Management services proposal prepared by Persinger Architects. Trustee Regan seconded. The motion was passed by a

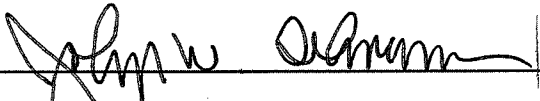
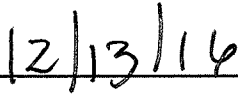
unanimous vote.

- 10.9. Trustee Zell moved to approve the addition of Veronica Halbert as co-signer for the Summit State Bank Dunham accounts. Trustee Regan seconded. The motion was passed by a unanimous vote.
- 10.10. Trustee Lehmann moved to approve the contract for School Psychologist Services with Annan Paterson, for the 2016-17 school year. Trustee Regan seconded. The motion was passed by a unanimous vote.
- 10.11. Trustee Regan moved to approve the Resolution 2017-03, Adoption of Conflict of Interest Code, E9270. Trustee Zell seconded. The motion was passed by a unanimous vote.
11. Future Agenda Items – Budget Updates, Williams Settlement Complaint Report - July to September 2016.
12. Comments/questions from the Board of Trustees: None

The open meeting was adjourned at 7:52pm.

*The next regular meeting was scheduled for October 11, 2016.*

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Meredith Regan, Clerk | Date