

DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

September 12, 2017

Members present: Meredith Regan, Spencer Crum, Rachael Zell, John Lehmann, Lisa Poncia, and Principal/ Superintendent Christin Barkas.

- 1.0 The meeting was called to order by President Lisa Poncia at 6:05 p.m.
- 2.0 Open Session, Agenda Adjustments: In consideration of Shelley Stiles' attendance at the meeting, Items 8.3, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7 were moved to the top of the agenda.
- 3.0 The board adjourned to closed session at 6:05 p.m.
- 4.0 The closed session ended at 6:36 p.m. The open session began with the pledge of allegiance. President Poncia reported that there was no action taken in closed session.
- 5.0 Comments from the Audience on items not on the agenda: none
- 8.3 Shelley Stiles, SCOE Business Services presented the 2016/17 Unaudited Actuals, Gann Limit, and AB1200 Disclosure. She explained each item and a question/answer discussion ensued.
- 10.2 Trustee Regan moved, seconded by Trustee Crum, to approve the 2016/17 Unaudited Actuals as prepared by Shelley Stiles. The motion passed unanimously.
- 10.3 Trustee Lehmann moved to approve Resolution 2018-03, Gann Limit, as prepared by Shelley Stiles, SCOE Business Services. Trustee Zell seconded the motion, which passed unanimously.
- 10.4 Trustee Crum moved to approve the AB1200, Public Disclosure of Collective Bargaining Agreement, Certificated and Classified employees, as prepared by Shelley Stiles, SCOE Business Services. Trustee Lehmann seconded the motion, which passed unanimously.
- 10.6 Trustee Lehmann moved, seconded by Trustee Zell, to approve changes to the contract with the Dunham Teachers' Association approving changes to the certificated salary schedule to increase salaries for Column A, Steps 1-4, Column B, Steps 1-2, and Columns D-E will replace years 18, 20, and 23 with years 18, 19, and 20. (see attached) Board will also consider approval of a 2% increase to the new certificated salary schedule, retroactive to July 1, 2017 and a one-time 1%, off-schedule bonus for the 2017-18 school year. The motion passed unanimously.
- 10.7 Trustee Zell moved, seconded by Trustee Regan, to approve a 2% increase to all classified salary schedules except the Assistant Business Manager, retroactive to July 1, 2017. Additionally, those same classified employees of the district will receive a 1% off-schedule, one-time bonus for the 2017-18 school year. The motion passed unanimously.

- 6.1 PUBLIC HEARING to Determine the Sufficiency of Textbooks and alignment of standards according to EC 60119, for the 2017/18 school year. The public hearing was opened at 7:20 p.m. for the governing board to encourage participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, to assist the governing board in making a determination as to whether each pupil had sufficient textbooks and instructional materials, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, as well as each pupil enrolled in a foreign language or health course, consistent with the cycles and content of the curriculum frameworks. There was no public present at the meeting. The Public Hearing was closed at 7:21 p.m.
- 10.5 Trustee Zell moved, seconded by Trustee Crum, to approve Resolution 2018-02, Sufficiency of Textbooks and Alignment to Standards, 2017/18 school year, per EC60199. The motion passed by a unanimous roll call vote.
- 6.2 Enrollment Update: Pam Kahl advised that current enrollment was 194 students. There were three pre-TK students with December birthdays, who would be counted in ADA as soon as they had their 5th birthday.
- 6.3 Principal/Superintendent Report:
- Coherence Plan/PBIS – Ms. Barkas explained Positive Behavior Interventions and Support.
 - TK Waiver – In past years we were required to file for a waiver allowing TK classes to have less instructional time than the kindergarten class, however, this is no longer required by the California Department of Education.
- 8.0 Discussion Items:
- 8.1 District and charter LCAPs with technical revisions – Ms. Barkas explained technical revisions were made to the LCAPs per SCOE. They made no change to relevant content.
- 8.2 Modernization Plan – Ms. Barkas shared a new floor plan for modernization and advised that because we didn't have a Division of State Architect certified plan yet, we had received a '1st strike' moving toward funding. Persinger Architects had set an appointment with DSA on October 18, 2017.
- 9.0 Consent Agenda:
- 9.1 Trustee Lehmann moved to approve the minutes from the July 10, 2017 Special board meeting. Trustee Regan seconded the motion which passed unanimously, with two abstentions – Trustee Crum and Trustee Zell, who were not present at the meeting.
- 9.2 Trustee Lehmann moved, seconded by Trustee Zell, to approve the minutes from the August 8, 2017 regular meeting. The motion passed unanimously.
- 9.3 Trustee Lehmann moved, seconded by Trustee Zell, to ratify the warrants paid in August 2017. The motion passed by a unanimous vote.
- 10.1 Trustee Regan moved, seconded by Trustee Lehmann to approve the hiring of Laurie Moss, Assistant Business Manager, Step 3 on the salary schedule. The motion passed unanimously.

10.8 Approve May 2017 Policy Updates, Third Reading:

BP 1312.3	Uniform Complaint Procedures
AR 1312.3	Uniform Complaint Procedures
BP 1340	Access To District Records
BP 2121	Superintendent's Contract
BP 3551	Food Service Operations/Cafeteria Fund
AR 3551	Food Service Operations/Cafeteria Fund
AR 3580	District Records
BP 4127/4227/4327	Temporary Athletic Team Coaches
AR 4127/4227/4327	Temporary Athletic Team Coaches
BP 4312.1	Contracts
AR 5145.3	Nondiscrimination/Harassment
BP 6142.93	Science Instruction
BP 6145	Extracurricular And Co-curricular Activities
BP 6145.2	Athletic Competition
AR 6145.2	Athletic Competition
BP 6178.1	Work-Based Learning
AR 6178.1	Work-Based Learning
BP 7214	General Obligation Bonds
BB 9012	Board Member Electronic Communications

Trustee Crum moved to approve the May 2017 Policy Updates, as recommended by Principal/Superintendent Barkas. Trustee Regan seconded the motion, which passed unanimously.

11. Future Agenda Items: CAASPP Testing Results, Shelley Stiles Multi Year Projection data
12. Comments/questions from the Board of Trustees: None

The meeting was adjourned at 8:00 p.m.

The next regular meeting was scheduled for October 10, 2017