

# DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

March 13, 2018

Members present: Lisa Poncia, Meredith Regan, John Lehmann, Spencer Crum, Rachael Zell, and Principal/ Superintendent Christin Barkas.

- 1.0 The meeting was called to order by President Lisa Poncia at 6:00 p.m.
- 2.0 Open Session, Agenda Adjustments: Items 8.1 and 10.1 were moved to the top of the agenda, following the closed session.
- 3.0 The board adjourned to closed session at 6:00 p.m.
- 4.0 The closed session ended at 6:30 p.m. The open session began with the pledge of allegiance. President Poncia reported that that there was no action taken in closed session.
- 5.0 Comments from the audience on items not on the agenda: none
- 8.1 Presentation of 2<sup>nd</sup> Interim Report: Shelley Stiles, SCOE Business Services, introduced Kristian Vallee, Dunham's SCOE Accountant. Mr. Vallee presented the 2<sup>nd</sup> Interim Report, explaining details and answering questions.
- 10.1 Trustee Crum moved, seconded by Trustee Lehmann, to approve the 2017-18 2<sup>nd</sup> Interim Report. The motion passed unanimously.
- 6.0 Enrollment Update, Daycare Report:
  - 6.1 Pam Kahl advised that enrollment remained static at 191 students. For daycare, it was reported that January 2018 billable income was \$4182 and expenses totaled \$2923.
  - 6.2 Principal/Superintendent Report:
    - Crab Feed update: The event was a huge success with income reported at over \$13,000.
    - Coherence work: The math committee is pleased with the 6<sup>th</sup> grade math program being piloted this year and is asking the board to consider adoption for 2018-19. They would also like to pilot a new program in lower grades for future consideration.
    - Modernization Update: Dunham is on the March 21, 2018 SAB meeting agenda got possible apportionment.
    - 2018-19 Enrollment update: We anticipate that next year's sixth grade class will be smaller than the current year's. We are enrolling for Transitional Kindergarten, currently the waitlist has 12 students. Kindergarten currently has 22 students enrolled, with 13 on the waiting list.

7.0 Correspondence: None.

9.0 Consent Items: Trustee Crum moved to approve the consent items 9.1 and 9.2, which included the minutes from the February 22, 2018 regular board meeting and warrants paid in February 2018. Trustee Lehmann seconded the motion, which passed unanimously.

10. Action Items:

10.2 Trustees reviewed and discussed DRAFTS 4 and 5 proposed 2018-19 Instructional Calendar. Trustees felt strongly that the Dunham calendar should follow the Petaluma City School District calendar more closely in future years. Trustee Regan moved to approve Draft 4, 2018-19 Instructional Calendar. Trustee Zell seconded the motion, which passed by a 4 ayes, 1 nay vote (Crum).

10.3 Trustee Crum moved, seconded by Trustee Lehmann to approve the Dunham School Site Safety Plan. The motion passed unanimously.

10.4 Trustee Zell moved to approve the contract with CPM Educational Program, quote #QP80038, for continuance of 6<sup>th</sup> grade math curriculum at end of pilot program. Trustee Regan seconded the motion, which passed unanimously.

10.5 Trustee Lehmann moved, seconded by Trustee Crum to approve the charging a fee for credit card purchases made to the district. The motion passed by a unanimous vote.

10.6 Trustee Crum moved to accept the resignation of Jonna Rege, Learning Center Teacher, effective the end of the 2017-18 school year. Trustee Regan seconded the motion, which passed by a vote of 4 ayes, 1 nay (Poncia).

10.7 Trustee Lehmann moved to approve the contract with School Innovation & Achievement to retain services for preparing the school accountability report card (SARC), July 1, 2018 – June 30, 2021, a three-year contract. Trustee Zell seconded by motion, which passed unanimously.

10.8 Trustee Lehmann moved, seconded by Trustee Zell, to adopt Resolution 2018-05, supporting AB 2228 Relating to Supplemental Apportionment for Districts affected by the 2017 Wildfires. The motion passed by a roll call vote:

Poncia	AYE
Crum	AYE
Lehmann	AYE
Regan	AYE
Zell	AYE

10.9 Trustee Zell moved to approve the request from Stephanie Rhoads, Transitional Kindergarten Teacher, to continue to work the reduced FTE schedule, .777 FTE, for the 2018-19 school year. Trustee Regan seconded the motion, which passed unanimously.

10.10 Trustee Lehmann moved to approve the request from Jane Campbell, PE Teacher, for a one year, (partial) Unpaid Leave of Absence, reducing her schedule to .5 FTE for the 2018-19 school year. Trustee Crum seconded the motion, which passed unanimously.


10.11 Trustee Crum moved, seconded by Trustee Regan, to cast a vote to elect the CSBA Delegate Assembly. The motion passed unanimously.

11.0 Future Agenda Items: Honor Spelling Bee Winners, Budget Discussion regarding Fiscal Recovery Plan and 2019-20 Instructional Calendar (May 2018)

12.0 Comments/questions from the Board of Trustees: None

The board meeting was adjourned at 8:40 p.m.

*The next regular meeting was scheduled for April 10, 2018*

  
John Lehmann, Clerk  
Rachael Zell Clerk Alt

4/10/2018  
Date