

School name:

School number:

Please complete this service level agreement request form in order to confirm your schools music provision for 2020-21

Thank you for your school's continued support to ensuring every young person in Hertfordshire can discover their musical voice.

Please return, via email, to either westareaschools@hertfordshire.gov.uk or eastareaschools@hertfordshire.gov.uk by **Friday 11th September 2020**.

SLA Checklist

We have included this checklist to help you to ensure you have taken advantage of all subsidised opportunities and fully completed the request form and SLA.

| Checklist – Direct Billing | Information page in the HMS SLA brochure | |
|---|--|--|
| School Details | This form | |
| <u>Sing Up</u> | 7 | |
| <u>Instrument Selection</u> | This form | |
| <u>First Access</u> (KS 1 & 2 only) | 14 &15 | |
| <u>Curriculum Music</u> (KS 1 & 2 only) | 16 | |
| <u>Ensemble and Choir Tuition</u> | 19 | |
| <u>Music First</u> (KS 3-5 only) | 21 | |
| <u>Music Therapy</u> | 22 &23 | |
| <u>Confirmation and Signature</u> | This form | |

Sing Up

In order to access your school's **free Sing Up membership** as part of the School Partner Membership, we need to pass the following details to Sing Up in order to create your school's account. The lead teacher should be the person who leads singing at your school.

Sing Up have a separate privacy notice available [here](#).

| Sing Up details | |
|-----------------------------|----------------------|
| Lead teacher name: | <input type="text"/> |
| Lead teacher email address: | <input type="text"/> |

Instrumental and Vocal Music Lessons

| Scheduling Preferences (This helps HMS teachers and managers plan timetables) | | | |
|---|------------------------------|-----------------------------|--|
| Earliest Start Time: | | Latest Finish Time: | |
| Can lessons take place at lunch break? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | |
| Additional scheduling comments: | | | |

Instrument Selection

| Instrument selection: Please indicate <u>the time allocated weekly</u> to the instruments you wish to offer at your school in the autumn term 2020 - 21. | | | |
|---|--|--|--|
| Piano and percussion instruments | | | |
| Piano | | Keyboard | |
| Drum Kit | | Orchestral / Tuned Percussion | |
| Guitar and stringed instruments | | | |
| Guitar – Classical | | Guitar – Electric | |
| Bass Guitar | | Ukulele | |
| Violin | | Viola | |
| Cello | | Double Bass | |
| Woodwind instruments | | | |
| Flute | | Clarinet | |
| Fife | | Recorder | |
| Oboe | | Bassoon | |
| Saxophone | | | |
| Brass instruments | | | |
| Trumpet | | Cornet | |
| Trombone | | Baritone / Euphonium / Tenor Horn | |
| French Horn | | Tuba | |
| Voice and other lessons | | | |
| Voice – Classical | | Voice – Musical Theatre | |
| Voice – Contemporary | | Music Technology | |
| Music Theory | | Harp | |
| Project Play (selected schools only) | | OTHER: <i>Please indicate instrument</i> | |
| Additional Comments: | | | |

First Access: Available to Key Stage 1 or 2 year groups only

Please indicate your preferred First Access options below. HMS cannot guarantee that your indicated preferences will be available, but we will work with you to find a suitable option that matches the musical ambition and aspiration of your school.

| First Access | | |
|---|---|--------------------------------------|
| Programme | Cost | Please select one |
| Single term programme (11 weeks) | FREE | |
| Full year programme (33 weeks) | £924 per class (price includes 11 weeks free) | |
| Please select your preferred term (single term programme only) | | |
| Autumn Term <input type="checkbox"/> | Spring Term <input type="checkbox"/> | Summer Term <input type="checkbox"/> |
| Please select your preferred instrument | | |
| Percussion (options include bucket drumming, Djembe, Samba etc.) | | |
| Ukulele | | |
| Recorder | | |
| Strings (options include violin, viola and cello – a string orchestra is also possible) | | |
| Suitable for Year 4 and above only: | | |
| Woodwind (options include flute or clarinet) | | |
| Brass (options include Cornet, Trombone and Trumpet) | | |
| Class and Scheduling Preferences: | | |
| Year group: | | Number of classes in the year group: |
| Preferred Time Slot: | | Total number of pupils: |
| Please indicate which days are available for a First Access session: | | |
| Mon | Tue | Wed |
| | | Thu |
| | | Fri |
| Additional comments: | | |
| Please let us know any additional information you think would be beneficial. | | |

Curriculum Music Provision

Please note, this service is a bespoke service designed to match the musical needs and aspirations of your school. If you do not currently receive this service, Deena Day will contact you to discuss your schools' exact requirements if you select a PMC option.

Curriculum tuition is based on an hourly rate of £60 p/h with discounts applied as more PMC time is requested.

All PMC provision is delivered for 33 teaching weeks per academic year.

| Curriculum Music: Primary Music Consultancy | | |
|---|---|--|
| Service | Cost per week (unless otherwise stated) | |
| Minimum booking – 1 hour | £60 per hour | |
| Half day – Morning | £185 | |
| Half day curriculum tuition – Afternoon | £130 | |
| Full day curriculum tuition | £300 | |
| Tea & Symphony Annual Membership | £100 per year | |
| Additional Comments: | | |

Ensemble and Choir Tuition

Please indicate the details of any ensemble and/or choir tuition you require for the 2020-21 academic year.

| Ensembles and Choirs: All ensemble/choir tuition is charged for at an hourly rate of £42 per hour. | | |
|--|-------------------|---|
| Ensemble / Choir | Duration per week | Preferred Day/Time |
| <i>e.g. Jazz Band</i> | <i>1hr</i> | <i>Monday or Thursday lunchtime</i> |
| <i>e.g. Senior Choir</i> | <i>45mins</i> | <i>Tuesday or Wednesday after school – 3:30pm</i> |
| | | |
| | | |
| | | |
| | | |
| | | |
| Additional comments: | | |

Music First: Online Resources for KS3, GCSE and A Level

In order for HMS to assist in the cost of the services Music First provides, please indicate your school's requirements below. HMS will confirm the exact price prior to commencing with delivery of these services.

Please note: the HMS subsidy for Music First is £350 per school in all cases.

This subsidy can be used to cover the full cost of a Focus on Sound Pro licence, or to subsidise access to other Music First products.

| Music First request | | | |
|---|---------------------------------------|-------------------|-------------------------|
| Service | Cost | SELECT ONE OPTION | Number of users |
| Focus on Sound Pro ONLY | £350 | | N/A – Unlimited Licence |
| Soundtrap ONLY | £3.39 per user | | |
| Soundtrap/Noteflight Bundle ONLY | £4.60 per user (+ £39 per school) | | |
| Focus on Sound with Soundtrap | £3.39 per user (+ £350 per school) | | |
| Focus on Sound with Soundtrap/Noteflight Bundle | £4.60 per user (+ £389 per school) | | |

Music Therapy

Music Therapy is booked through a specific, separate SLA. If you would like to discuss your needs with Jennie Small, our Head of Music Therapy, please indicate this in the box below.

| Music Therapy | |
|---|--|
| Our school is interested in music therapy and would like to be contacted. | |

Subsidies

HMS need to know if your school is offering subsidies to pupils. Please indicate your intention and visit www.hertsmusicservice.org.uk/forms-may-need for more information.

Is your school offering subsidies?

Yes

No

Confirmation

Please indicate your commitment for HMS to proceed based on your requests by marking the boxes:

Confirmation of request and acceptance of Terms and Conditions

| | |
|--------------------------|---|
| <input type="checkbox"/> | I have read and agree to the Terms and Conditions , and confirm that my school will work together with HMS to ensure our pupils receive the best possible experience from this tuition. |
| <input type="checkbox"/> | I understand that our school must give notice by the preceding half-term to make any provision changes for the following term. |
| <input type="checkbox"/> | By completing this request form and signing to confirm these choices, I agree that my school is accepting the charges resulting from the planning and delivery of this provision. |
| <input type="checkbox"/> | By signing this agreement, I confirm that I am authorised to sanction the cost as outlined in this SLA. |

| School Music Contact | | School Finance Contact | |
|----------------------|--|------------------------|--|
| School name: | | | |
| Name | | Name | |
| Position | | Position | |
| Email | | Email | |
| Signed | | Signed | |
| Date | | Date | |

Signed on behalf of Hertfordshire Music Service:



Ben Stevens
Director of Music, Hertfordshire Music Service

School Partner Membership: Opt Out Declaration

If you wish to **opt out** of the School Partner Membership, please tick the box.

Your school will not be able to access all the services available as part of this membership.