

SAMPLE AUDIT FORMAT FOR LOCALE OR GRANDE

AUDIT

Cabane Locale # _____

Grande Cabane de _____

Fiscal Year 20____

July 1, 20____ through June 30, 20____

EIN # _____

(this is your employer identification number issued by Federal IRS)

OPENING BALANCE (amount of money in your accounts on July 1) \$0000.00

INCOME: (These are total of all monies deposited to your account)

Dues collected	\$0000.00
Funds for Voiture Programs	\$0000.00
Fundraisers	\$0000.00
Donations	\$0000.00

TOTAL INCOME \$0000.00

TOTAL FUNDS AVAILABLE THIS FISCAL YEAR (Opening bal. + total income) \$0000.00

DISBURSEMENTS (these are expenses/monies paid out)

Nationale per capita dues	\$0000.00
Grande per capita dues	\$0000.00
Funds donated to programs	\$0000.00
Locale expenses (ie postage, printing, supplies)	\$0000.00

TOTAL DISBURSEMENTS \$0000.00

CLOSING BALANCE JUNE 30, 20____ (total funds available minus total disbursements) \$0000.00

(closing balance figure should match your bank balance and is your "opening balance" for next audit)

This form is meant as a Sample format. Locale and/or Grandes may use their own format.

**A copy of the Locale and Grande Audit report should
be sent to Cabane Nationale each year.**