Ashley Place @ Tanglewood HOA Silver Spring, Maryland

May 23, 2024

Dear Ashley Place Homeowner:

Pursuant to the Ashley Place @ Tanglewood HOA Bylaws, Article X- Meeting of Members, Section 3- Notice of Regular and Annual Meetings, Notice is hereby given that the **2024 Annual Meeting is scheduled to be held virtually (via Zoom) on Thursday, June 13, 2024, at 7:00 pm** for the purpose of considering and acting upon the following matters:

1. **Election of two directors, one for a two-year term and one for one-year term to the Board of Directors. The officer receiving the most votes will serve the two-year term.**
2. **Appointment of Nominating Committee for 2024/2025.**
3. **Soliciting Volunteers for the Board of Directors.**
4. **Such other business as may properly come before the Meeting.**

In order to conduct the meeting, a quorum of at least ten percent (10%) of the Members must be present or represented. In the absence of a quorum and in accordance with the Bylaws, Article X- Meeting of Members, Section 4-Quorum, the Members present who are entitled to vote shall have the power to adjourn the meeting until a quorum shall be present or represented.

According to Article III – Membership, Section 2 – "During any period in which a member shall be in default in the payment of any annual or special assessment levied by the Association, the voting right and right to use of the recreational facilities of such member may be suspended by the Board of Directors until such assessment has been paid."

EZ Vote Information:

The Board of Directors has also authorized all homeowners to vote electronically using a third-party representative. Each property with an email on file with Tidewater Property Management will receive an email invitation to vote from the Association's voting site. We ask all homeowners to set up an online account on www.tidewaterproperty.com if one has not already been created.

The voting period will start today, Thursday, May 23, 2024. Since the meeting is being held virtually, it is required by The Maryland Homeowners Association Act that voting remain open for a period not longer than 24 hours after the conclusion of the meeting **only to those who were present at the meeting**. Therefore, if you attend the meeting on June 13th, you will be able to cast your vote electronically until June 14th at 8:00 pm. If you do not attend the meeting, then you must submit your vote by June 14 at 4:00 pm.

A call for Candidates will be made from the floor at the Annual Meeting. The Candidates will have two (2) minutes each to introduce themselves at the Annual Meeting. Voting will be conducted electronically only for those attending the meeting.

If you are receiving this notice via US Mail, that means you are not signed up for the Tidewater Property Management Homeowner Portal and if you wish to submit your vote, you must complete the enclosed ballot and return it by US Mail, Fax or Email as described below. Should you not be able to attend, please complete the enclosed proxy/ballot and mail (allowing at least 5 days for delivery), fax or e-mail before 4:00 pm on Thursday June 12, 2024, to:

kknotts@tidewaterproperty.com

Ashley Place at Tanglewood HOA

c/o Tidewater Property Management

3600 Crondall Lane, Suite 100 Owings Mills,

Maryland 21117 Fax: 443-548-0196

Proxy/Ballot Instructions (IF NOT VOTING ONLINE VIA EZ VOTE): The proxy section must be completed and submitted with a signature and date. The Secretary/Tidewater Manager will be designated to hold your proxy/ballot for quorum purposes only, if undirected, and for elections, if directed.

Please note that should a quorum not be achieved at this meeting, 2-506 of the Corporations and Associations Article of the Annotated Code of Maryland may be invoked. Simply stated, this means that a subsequent meeting may be held at which those members present in-person or by proxy will constitute a quorum for the purpose of electing Directors/Officers. The rescheduled meeting will be held on the date of the next regular Board of Directors meeting (Thursday July 11, 2024).

The required annual notice from the Montgomery County Commission on Common Ownership Properties is included in this packet, as well as the 2023 Annual Meeting draft minutes and the Summer Update.

Sincerely,

Kayla Knotts, CMCA®, AMS®
Community Association Manager
Tidewater Property Management
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