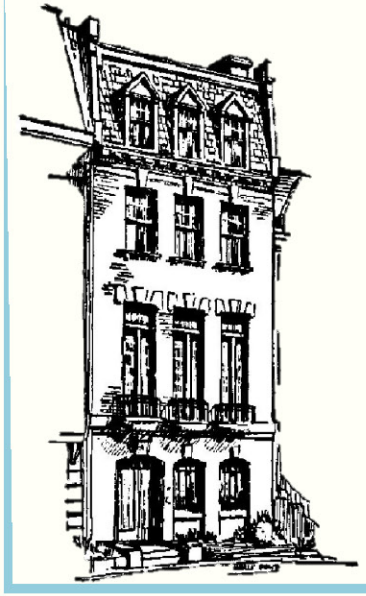


The American News Women's Club

Cranford House

Event Rental Guide

Welcome To
Cranford House

Welcome to Cranford House, home of the American News Women's Club, host to world famous luminaries for more than 80 years and one of the hidden architectural treasures in the nation's capital.

This **historic four - story French Revival townhouse** offers elegance in a convenient location and is an ideal setting for your next wedding, social, or business event. The house is located just off Massachusetts Avenue amidst Embassy Row and is easily accessible by public transportation.

The beauty and charm of Cranford House set the tone for an **unforgettable gathering**. With two floors for gracious entertaining, our charm and ambiance create the perfect backdrop for a variety of events, from intimate dinners to gala wedding receptions, as well as management retreats, business meetings and seminars, news conferences and ceremonial occasions, surrounding guests in the quiet comfort and classic elegance for which Washington is famous.

Meeting, party planners and interested parties are invited to visit the premises to view rooms and facilities. Please email in advance for an appointment:
anwclub@comcast.net

Cranford House

Frequently Asked Questions

What Is The Venue Capacity?

The maximum capacity of Cranford House for a standing reception is 85 people in several rooms. For seated events including theater style, sit down dinner, and a combination in multiple rooms, capacity is approximately 60 – 65 people. For a wedding, the main room can seat 60 – 75 people theater style and the room can be reconfigured for the reception. Cranford House is handicapped accessible with elevator access to the event space.

Am I Allowed To Bring In My Own Caterer?

Yes, you are able to bring in your own caterer, however we do offer a list of preferred caterers who have previously worked in the space. All caterers must supply proof of their liability insurance, with the ANWC listed as additionally insured, a valid Health Department permit and a current business license.

Are We Allowed To Serve Alcoholic Beverages?

Yes, to serve and/or sell alcoholic beverages, you and your caterer must obtain a one-day Alcoholic Beverage Control License from the District of Columbia government. Prices range from $130-$300 depending on type of permit.

http://abra.dc.gov/sites/default/files/dc/sites/abra/publication/attachments/Application_Temporary_License.pdf

Cranford House

Frequently Asked Questions Continued

Where Do We Park At Cranford House?

Due to our location on a quiet street on historic Embassy Row, on-street parking in the vicinity of the club is very limited. Cranford House does not guarantee parking. There are multiple nearby garages that we can recommend. Valet services are available for an additional fee.

Do You Require A Deposit?

A non-refundable down payment of half the price of the total event cost is required at the time of reservation to guarantee your date. This will be credited towards your final rental cost. All events also require a $1,000 refundable security deposit payable at least four weeks in advance. The security deposit or any portion thereof may be forfeited for damage beyond reasonable wear and tear or failure to abide by any house rule.

Cranford House

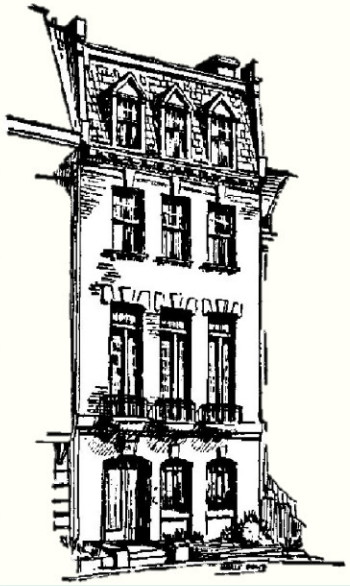
Frequently Asked Questions Continued

Does Club Service Staff Help With Set-Up/Break-Down?

Although we will do the initial preparation so you can set up for your event, any rental equipment or equipment movement during the event is the responsibility of the client. A representative from the club will be on the premises during your event.

What Is Included In The Rental?

Rentals of the main room includes five (5) 36" round tables, three (3) 6' banquet tables, sixty (60) banquet chairs and ten (10) dining room chairs. Cranford House is also Wi-Fi enabled.



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1607 22nd Street NW
Washington, DC 20008
202.332.6770
anwclub@comcast.net