

DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

October 17, 2017

Members present: Lisa Poncia, Meredith Regan, Rachael Zell, and Principal/ Superintendent Christin Barkas. Absent: John Lehmann and Spencer Crum

- 1.0 The meeting was called to order by President Poncia at 6:00 p.m.
- 2.0 Open Session, Agenda Adjustments: None
- 3.0 The board adjourned to closed session at 6:00p.m.
- 4.0 The closed session ended at 6:20 p.m. The open session began with the pledge of allegiance. President Poncia reported that there was no action taken in closed session.
- 5.0 There were no public comments.
- 6.1 Enrollment Update, Daycare Report: Pam Kahl advised that current enrollment was 195 students, up one from the prior month. Daycare had a full staff of daycare workers and Cheryl Mohrman had agreed to be the Interim Director until a qualified replacement is hired.
- 6.2 Principal/Superintendent Report:
 - Classroom Door Lock Update: Replacing the locks on the main building doors, community room, and the 5th grade classroom with those that lock from the inside would cost approximately \$4,000. There was a discussion. At the conclusion of the discussion, there was agreement to move forward replacement of the 5th grade door lock. Additionally, teachers will keep the 2nd, 3rd, and 4th grade classroom doors on the playground side of the building locked. Signs will be placed on the doors stating, "Doors to remain locked at all times". The door locks on the courtyard side of the building already lock from the inside.
 - Modernization Update: Plans have been submitted to DSA, Mimi Dene Williams will submit to CDE and we will wait for approval. The district will need to recertify hardship needs and an updated developer fee study may be required.
 - Disproportionality: This is a measure of over representation of sub groups of students with an IEP. Dunham has some disproportionality, therefore, IEP's will be reviewed for accuracy. The acceptable risk ratio was 3.0, Dunham has 3.07.
 - Performance Indicator Review: In 2015-16, the percentage of Dunham students that took the CAASPP test was lower than required. A Performance Indicator Review will be written to ensure this doesn't happen in the future.
- 7.0 Correspondence: None

8.0 Discussion Items:

- CAASPP Results: Mrs. Barkas shared Cohort Group results for the 2016-17 school year.
- MYP and Ending Fund Balance Discussion: Shelley Stiles, SCOE Business, presented four different scenarios and multi-year projects. The data was used as a springboard for discussion and potential ideas for developing a plan of action to address the dwindling ending fund balance in 2017-18 and subsequent two years. Additional information will be brought to a future meeting for further discussion.
- With recent changes to office staffing, the Board of Trustees discussed the need to make changes to the staff authorized with banking privileges at Summit State Bank; eliminate Veronica Halbert and add Laurie Moss.

9.0 Consent Items:

9.1 Approve minutes from September 2017 meeting: Item tabled.

9.2 Trustee Regan moved, seconded by Trustee Zell, to ratify the warrants paid in September 2017. The motion passed unanimously.

9.3 Approve Interdistrict Transfer Requests: None

10.1 Trustee Zell moved to approve Williams Settlement Uniform Complaint Report, July 2017-September 2017, which indicated no complaints. Trustee Regan seconded the motion, which passed unanimously.

10.2 Second Reading, July 2017, Policy Updates:

BP 0000	Vision
AR 0000	Vision
BP 0100	Philosophy
E 0420.41	Charter School Oversight
BP 2140	Evaluation of the Superintendent
AR 4112.2	Certification
BP 4112.61/4212.61/ 4312.61	Employment References
AR 4112.61/4212.61/ 4312.61	Employment References
BP 6161.1	Selection and Evaluation of Instructional Materials
E 6161.1	Selection and Evaluation of Instructional Materials
BP 7212	Mello-Roos Districts
BB 9121	President
BB 9220	Governing Board Elections
BB 9230	Orientation
BB 9400	Board Self-Evaluation

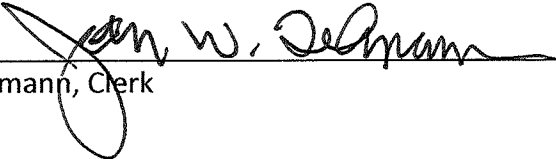
Trustee Regan moved, seconded by Trustee Zell, to approve the July 2017 updates as recommended by Principal/Superintendent Barkas. The motion passed unanimously.

11. Future Agenda Items: Multi-Year Projections/Shelley Stiles, J13-A Emergency Closure Days

12. Comments/questions from the Board of Trustees: None

The meeting was adjourned at 7:50 p.m.

The next regular meeting was scheduled for November 14, 2017



John Lehmann, Clerk

11/14/17

Date