

DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

May 08, 2018

Members present: Lisa Poncia, Meredith Regan, Rachael Zell, Spencer Crum, John Lehmann, and Principal/ Superintendent Christin Barkas.

- 1.0 The meeting was called to order by President Lisa Poncia at 6:00 p.m.
- 2.0 Open Session, Agenda Adjustments: none
- 3.0 The board adjourned to closed session at 6:00 p.m.
- 4.0 The closed session ended at 6:25 p.m. The open session began with the pledge of allegiance. President Poncia reported that that there was no action taken in closed session.
- 5.0 Comments from the audience on items not on the agenda: none
- 6.3 Presentation of Garden Update: Lindsey Pope reported that we received a \$5000.00 Grant from Lowe's for the Rainwater catchment. She is partnering with Engineers without Borders to get this program up and running by the end of July.
- 6.0 Enrollment Update, Daycare Report:
 - 6.1 Laurie Moss advised that current enrollment was 191 students. For daycare, it was reported that in March, 2018 billable income was \$ 3,680.75 and expenses totaled \$3,589.27.
- 6.2 Principal/Superintendent Report:
 - LCAP: Reviewed Annual update and revisions for 2018/19. Parent survey reviewed.
 - Coherence: Mrs. Barkas discussed staff coherence and direction for 2018/19.
 - Open House: Will be held on 5/23/18.
 - Disproportionality Plan: Mrs. Barkas reported the plan was reviewed by CDE and approved.
 - Performance Indicator: Was reviewed and approved by CDE.
 - 18-19 Enrollment Projections: Enrollment looking low for next year.
 - Modernization Update: Phase 1 bid opened. Phase 2 and 3 are being publicized and bid opening will be on 5/21/18. Special Board meeting scheduled for 5/22/18.
- 6.3 See above

7.0 Correspondence: None.

8.0 Discussion Items:

8.1 Psychologist Services: Mrs. Barkas discussed options for the contract.

8.2 Credit Card for School Purchasing: Board recommends exploring this.

8.3 2019/20 School Calendar: Board liked Option 1 of the calendar. Will bring to June 5, 2018 Board meeting for approval.

8.4 Procure Software: Board would like to move forward with the software. We will hold off on the Tuition Express feature.

9.0 Consent Items:

9.1 Trustee Crum moved to approve the minutes from the April 10, 2018 regular board meeting. Trustee Regan seconded the motion.

9.2 Trustee Crum moved to approve the Warrants paid in April, 2018. Trustee Regan seconded the motion.

10. Action Items:

10.1 Second Reading – March 2018 – Policy Updates: Trustee Lehmann moved to approve the second reading. Trustee Zell seconded the motion, which passed unanimously.

POLICY	TITLE
BP 1312.3	Uniform Complaint Procedures
AR 1312.3	Uniform Complaint Procedures
AR 3230	Federal Grant Funds
AR 3514.2	Integrated Pest Management
BP 3551	Food Service Operations/Cafeteria Fund
AR 3551	Food Service Operations/Cafeteria Fund
BP 3553	Free and Reduced Price Meals
AR 3553	Free and Reduced Price Meals
BP 4111/4211/4311	Recruitment and Selection
BP 4119.11/4219.11/4319.11	Sexual Harassment
AR 4119.11/4219.11/4319.11	Sexual Harassment
AR 4161.1/4361.1	Personal Illness/Injury Leave
AR 4161.8/4261.8/4361.8	Family Care and Medical Leave
AR 4261.1	Personal Illness/Injury Leave
BP 5022	Student and Family Privacy Rights
AR 5022	Student and Family Privacy Rights
BP 5145.6	Parental Notifications
E 5145.6	Parental Notifications

BP 6162.5	Student Assessment
BP 6171	Title I Programs
AR 6171	Title I Programs

- 10.2 Tabled the Inspector of Record Contract for Modernization. To be added to June 5, 2018 Board Meeting.
 - 10.3 Tabled the approval of the Contractor Contract for Modernization. To be added to June 5, 2018 Board Meeting.
 - 10.4 Trustee Crum moved to approve the School & College Legal Services Retainer for 2018/19 School Year. Trustee Regan seconded the motion, which passed unanimously.
 - 10.5 Trustee Lehmann moved to approve the Counselor Contract with Petaluma Learning & Guidance Center for 2018/19 School year. Trustee Zell seconded the motion, which passed unanimously.
 - 10.6 Trustee Zell moved, seconded by Trustee Regan to approve the hiring of Alice Whitt as RSP Teacher, effective August 20, 2018. The motion passed unanimously.
 - 10.7 Trustee Regan moved to approve the Document Tracking Services (DTS) Licensing Agreement. Trustee Lehmann seconded the motion, which passed unanimously.
 - 10.8 Trustee Zell moved, seconded by Trustee Crum to approve the Cotati-Rohnert Park Unified School District Vended Meal Agreement, as well as an increase of cost to Hot Lunch, to \$4.50. The motion passed unanimously.
- 11.0 Future Agenda Items: Educator Effectiveness Dollars, 2019/2020 Calendar for approval.
- 12.0 Comments/questions from the Board of Trustees: None

The board meeting was adjourned at 8:15 p.m.

The next regular meeting was scheduled for June 5, 2018

John Lehmann, Clerk  Date 6/5/18