

DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

August 8, 2017

Members present: Meredith Regan, Spencer Crum, Rachael Zell, John Lehmann, and Principal/Superintendent Christin Barkas. Absent: Lisa Poncia

- 1.0 The meeting was called to order by Vice President Regan at 6:00 p.m.
- 2.0 Open Session, Agenda Adjustments: None
- 3.0 The board toured the campus to see projects that had been completed over the summer before the closed session. The board adjourned to closed session at 6:15 p.m.
- 4.0 The closed session ended at 6:30 p.m. The open session began with the pledge of allegiance. Vice President Regan reported that there was no action taken in closed session.
- 5.0 Claudia Vigil, a Dunham parent, requested an exception for her child, regarding the Board's previous decision not to offer Transitional Kindergarten to younger students whose birthdays don't fall within the September 2 – December 31 window. The board was empathetic to Ms. Vigil's request, however, did not make an exception.
Vera Massingill, Daycare Director, advised the trustees that this would be her last board meeting at Dunham, that she was moving to the south bay and her last day of work would be August 18, 2017. Vera encouraged the trustees to increase daycare employee wages.
- 6.1 Enrollment Update, Daycare Report: Pam Kahl advised that current enrollment was 193 students. Daycare receivables from 2016-17 equal \$9,018.
- 6.2 Principal/Superintendent Report:
 - Summer Projects: Solar Field was installed and was completed. PG&E still need to switch our billing over, which could take several months. Drainage work was completed in front of the 1st grade classroom.
 - Staffing Update: An Instructional Aide was hired for 3rd grade, very good applicants have applied for the Assistant Business Manager position. Interviews to be conducted soon.
 - CAASPP Testing: Only initial results received, more information will follow at a future meeting.
 - Staff Development Days: Staff meetings and classroom work are planned for the two days prior to the start of school.
 - Coherence Plan: Staff will continue working
 - The PTO had planned the Parent Workday for Saturday, August 12. Spreading bark in the playgrounds was the top priority.

6.3 Prop 39 and Modernization Plan Updates – Presented by Avery Kant, Persinger Architects, Inc. Mr. Kant reviewed the Prop 39 progress and a discussion ensued regarding prioritizing projects for the modernization project. Adding student bathroom facilities was the top priority of the committee, followed by moving the copy room, converting the PE teacher office into a conference room, Columbine locks, making the movable wall between 2nd and 4th grade a permanent wall with outlets, cabinetry, and counters, and adding a staff bathroom, if possible. A question about whether the water heater needs replacing will be researched.

7.0 Correspondence: None

8.0 Discussion Items:

8.1 First Reading, July 2017, Policy Updates:

BP 0000	Vision
AR 0000	Vision
BP 0100	Philosophy
E 0420.41	Charter School Oversight
BP 2140	Evaluation of the Superintendent
AR 4112.2	Certification
BP 4112.61/4212.61/ 4312.61	Employment References
AR 4112.61/4212.61/ 4312.61	Employment References
BP 6161.1	Selection and Evaluation of Instructional Materials
E 6161.1	Selection and Evaluation of Instructional Materials
BP 7212	Mello-Roos Districts
BB 9121	President
BB 9220	Governing Board Elections
BB 9230	Orientation
BB 9400	Board Self-Evaluation

8.2 Board communications: Ms. Barkas asked the board how often and in what format trustees like to receive correspondence from her. They like what is currently done and the weekly TGIF will continue.

9.0 Consent Agenda:

9.1 Trustee Lehmann moved to approve the minutes from the June 13, 2017 regular board meeting. Trustee Crum seconded the motion, which passed unanimously.

9.2 Trustee Crum moved, seconded by Trustee Zell, to ratify the warrants paid in June and July 2017. The motion passed unanimously.

9.3 Trustee Zell moved to approve the Interdistrict Transfers, 2016-17 school year. Trustee Crum seconded the motion, which passed unanimously.

- 10.0 Action Items:
- 10.1 Trustee Crum moved to approve the contract for technology services with Dan Bowen (DG3 Consulting). Trustee Lehmann seconded the motion, which passed unanimously.
- 10.2 Trustee Lehmann moved, seconded by Trustee Crum to approve the 45-Day revise of the 2017-18 Budget. The motion passed unanimously.
- 10.3 Trustee Zell moved, seconded by Trustee Lehmann, to approve the Education Protection Account Expenditure Report for 2017-18. The motion passed unanimously.
- 10.4 Trustee Zell moved to approve the Williams Settlement Uniform Complaint Report – April – June 2017, stating no complaints. Trustee Crum seconded the motion, which passed unanimously.
- 10.5 Trustee Lehmann moved, seconded by Trustee Crum, to approve the agreement for services with Sonoma County Cooperative School Districts for 2017-18. The motion passed unanimously.
- 10.6 Trustee Crum moved, seconded by Trustee Lehmann, to approve the hiring of Amy Theodore, School Counselor/Intern (MFTi), 2017-18 school year, 102 days, 6 hours per day, \$16.00 per hour, a temporary position. The motion passed unanimously.
- 10.7 Trustee Crum moved, seconded by Trustee Zell, to approve the contract with Persinger Architects, Inc. for Modernization Plan next steps. The motion passed unanimously.
- 10.8 May 2017 Policy Updates, Second Reading: Item Tabled.
11. Future Agenda Items: CAASPP Testing Results, Public Hearing/Resolution re Sufficiency of Textbooks, Unaudited Actuals, GANN Limit
12. Comments/questions from the Board of Trustees: None

The meeting was adjourned at 8:20 p.m.

The next regular meeting was scheduled for September 12, 2017



John Lehmann, Clerk



Date